Agenda
Regular Meeting of the City Council
Monday, June 12, 2006

I. Call to Order
   A. 7:00 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Consent Agenda
   A. Minutes of Past Meetings: To approve the minutes of the Regular Meeting held Monday, May 22, 2006. Addendum #1

   B. Floor Repair: Enclosed is an estimate from Torgerson's Paint & Floor Covering for repair of the tile in City Hall entry next to the elevator for an amount of $330 and repair to the floor under the drinking fountain at the City Gymnasium to include removal of a portion of the warped wood flooring and replacement of tile for an amount of $355.

   C. Library Equipment: Marla Burns, City Librarian, reports that two computers require replacement and submits and estimate for computers purchased through SELCO at a discounted price of $635 each. Addendum #2

   D.

   E.

Council Action:

IV. Visitors and Communications
   A. Economic Development: Joyce Iverson will present the following applications.

1. Caledonia Tru-Value, Jim Jennings: Business Subsidy Loan of $62,500.

Council Action:

2. Caledonia Oil Company, Inc., Robert Lemke/Eric Hefte: Business Subsidy loan of $12,500.

Council Action:

3. Tourism Ads:

Council Action:

4. Other:

Council Action:

B. Zoning Application – Ranzenberger: Brandon and Nichole Ranzenberger, 607 South Winnebago Street, propose constructing a 30' x 39' two story addition on the east (rear) end of the existing dwelling to be located approximately 3' from the north (side) property line. This proposal requires consideration of the following variances. 1) A 7' setback variance on the north (side) property line. 2) A 600 sq. ft. variance on minimum lot size (6,600 square feet actual vs. 7,200 square feet required) Addendum #3

Council Action:

C. Zoning Application – Klug: Melisse Klug, 624 South Marshall Street, proposes to remove an existing garage and construct a new 26' x 36' attached garage on the west side of the existing dwelling, to be located approximately 12' from the west (rear) property line. This application requires an 18' setback variance from the west (rear) property line; a variance of (936 sf – 800 sf) 136 sf for an oversized garage and a variance of (7,200 sf – 6,600 sf) 600 sf on minimum lot size. Addendum #4.

Council Action:

D. Ambulance Department: Robert Augedahl, Director, will make a department report to the Council.

Council Action:

E. Old City Cemetery: Barb Twite wishes to discuss the Old City Cemetery.

Council Action:

F. Police Department: Scheduling daily Officer shifts. Addendum #4-1.

Council Action:

G.

H.

I Communications
1. LMC, FridayFax, 5-26-06. Addendum #5.
2. The Wheel, June 2006. Addendum #6.

V. Claims
A. Prepaid Claims: Consideration of the Prepaid Claims for May 2006. Addendum #7.

Council Action:

B. Claims Payable: Consideration of the Claims Payable for May 2006. Addendum #8.

Council Action:

VI. Old Business
A. Police Association Labor Agreement: The Wage Committee will review the draft, final negotiated package and recommend approval for adoption. Addendums #9 and #10.

Council Action:

B. Tennis Court Repair: Mike Gerardy collected the following estimates.
1. For crack fill of the cracked and separated areas: $205.00.
2. For a "plastic" material overlay, similar to St. Charles: $20,000 per court. (McBroom Cosntruction)

Council Action:

C. Outdoor Burning Devices: The Council has approved the use of certain commercially fabricated burning devices, having been petitioned by residents. While attention, at the time of request, was focused on fire safety such as an ember containing enclosure, the thought of such devices was not discussed or considered from the standpoint of a nuisance. I have received one complaint, contending that neighborhood use of such burning devices infringes upon this property owner's right to open windows for fresh air, only to have the house filled with smoke. This property owner contends that persons wishing to relax around a fire should do so at a park (Beaver Creek State Park, Camp Winnebago, etc.). Does the Council wish staff to conduct an investigation of other municipalities for any type of restrictions for use of these devices, i.e., time of day; minimum distance from neighboring homes, etc?

