

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, July 28, 2008

CALL TO ORDER: Following due call and notice thereof, Member Vick called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Council Members: Randi Vick, Gary Klug, Robert Standish and Peggy Perry. Members absent: Michael J. Morey. Consultants and City staff present: Mike Gerardy, Stephanie Mann and Robert L. Nelson. Visitors present: Charlie Warner, Reporter.

CONSENT AGENDA: Following significant discussion on an item in the Minutes of the Regular Meeting of July 14, a motion was made by Member Perry, seconded by Member Standish, to approve the Consent Agenda Items, stated below. Members voting in favor: Vick, Perry and Standish. Opposed: Klug. The motion was declared carried.

A. MINUTES OF PAST MEETINGS: Member Klug proposed a correction to the minutes concerning the issue of Council authorization for the Fire Department to make use of \$1,300 credit at Carquest. Member Klug contended that discussion at the preceding meeting ended with approval granted for the Fire Department only to purchase a generator and the remaining credit could be utilized for any city departments needs. To close the discussion, a poll of the Council Members was taken and the remaining three members concurred that the motion was to grant the firefighters use of the full \$1,300 credit. This was then approval of the minutes of the Regular Meeting held Monday, July 14, 2008, as presented.

B. AMBULANCE DEPARTMENT: To accept the recommendation of Director Mike Tornstrom and appoint Karen Goetzinger as an EMT for the Caledonia Ambulance Service.

VISITORS AND COMMUNICATIONS

A. CITY ACCOUNTANT

1. CASH AND INVESTMENTS REPORT: Stephanie Mann, Accountant reviewed the Cash and Investments Report, giving a cash amount of \$253,107.23 and an investments amount of \$2,510,000. There was a decrease in cash and investments of \$120,792.76 from the May report.
2. BUDGET WORKSHEET: Ms. Mann briefly reviewed a 38 page budget worksheet, responding to questions about the expenditures of various departments.
3. NEW FIRE DEPARTMENT WATER TANKER AMORTIZATION SCHEDULE: Ms. Mann reviewed a draft amortization schedule for the new fire department tanker which costs \$145,000 with \$15,000 to be paid from 2008 Revenues. The amortization schedule was then for the remaining amount of \$130,000 at 4% interest for the debt to be repaid from the general fund to the electric department fund with half the \$130,000 principal and half the interest to be paid by the fire district. Payments would be made as of August 1 yearly and would run for a period of 11 years with principal amounts of \$15,000 for each of the first 10 years and the remaining payment in an amount of \$12,833.75. Following discussion, a motion was made by Member Klug, seconded by Member Standish, to approve the amortization schedule as shown on Ms. Mann's illustration. All members present voted in favor and the motion was declared carried.

B. ADMINISTRATIVE COORDINATOR: Mike Gerardy, Administrative Coordinator, reviewed the following issues with the Council.

1. EAST SIDE LIFT STATION: Regarding the survey performed by GGG Engineering Company, and the easement illustrated on the survey to enable Dean Foltz access to his property on the south side of the railroad track. Mr. Gerardy reported to the Council the length of that easement for ingress and egress purposes was 293.18 ft.
2. WATER TOWER CLEANING: Mr. Gerardy reviewed proposals for cleaning the 2 water towers at a cost of \$3,200 each. Mr. Gerardy reported to the Council that he had contacted a number of cities who had previously hired Water Tower Clean and Coat, Inc. and appeared to be extremely satisfied with their work. Discussion was held on the possible need to repair patches of the water tower to include sanding or sandblasting and repainting and applying an epoxy final coat could be

had for approximately \$1,800 additional fee for each tower. Following discussion, a motion was made by Member Vick, seconded by Member Perry, to hire Water Tower Clean and Coat, Inc. at \$3,200 to clean each tower in accordance with their quote and to authorize up to \$1,800 per tower, if necessary, to repair and repaint certain patches and areas of each tower. All members present voted in favor and the motion was declared carried.

3. BUSH STREET LIFT STATION REHABILITATION: Mr. Gerardy presented a quote from Braun Pump & Controls to rehabilitate the Bush Street Lift Station to include installation of two Barnes Model 4SE4534L 4.5HP Pumps in addition to other support wear and brackets for an amount of \$17,038.11. Following discussion, a motion was made by Member Klug, seconded by Member Vick, to award the Bush Street Lift Station repair to Braun Pump & Controls for their quote amount of \$17,038.11 plus freight and sales tax. All members present voted in favor and the motion was declared carried.

C. COMMUNICATION

1. Letter, State Auditor, 7-8-08, SUBJ: Best Practices Review – Reducing Energy Costs.

OLD BUSINESS

A. COMPLAINT: At this time the Council discussed the issue of Scott Betz's complaint that the Eitzen State Bank canopy lights were still too bright. Following extensive discussion concerning whether or not the lights constituted a nuisance, a motion was made by Member Standish to send a letter to the Eitzen State Bank stating the City had received a complaint about the brightness of their lighting system under the canopy for their drive-up banking. This motion failed after 3 unanswered calls for a second. Following further discussion, a motion was made by Member Vick, seconded by Member Klug, to pronounce a decision that the Eitzen State Bank lighting does not constitute a nuisance. Members voting in favor: Vick, Klug and Perry. Opposed: Standish. The motion was declared carried.

