REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, June 9, 2008

CALL TO ORDER: Following due call and notice thereof, Member Vick called the meeting to order at 7:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Council Members: Randi Vick, Gary Klug, Robert Standish and Peggy Perry. Members absent: Mayor Michael J. Morey. Consultants and City staff present: Mike Gerardy and Robert L. Nelson. Visitors present: Mike Rogich and Dan McGonigle, Reporter.

CONSENT AGENDA: Following brief discussion, a motion was made by Member Standish, seconded by Member Vick, to approve the Consent Agenda Items, listed below. All members present voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS: To approve the minutes of the Regular Meeting held Tuesday, May 27, and Special Meeting held Monday, June 2, 2008, as presented.

B. EMPLOYMENT APPLICATION: To hire Brandon Meiners as an umpire for the summer recreation program based upon the recommendation of Britney Guillaume, Director.

C. MEMBERSHIP: To approve renewal of membership in the Rural Water Association for an annual associate membership fee of $200 plus a $10 contribution to the Rural Water Partnership fund.

VISITORS AND COMMUNICATIONS
A. RECREATION DIRECTOR: Britney Guillaume was unable to attend the meeting this evening.

B. ADMINISTRATIVE COORDINATOR

1. ZONING APPLICATION – SNODGRASS: Mike Gerardy, Administrative Coordinator, reviewed the circumstances of a Zoning Application from Norman Snodgrass for his mother's mobile home at the north end of Kingston Street. Mr. Gerardy said he had conferred with the Building Inspector of the City of LaCrescent, who investigated the laws and rendered a decision saying that the application proposing to construct an addition on the building and construct a new roof spanning the distance of the existing mobile home plus the addition should be approved by a certified Minnesota Engineer. If it were not certified by an engineer, than the City may be held responsible if the structure collapsed after the improvements were made. Since the 100 day period for consideration of the Zoning Application was nearing the end, Mr. Gerardy asked the Council to deny the application. If Mr. Snodgrass wished to pursue the application by obtaining approval of the design by a Minnesota Certified Engineer, he could resubmit the application in the future. Following further discussion, a motion was made by Member Perry, seconded by Member Vick to deny the Zoning Application for the reasons stated by Mr. Gerardy. All present members voted in favor and the motion was declared carried.

2. EASTSIDE MOBILE HOME COURT: Mr. Gerardy informed the Council that a letter had been received from Davy Engineering Company after review of the proposed expansion of the Eastside Mobile Home Court. Davy Engineering listed 9 concerns that the City should review. Davy Engineering also commented that the proposed expansion does not have to be platted. Mr. Rogich said he is conferring with Tom Molling, Houston County Highway Superintendent, to design a storm water plan which would be a cooperative plan for the County Highway Department property and his mobile home property. Mr. Gerardy said 1 of Davy Engineering comments was to use a one-way valve if there were to be looped water mains throughout the mobile home park, feeding back into the City's system. The expansion is considering making 13 new lots. No action was required by the Council at this time.

3. WATER TOWER MAINTENANCE: Mr. Gerardy informed the Council that he had further discussion with Utility Service Company of North Mankato considering a quote for cleaning the two city water towers. He had contacted 6 other cities who had hired Utility Service Company and 4 of those responded to his inquiry with good comments about the company. To wash the outside and

inside and spot paint where necessary, the estimate was $10,400. Following discussion, the Council directed by general consensus that the company owner should come to make a presentation personally to the Council.

CLAIMS

A. PREPAID CLAIMS: Following review, discussion and deliberation, a motion was made by Member Klug, seconded by Member Standish, to approve the Prepaid Claims list for May 2008. All members present voted in favor and the motion was declared carried.

