REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, October 23, 2006

CALL TO ORDER: Following due call and notice thereof, Mayor Morey called the meeting to order at 7:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Michael J. Morey; Council Members Randi Vick (8:15 p.m.), Gary Klug and Robert Standish. Members absent: Paul Fisch. Consultants and City staff present: Michael Gerardy, Roger Schmitz, Matt Blocker, Stephanie Mann, Tom Nigon, Chuck Gustafson and Robert L. Nelson. Visitors present: Mike Rogich, Noel Brenza, Betsy Pieper, Amber Foster and Jane Palen, Report.

CONSENT AGENDA: Following brief discussion, a motion to approve the Consent Agenda items, listed below, was made by Member Klug and seconded by Mayor Morey. All members present voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS: To approve the minutes of the Regular Meeting held Monday, October 9, and Special Meeting held Thursday, October 12, 2006, as presented.

B. EXEMPT PERMITS:

1. CALEDONIA WRESTLING CLUB: To approve an Application for Exempt Permit to conduct a raffle on January 25, 2007, at the Caledonia High School, 825 North Warrior Avenue, waiving the waiting period.

2. KNIGHTS OF COLUMBUS: To approve an Application for Exempt Permit to conduct a raffle on January 28, 2007, at St. Mary's Grade School, 308 East South Street, waiving the waiting period.

3. ST. MARY'S PARISH: To approve an Application for Exempt Permit to conduct a raffle on February 16, 2007, at St. Mary's Grade School, 308 East South Street, waiving the waiting period.

4. ST. MARY'S PARISH: To approve an Application for Exempt Permit to conduct a raffle on March 30, 2077, at St. Mary's Grade School, 308 East South Street, waiving the waiting period.

VISITORS AND COMMUNICATIONS

A. ZONING APPLICATION – ROGICH: Mike Rogich requested authorization to relocate an existing 26' x 28' garage, recently purchased from the Houston County location at 323 South Marshall Street to his property at 1004 East South Street, temporarily placing the building until the summer of 2007 when he would select a permanent location. Mr. Rogich explained that he would return within a 6 month period, being approximately April 23, 2007, with a Zoning Application proposing the permanent location. Following brief discussion, a motion was made by Member Standish, seconded by Member Klug, to approve the request for temporary location of the building on his property at 1004 East South Street, with the obligation to return within 6 months with a Zoning Application for permanent location of the structure. All members present voted in favor and the motion was declared carried.

B. ZONING APPLICATION – CITY OF CALEDONIA: Mayor Morey recessed the Regular Meeting to conduct a Public Hearing on the City Of Caledonia Zoning Application. Mike Gerardy, Zoning Administrator, reported there had been no inquiries or objections to the proposed, advertised location of the City Salt / Sand Shed, which is to be located approximately 16' from the North property line and 20' from the East property line, requiring setback variances of 19' and 30', respectively. When there was no further testimony, Mayor Morey closed the Public Hearing at 7:10 p.m. and resumed the Regular Meeting. A motion was then made by Member Klug, seconded by Mayor Morey to approve the Zoning Application and grant a 19' setback variance on the North property line and a 30' setback variance on the East property line. All members present voted in favor and the motion was declared carried.

B. FOUNDERS DAYS: Founders Days Representatives Noel Brenza, Betsy Pieper and Amber Foster were present. Mrs. Brenza asked if it would be possible for the City Library to close on Saturday, December 2, for Founders Days activities to be held in the Library. She also asked, weather cooperating, if the ice skating rink could be prepared for the Founders Days weekend, December 1 – December 3. She informed the Council they would be making application for a 3.2 Beer License for Friday and Saturday to sell beer at the City Auditorium. She requested permission to close Marshall Street between and Main and Lincoln Streets for

display of snowmobiles, sponsored by the Caledonia Sno Gophers. She requested information on street light poles having electrical outlets at which potted Christmas trees could be placed and lighted. She also requested the City to designate a sum of money to apply toward the purchase of additional decorations to be placed on street light poles from the downtown district to STH 44/76 on Main Street. The Council and City Staff agreed to follow up on her requests, indicating the Council had no specific objection to use of the Library or blocking of at least a portion of Marshall Street. Following discussion, a motion was made by Mayor Morey, seconded by Member Standish, to dedicate an amount up to $2,000 for street decoration purchases for the street light poles on West Main Street from the downtown area to STH 44/76 with the funds to be taken from the Municipal Liquor Store Account. All members present voted in favor and the motion was declared carried.

D. ELECTRIC UTILITY IMPROVEMENTS: Tom Nigon and Chuck Gustafson, PowerPlus Engineering, presented a summary 4 year improvement plan for the electric utility. Specific changes included feeding a larger segment of the City from Wild Turkey #1 Substation, reducing the load on the downtown substation by 1 ¼ to 1 1/3. There would be an exchange of transformers to utilization of fusible switch gear, intended to limit electrical outages to a small segment of the City. The fusible switch gear assembly would terminate an electrical fault at the fuse box as opposed to a transformer which would pass the fault all the way back to the substation. Replacement of the electrical system in the northwest portion of the City would entail relocating the electrical apparatus on the front yards of properties instead of its current location along rear properties lines. Mr. Nigon estimated the cost of recommended improvement work at $671,000 over the 4 year period from 2007 – 2010. That cost added to extra work to be done by the city electric utility in preparation for these major changes had an estimated total cost of $918,000. Following their presentation and discussion, a motion was made by Member Standish, seconded by Member Vick, to approve their summary 4 year plan and authorize preparation of plans and specifications for the work to be done during the summer of 2007. All members present voted in favor and the motion was declared carried.