B. FIRE HYDRANT MARKERS: The Council now discussed the possible purchase of fire hydrant markers which had been quoted at a price of \$15.00 each for quantities from 60 through 100. Following discussion, a motion was made by Member Klug, seconded by Member Standish, to purchase 60 fire hydrant markers at the \$15.00 price each. Members voting favor: Vick, Klug and Standish. Opposed: None. NOTE: Member Perry was temporarily out of the room. The motion was declared carried.

NEW BUSINESS

A. ELECTION JUDGES: A motion was made by Member Vick, seconded by Member Klug, to appoint the below listed persons as election judges for the City of Caledonia for the both the Primary and General Elections of 2008. Members voting favor: Vick, Klug and Standish. Opposed: None. NOTE: Member Perry was temporarily out of the room. The motion was declared carried.

Carolyn Fitzpatrick
Ethelyn Gensmer
Janelle Colleran
Lucille Pohlman
Gretchen Buege
Janice Dokken
Sandy Hanson
Jana Dittmer

Robert L. Nelson
Rita Noel
Dorothy Manhart
Lolita St. Mary
Iyla Mulvenna
LuEtta Fruechte
Lee Grippen
Judy Fruechte

Helen Klug
Winifred Schulte
Mary Leary
JoAnn Novak
Ronald Friego
Patricia Kaufmann
Catherine Johnson

B. PER DIEM AUTHORIZATION: A motion was made by Member Standish, seconded by Member Vick, to approve a per diem payment of \$100.00 per day for each day that up to 2 firefighters went to inspect prospective vehicles or to pickup fire department vehicles in the next few days. Among those thought to be eligible in making the trips are Chuck Gavin, Matt Hoscheit and Matt Blocker. Members voting in favor: Vick, Klug and Standish. Opposed: None. The motion was declared carried. NOTE: Member Perry was temporarily out of the room. The motion was declared carried.

C. SCHOOL CROSSING GUARD AGREEMENT: The Council discussed the School Crossing Guard Agreement with School District #299 for calendar year 2008-2009. Crossing Guards are to receive \$13.53 per hour. Following discussion, a motion was made by Member Standish, seconded by Member Vick, to approve and enter into agreement with the School District #299 for the coming school year. Members voting in favor: Vick, Klug and Standish.

Opposed: None. The motion was declared carried. NOTE: Member Perry was temporarily out of the room. The motion was declared carried.

D. MNSTAR REPORTING: At this time Member Perry reported interviews had been conducted with the 3 applicants who wished to do the MNSTAR reporting for the City Ambulance Service and based upon those interviews and applications submitted, she recommended the appointment of Kelly Tornstrom. Following brief discussion, a motion was made by Member Perry, seconded by Member Vick, to appoint Kelly Tornstrom the responsibilities of submitting the MNSTAR reports for a fee of \$5.00 per report. All members present voted in favor and the motion was declared carried.

CLERK'S REPORT

A. ROTARY CLUB MEMBERSHIP: With regard to action taken at a previous council meeting, authorizing payment of the Rotary Club membership fees for the City EDA Director, Nelson reported the fees have not yet been paid because the EDA Director is uncertain whether or not her other employment will enable her to attend meetings. No action will be taken until she reports back, concerning her ability to attend the meetings.

B. POLICE CHIEF: Clerk Nelson reported that Randy Shefelbine, Police Chief, may be away from the office for a period of up to 2 weeks, beginning Friday, July 25, 2008.

C. INSURANCE RENEWAL: Clerk Nelson referred to the enclosures in the Agenda of several pages data concerning insurance renewal for the City. He informed the Council that any questions could be fielded to Tom Danielson, agent, for a report back to the Council. There were no council questions at this time.

D. LONG TERM BORROWING: Enclosed with the Agenda for illustrated purposes only was a letter from the Minnesota Governmental Agency Finance Group informing the City of bonding opportunities for long term debt. Clerk Nelson informed the Council that this is just one group through which the City could obtain funds for improvements such as water main extensions.

E. SEMLM: Clerk Nelson reminded the Council of the Southeast Minnesota League of Municipalities Meeting scheduled for 6:00 p.m. in the Fire Barn at Hokah on July 29.

F. LOCAL ISSUES: Clerk Nelson reported that the League of Minnesota Cities is surveying communities to determine what regional issues may be of interest to municipalities for the session at the regional meeting to be held in Caledonia on October 30 at the Four Seasons Community Center. Council Members were requested to report topics of interest which the league could examine and determine whether or not would be placed on the Agenda for that meeting.

G. ELECTIONS: Clerk Nelson reminded the Council that the sign-up period for candidacy for City Council is from August 26 through September 9, inclusive.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Vick and seconded by Member Klug. All members present voted in favor, the motion was declared carried and the meeting then adjourned at 7:47 p.m. The next Regular Meeting of the City Council is scheduled for 6:00 p.m., Monday, August 11, 2008, in the Council Room, City Hall.

Randi Vick, Council Member

Robert L. Nelson
City Clerk - Administrator