Airgas North Central	Extinguishers for Training	72.09
Alltel	Communication Expense	68.19
Baker & Taylor Books	Library Books	1,234.37
Blue Cross Blue Shield of MN	Claim Adjustment – Ernster	95.70
E O Johnson Company	Maintenance Agreement	191.75
In the Swim	Paint & Vinyl Lettering / Chemicals	1,909.70
Myhre Construction, LLC	Stump Removal	1,221.50
Northern Beverage Distribution	Beer	1,148.60
Schott Distributing Co, Inc.	Beer	1,992.25
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	103.60
Tri-State Ambulance, Inc.	Intercept Fee	250.00
MN Department of Agriculture	Food License – Concession Stand	77.00
Alltel	Communication Expense	62.19
Bair & City, Forest	Meter Deposit Refund	126.92
Bank of the West	Federal/FICA/Medicare	6,734.75
Business Financial Planning	Cafeteria Plan	544.98
Butler & City, Micah	Meter Deposit Refund	127.31
Caledonia True Value	Miscellaneous Items	406.59
City of Caledonia Emp. Assn.	Association Dues – May	80.00
Commissioner of Revenue	State Withholding	1,138.38
Coulee Trophy & Sport	Employee Recognition Plaques	60.00
DEMCO	Miscellaneous Supplies	116.01
Diersen & City, Josh	Meter Deposit Refund	131.42
Franciscan Skemp Healthcare	Heartsaver Cards	112.00
Griggs, Cooper & Company	Liquor / Wine	2,713.57
Houston County Sheriffs Office	Evans – payday 5-20-08	287.41
Houston County Recorder	Recording Fee – Lee	46.00
Jack Neumann Trucking	Liquor – Freight Expense	56.00
Kohnen & City, Ben	Meter Deposit Refund	82.42
Laser Product Technologies	Printer Maintenance	299.23
McGraw, Kelly	Reimbursement for Travel Expense	290.25
Midwest Tape	Library DVD(s)	24.14
Minnesota NCPERS Life Ins.	Payday 5-20-08	64.00
MN Benefit Association	payday 5-20-08	157.27
Monticello Ford – Mercury	2008 Crown Victoria/Vinyl	55.00
Orchard Trust Co., LLC	TSA payday 5-20-08	1,480.00
Public Emp. Retirement Assn.	PERA payday 5-20-08	4,875.60
Ranzenberger, Katie	Mileage Reimbursement	23.23
SE Libraries Cooperating	Wireless Internet	465.00
Stevens & City, Kathleen	Meter Deposit Refund	127.57
Storlie & City, Wendy	Meter Deposit Refund	126.97
Tornstrom, Michael	"EMS Week" Expense	240.87
Treasurer, State of MN	Ambulance License Fee	342.00
Houston County Recorder	Recording Fee – Easement/Gavin	46.00
Caledonia Lumber Company	Legion Shelter – Repair	1,471.06
Caledonia Police Reserves	Labor 397.5 @ $2.00	795.00
Kinneberg, Myron	2008 Uniform Allowance	60.00
Klug, Anthony	Mileage Reimbursement	86.86
League of MN Cities	Registration Fee – Morey	400.00
Northern Beverage Distribution	Beer	5,865.45
Schott Distributing Co, Inc.	Beer & Can Coolers	8,405.13
SE MN Historic Bluff Country	Tourism	969.37
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	158.55
Travelers Directory Service	Liquor – Brochure Ad	175.00
USA Mobility Wireless Inc.	Communication Expense	53.09
Buttell's Lighting	Bulbs	35.91
Jack Neumann Trucking	Liquor – Freight Expense	37.50
Johnson Brothers Liquor Co.	Liquor / Wine	1,544.01