E. ACCOUNTANT'S REPORT: Stephanie Mann, City Accountant, presented the year to date cash and investment balances for all funds for period ending September 30, 2006. Total cash was $575,126.50. Total investments were $3,000,869. She also presented the year to date budget figures for the general fund and enterprise funds.

F. ADMINISTRATIVE COORDINATOR TOPICS:

1. CARPET CLEANING QUOTES: Mike Gerardy, Administrative Coordinator, presented quotes for carpet cleaning from 4 vendors. Teff's carpet cleaning provided quotes for Scotch Guard and without Scotch Guard being $1,956.27 and $1,228.47, respectively. Service Master, the only firm with a truck mounted cleaning system bid $1,998.10 with Scotch Guard and $1,369.55 without Scotch Guard. J & R Cleaning bid $1,049.03 without Scotch Guard and Stella's Cleaning bid $1,079.91 without Scotch Guard. Since Mr. Gerardy commented that Myron Kinneberg, Custodian, now indicated that carpet cleaning should not be accomplished until the spring of 2007, the Council by general consensus agreed to reject all quotes.

2. WARMING HOUSE FURNACE: Mr. Gerardy presented 3 quotes for replacement of the warming house furnace. Schulze Plumbing bid $1,425; Esch Plumbing bid $1,839.70 and Schmitz Refrigeration bid $2,078.45. Following discussion, a motion was made by Member Klug, seconded by Mayor Morey, to accept the low bid of Schulze Plumbing for $1,425 and to adopt a resolution enabling the City to reimburse itself for this expense through a Certificate of Indebtedness. All members presented voted in favor and the motion was declared carried.

3. ELECTRIC DEPARTMENT GARAGE: Mr. Gerardy informed the Council that advertisement for solicitation of bids for the Electric Department Garage will be made in the Caledonia Argus issue of October 25.

4. ROADWAY NAME DESIGNATION: Mr. Gerardy reported on a preliminary Zoning Application to be located on a parcel of land not abutting directly on a city street, commenting that in order to give a reasonable address the entry way would require naming has a private lane. This parcel is located off the southwest corner of Bissen Street in the Industrial Park, immediately behind Good Times Restaurant. The recommended name is Griffith Lane. Following brief discussion, a motion was made by Mayor Morey, seconded by Member Standish, to approve

the roadway name Griffith Lane. All members present voted in favor and the motion was declared carried.

OLD BUSINESS

A. SEMDC CONTRACT: Mayor Morey, who had requested this topic be placed on the Agenda, said he was still researching the issue and recommended it be tabled to the next meeting.

B. CONSTITUTIONAL AMENDMENT: The issue of the Constitutional Amendment to require use of Sales and Use Tax for motor vehicles to be designated for the Minnesota State Transportation Fund was discussed to the extent questioning the Council chose to go on record as supporting the proposed amendment. The Council decided by general consensus to reframe from making a formal recommendation in support or opposition to the Amendment.

NEW BUSINESS

A. CLERK'S OFFICE EQUIPMENT: Clerk Nelson requested authorization to purchase a new computer for the utility billing program, stating that the present computer lacks sufficient capacity to operate the program rapidly, particularly when assembling historical data for printout. Following brief discussion, a motion was made by Member Vick, seconded by Mayor Morey, to authorize the purchase of a new computer as recommended by Informational Management Systems (IMS) for an amount of $1,138 plus Minnesota Sales Tax. All members present voted in favor and the motion was declared carried.

B. ANIMAL CONTROL ORDINANCE: Clerk Nelson informed the Council there were a number of changes he would recommend for the Animal Control Ordinance, including removing the dollar amounts of charges to avoid having to amend the ordinance each time the Council made choose to increase license fees or other fees associated with animal control. Nelson presented a draft of certain changes he would recommend to the Animal Control Ordinance along with a list of current fees. Nelson asked the Council if they had any intent of increasing the license fees since the Clerk's Office would be sending out preliminary notices within the next month reminding pet owners that dogs and cats would need to be re-licensed for calendar year 2007. If there were to be a change in license fee that should be noted on the notice. Following brief discussion of this issue, a motion was made by Member Klug, to set a new license fee of $6.00 a capture fee of $25.00 and an impound fee of $4.00 per day. Following a call for a second to the motion three times, but receiving none, the motion was declared failed. Nelson said he would bring a complete revision for all recommendations to the next Council Meeting for the Councils consideration.

CLERK'S REPORT

A. EMPLOYEE TIME RECORD: Enclosed with the Agenda was the Employee Time Record for pay period September 25 – October 8, 2006. Distributed at the meeting was the Time Record for pay period October 9 – 22.

B. CABLE TV: Enclosed with the Agenda was a letter from Mediacom announcing the addition of ESPN VIEW, a channel featuring college sports programming, on channel 178 for Sports Pak and Digital Plus costumers in this community.

C. HOUSTON COUNTY EDA: Enclosed with the Agenda was information on Houston County EDA Activity concerning trails.

D. SEMINAR: Enclosed with the Agenda was a notice from Lutheran Hospital of a Hazard Vulnerability 2006 Seminar, one presentation to be made in La Crescent on November 1 and one to be made in Spring Grove on November 14.

E. FOUNDERS DAYS PARADE: Clerk Nelson distributed copies of the invitation to join the Founders Days Christmas Parade on Friday, December 1. The Council indicated a desire to have the newer vehicles purchased by the Electric Department and Street Department to be entered in the parade. The Council will walk the parade, distributing candy.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Mayor Morey and seconded by Member Vick. All members present voted in favor, the motion was declared carried and the meeting then adjourned at 10:07 p.m. The next Regular Meeting of the City Council is scheduled for 7:00 p.m., Monday, November 13, 2006, in the Council Room, City Hall.

Michael J. Morey, Mayor

Robert L. Nelson
City Clerk - Administrator