Council Action:

D.

E.

VII. New Business

A. Uncollectible Charges:

1. 2005 Ambulance Billings: $27,863.88.
2. 2005 Miscellaneous: $
   (I will attempt to have the miscellaneous amount for the meeting.)

Council Action:

B. Accountant Position: Interviews have been completed and an offer has been extended to an applicant, who is to notify me on Monday of her acceptance/rejection of the offer. I will update the Council at the meeting.

Council Action:

C. Accountant Position Workstation Costs: Rough estimates are as follow.

1.	Computer, monitor, color printer, set-up:	$2,800.00
2.	Accounting Program 2nd workstation license and training:	$4,000.00
3.	Desk, computer center, chair, office equip:	$2,500.00
	Total:	$9,300.00

Council Action:

D. Wage Rate: Mark Betz, now assigned to the Street Department, but previously assigned to the Electric Department, sometimes assists Electric Department staff when an outage occurs. Most often, this is evening or weekend work when some Electric Department staff members are unavailable. Would the Council consider setting a special rate for Mr. Betz when called upon to perform lineman duties? Current wage rates are:

Street Department:	$14.60
Lineman:	$16.05
Journey Lineman:	$23.05

Council Action:

E. Liability Coverage-Waiver Form: Each year the City must consider the Liability Coverage-Waiver Form at the time of policy renewal, July 1. The Council has chosen to waiver the statutory limits for the past 3 – 4 years and it is recommended to do so again. Addendum #11.

Council Action:

F. Property Gift: Caledonia Green has decided to dedicate "Sprague Woods" to the City of Caledonia, attaching a restriction that the property must be kept in its natural state, except for installation/maintenance of walking paths and seating for the convenience of visitors. City Attorney Murphy is drafting a Deed to accomplish transfer of ownership. Addendum #12.

Council Action:

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VIII. Clerk's Report

A. Pool Issues: Mark Murphy, Lifeguard Manager, plans to purchase approximately six outdoor chairs for the convenience of parents, watching their children at a price of $20 or less per chair. Also, the Lifeguards wish to conduct a "Car Wash" to earn funds for pool purposes. Quillin's, Quillin's IGA, has given permission to use their parking lot for the event. Tom Danielson, Danielson Insurance Agency, said the City Volunteer Coverage should apply to the event should there be any injury during the Car Wash. Lifeguards may conduct the event during the weekend of June 17/18, depending on the weather forecast.

B. Discharge Monitoring Report: The Discharge Monitoring Report Form for May 2006 shows a Total Average Monthly Nitrogen Level of 3.58 mg/l. Maximum allowable is 10.0 mg/l. Addendum #13.

C. City Property Valuation: Last Fall, the League of Minnesota Cities Insurance Trust (LMCIT) hired a firm to assess all properties insured by the League. Tom Danielson has had a number of exchanges with the League and City staff, concerning those valuations since receiving the initial amounts, making follow-up adjustments for some structures, which were obviously mis-valued. The final result is that the value of insured city property, previously stated at $10,226,879 is increased to $13,981,579, causing a property insurance premium increase of $3,757, which is waived for the current policy, July 1, 2005 to June 30, 2006, but will be applied at renewal time for the period July 1, 2006 to June 30, 2007. Addendum #14.

D. Founders Days: So you are aware, City staff has been working with Founders Days Officers to organize necessary logistics for the June 16 – 18 event. This includes arrangements for delivery of picnic table and bleachers; set-up/testing of the scoreboard and PA System; and electrical supply analysis. There may be certain electrical enhancements for which Founders Days will ask the City to cost share.

E. Police Department: Enclosed is the Police Department Activity List and Summary for May 2006. Addendums #15 and #16.

F. Employee Time Record: Enclosed herewith are Employee Time Records for the following periods.
   1. May 6 – 21, 2006. Addendum #17.
   2. May 22 – June 4, 2006. Addendum #18.

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IX. <u>Miscellaneous Items</u>

A.

B.

C.

X. Adjournment