Kraus Oil Company, Inc.	Unleaded	1925.00
Lee, Norman	Replace Defective Sidewalk	228.00
Northern Beverage Distribution	Beer	1,253.75
Pepsi Cola Bottling Co.	Soft Drinks	110.50
Phillips Wine & Spirits	Liquor / Wine	956.91
Swain, Chris	Refund Shelter Rent	42.60
Fillmore Co. Econ Dev. Office	Registration Fee	20.00
Gavin, Mike	Animal Control – Rent	75.00
Houston County Recorder	Recording Fee	276.00
Houston County Treasurer	Ho. Co. Collection Site June 08	3,330.00
US Postal Service	Utility Billing May	336.75
Elliot, Dan	Cleaning Supplies	62.00
MN Dept. of Revenue	Sales / Use Tax	15,327.00
Post Board	License Renew	180.00
Principal Life	Life/Ad&d/STD	607.95
Richard's Sanitation	Recycling Collections	5,909.90
Schott Distributing Co., Inc.	Beer	3,167.10
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	107.15
United Parcel Service	Ups Fee	68.00
Bank of the West	Federal/FICA/Medicare	8,516.37
Business Financial Planning	Cafeteria Plan	544.98
Caledonia Police Association	PD Association Dues	60.00
Commissioner of Revenue	State Withholding	1,435.77
Ho. Co. Sheriff's Office	Evans payday 6-3-08	286.29
Orchard Trust Co, LLC	TSA payday 6-3-08	1,480.00
Public Emp. Retirement Assn.	PERA payday 6-3-08	5,874.15
Ace Link Telecommunications	Communication Expense	1,130.75
Merchants Bank	ACH Fee June 2008	20.22
Ranzenberger, Katie	Reimbursement – Pool Supplies	30.49
Tri-County Electric Co-op	Electric Energy	74.48
VISA	Miscellaneous Expense	721.31
Ziebell's Hiawatha Foods, Inc.	Liquor – Mix	60.09
		$ 104,149.21

B. CLAIMS PAYABLE: Following review, discussion and deliberation, a motion was made by Member Vick, seconded by Member Klug, to approve and authorize payment of the Claims Payable list for May 2008. All members present voted in favor and the motion was declared carried.

Affordable Technology Sol.	Tech Services/Laptops	3,005.09
Airgas North Central	Oxygen / Acetylene	120.91
ALCO Discount Store	Cleaning Supplies / Office Supplies	76.17
American Safety Utility Corp.	Light – Tool	122.34
Artic Glacier Inc.	Ice	281.30
Baker & Taylor Books	Library Books	298.79
Border States Electric Supply	Light – Inventory	3,834.25
Burmeister	Light – Inventory	766.80
Caledonia Implement Co.	Bulk Steel / Skid Loader Parts	147.82
Caledonia Lumber Co.	Repair Materials	74.17
Caledonia Oil Company	Diesel	2,075.00
Caledonia Ready Mix	Storm Drainage	251.35
Carquest Auto Parts	Tools	69.33
Communications Service Inc.	Pager Service	45.26
Crystal Canyon	Drinking Water	71.21
Curt & Candy's Hardware Hank	Miscellaneous Items	365.80
D S Electric Supply	Light – Inventory	679.63
Davy Engineering	Engineering Services	6,800.34
Davy Laboratories	3 Total Coliforms	1,857.80
DEMCO	Label Protectors	41.09
EBSCO Subscription Services	Magazine Subscriptions	1,248.94
ECM Publishers, Inc.	Advertisements	359.93
Ellingson Motors	Car Wash Tickets	120.00
Esch Builders	Water Main Replacement	330.00
Farmers Coop Elevator Co.	Storm Drainage – Rye Seed	108.04
Fastenal Company	Repair Parts	6.23
First Supply	Light – 4 Year Plan	352.52
Gopher State One-Call, Inc.	61 Location Notifications	88.45

Green Power Equipment	Fuel Additive	3.82
Hawkins, Inc.	Chemicals	1,636.93
HD Supply Waterworks, LTD	Water Meters	277.08
Hoscheit, Connie	Refund Ball Registration	25.00
Hoskins Electric Co.	Generator Settings	55.00
Houston County Highway Dept.	Lime T-Shirts	88.55
Jack Neumann Trucking	Liquor – Freight Expense	133.50
Johnson Brothers Liquor Co.	Liquor / Wine	2,455.38
Ken's Small Engine	Brush Truck / Chain Saw Maint.	332.43
King, Leigh	Swimming Lesson Refund	25.00
Kraus Oil Company, Inc.	Diesel	155.00
Kubitz Educational Services	Children's Books	441.00
Lamarche, Jacques	Library Books	14.95
Locators & Supplies, Inc.	Light – Tools/Pruner	381.57
Metro Sales, Inc.	Copier Agreement	71.07
Midwest Tape	Library – DVD(s)	125.45
Minnesota Dept. of Commerce	1st Quarter Fiscal Year 2009	376.65
Minnesota Dept. of Health	Water Service Connection Fee 2nd Quart.	1,809.00
Minnesota Energy Resources	Natural Gas	3,699.27
Mississippi Welders Supply Co.	Oxygen	44.90
Municipal Pipe Tool Co, Inc.	Jet/Vac Clean Sanitary Sewers	3,205.30
P & H Services	Install Camera in Squad/Radios	301.38
P & T Electric Inc.	Light Repairs	371.66
Paradise Pool & Spa	Leaf Net	34.80
Phillips Wine & Spirits Co.	Liquor / Wine	1,994.01
PowerPlus Engineering, LLC	4 Year Plan / Engineering Fees	2,389.13
PT Welding & Driveshaft	Light – Repair Parts	22.34
Richard's Sanitation	Refuse Disposal – May 2008	177.84
Rippe, Hammell & Murphy	General Matters/Prosecution	3,050.25
Rogich, Mike	Storage Unit Rent	500.00
Ronco Engineering Sales, Inc.	Nose PCE Assembly	15.09
Schilling Supply Company	Copy Paper / Towels	138.46
Schulze Plumbing & Heating	Liquor Store – Unplug Urinal	52.50
SE Libraries Cooperating	Library – Auto Fees	417.42
Storey Kenworthy	Lanyards – Pool	4.98
Storlie's Portable Pit Stops	Toilet Rent (St. John's)	90.53
Tech Products Inc.	Seal Tags	170.24
Tostrud & Temp, S.C.	Audit – Partial Billing	11,500.00
United Auto Supply, Inc.	Brush Truck/Miscellaneous	328.70
United Laboratories	Cleaning Supplies	209.87
Wesco Receivables Corp.	Light – Inventory	1,198.13
Winona Controls, Inc.	Boiler Repair Parts	41.00
WWTP MPCA PFA Loan Fund	1993-96 PFA Loan	3,500.00
		$ 65,463.74

OLD BUSINESS

A. LABOR AGREEMENT NEGOTIATIONS: At this time the Wage Committee (Vick & Klug) considered whether or not they wished to have a closed session with the full council to receive direction on negotiation strategy at this time or later in the negotiation process. Following discussion with the Council, they decided that the closed meeting would be held at a later time.

B. SUMMONS: Clerk Nelson informed the Council that the Summons initiated by Houston County had been submitted to City Attorney Murphy and to the Insurance Agent, Danielson Insurance Company, which thereafter submitted to the League of Minnesota Cities Insurance Trust. An attorney firm from the metropolitan area had been assigned to represent the City of Caledonia and the specific attorney was George C. Hoff. The firms name is Hoff, Barry & Kozar, P.A. Nelson informed the Council that Attorney Hoff intended to visit with them in a closed session on June 23.

C. LAND DEVELOPMENT: Clerk Nelson informed the Council that Mike Davy, Davy Engineering Company recommended the Council choose an attorney firm to represent the City in cases of land development where the City Attorney may have a conflict of interest. Following discussion, a motion was made by Member Vick, seconded by Member Perry, to hire the firm of O'Flaherty, Heim & Egan Ltd. Members voting in favor: Vick, Standish and Perry. Opposed: None. (Member Klug was temporarily absent from the room). The motion was declared carried.

D. STORM WATER POND CAPACITY CALCULATION: Clerk Nelson informed the Council that he had far underestimated the engineering cost to calculate the capacity of the storm water pond north of West Main Street. While he estimated at the last meeting the work could be done for $800 or less, the actual engineering estimate is $2,500. He recommended the Council approve the estimate since the data was still necessary. Following discussion, a motion was made by Member Standish, seconded by Member Vick, to order the study by Davy Engineering Company to determine the capacity of the storm water pond north of West Main Street. Members voting in favor: Vick, Standish and Perry. Opposed: None. Abstaining: Klug. The motion was declared carried.

NEW BUSINESS

A. UTILITY BILLING: Clerk Nelson informed the Council that a request had been received from non-community payers for special consideration and waiver of the last payment fee for utility billing. They claim the City bill arrives at their location about the 5th or 6th of each month, making it impossible for them to return payment on or before the 10th of the month. One of the payers, however, commented that they only write checks on Tuesdays and Thursdays, which puts them further behind. Following discussion, a motion was made by Member Vick, seconded by Member Klug, to deny changing the method by which the City sets its utility payment due dates and to deny waiver of the late fee, saying the companies should be informed of the automatic payment plan offered by the City where the billing could be deducted from the checking account at the local bank. All members present voted in favor and the motion was declared carried.

B. FIREWORKS: Clerk Nelson recommended approval of a request for a permit for display of fireworks – pyrotechnic special effects, contracted by the Houston County Agricultural Society. Nelson reported that the operator is the same person / contractor who conducted the display for the City of Caledonia during the Sesquicentennial. A motion was made by Member Vick, seconded by Member Klug, to approve the fireworks permit. All members present voted in favor and the motion was declared carried.

C. ELECTRIC DEPARTMENT IMPROVEMENT PROJECT: Clerk Nelson introduced discussion on a proposed improvement of the electrical system nearby the Public Elementary School, having an estimated cost of $5,000. He alluded to the previous meeting when Roger Schmitz, City Electrician discussed this in addition to the projects scheduled for West Main Street and along C.S.A.H. #12. Following discussion, a motion was made by Member Vick, seconded by Member Standish, to approve the added work near the Public Elementary School with an estimated cost of $5,000. All members present voted in favor and the motion was declared carried.

D. LIFEGUARD JACKETS: Discussion was conducted on a proposal by the swimming pool lifeguards to purchase jackets with screen printing indicating the word lifeguard for approximately $42 each. The guards requested the Council to consider participation in the cost of the jackets and 14 guards were interested in the purchase. Examples of participation included 50% or $21.00 per jacket, 40% or $16.80 per jackets and 30% or $12.60 per jacket. Initial discussion resulted in a motion by Member Perry, seconded by Member Vick, to deny the request and not participate in the cost. Members voting in favor: Perry and Vick. Members opposed: Klug and Standish. The motion was declared failed. Continued discussion resulted in a motion by Member Perry, seconded by Member Standish, to purchase t-shirts for the lifeguards as were to be purchased for coaches and players on the athletic field, with lifeguard stenciled on the t-shirts. Members voting in favor: Perry and Standish. Opposed: Vick and Klug. The motion was declared failed. Following further discussion, a motion wad made by Member Klug, seconded by Member Vick, to approve the 30% amount of $12.60 per jacket, estimating that would be about the equivalent cost of the t-shirts for those of the athletic field. All members present voted in favor and the motion was declared carried.

E. POLICE DEPARTMENT COMPUTER SYSTEM: Clerk Nelson reported that a storm had struck the police department computer system, destroying its backup capability. The cost to install a new backup system had been received by a quote from Affordable Technology Solutions in the amount of $932.48. Following discussion, a motion was made by Member Standish, seconded by Member Vick, to approve the installation of a new back-up system for the estimated cost of $932.48 and further recommended buy a good surge protector. All members present voted in favor and the motion was declared carried.

F. AMBULANCE DEPARTMENT: Clerk Nelson reported that Mike Tornstrom, Director, requested the City Council authorize sponsorship of 5 firefighters to take a First Responder Training Course for which the City would forgo the $200 fee, since the firefighters were specifically requested to become first responders to assist the Ambulance Service and cover weekends and holiday periods for driving the ambulance when it was difficult to obtain EMT's

to fill the standby schedule. Following discussion, a motion was made by Member Klug, seconded by Member Standish, to waive the $200 fee for 5 firefighters who would be trained as first responders provided the Council established a policy for number of weekends and holiday hours those firefighters must volunteer to cover. All members present voted in favor and the motion was declared carried.

CLERK'S REPORT

A. POLICE DEPARTMENT: Enclosed with the Agenda were the Police Officer Activity List and Police Officer Activity Summary for May 2008.

B. EMPLOYEE TIME RECORD: Enclosed with the Agenda was the Employee Time Record for pay period May 19-June 1, 2008.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Standish and seconded by Member Vick. All members present voted in favor, the motion was declared carried and the meeting then adjourned at 8:46 p.m. The next Regular Meeting of the City Council is scheduled for 7:00 p.m., Monday, June 23, 2008, in the Council Room, City Hall.

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Randi Vick, Council Member

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Robert L. Nelson
City Clerk - Administrator