Agenda
Regular Meeting of the City Council
Monday, February 11, 2008

I. Call to Order
   A. 7:00 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Consent Agenda
   A. Minutes of Past Meetings: Consideration for approval of the minutes of the Regular Meeting held Monday, January 28, 2008, and the Special Meeting held Monday, February 4, 2008 as presented. Addendum #1

   B. MMUA Winter Conference: Would any Council Members wish to attend the 2008 Winter Legislative Conference to be held March 13 – 14, at the Holiday Inn Select, Bloomington, MN, for a conference registration fee of $170 prior to February 26 and the expenses of a hotel plus meals, mileage and the like. Addendum #2

   C. MMUA CIP Assessment: The public utilities board has set new standards for conservation improvement programs of electric utilities. MMUA has made an assessment for lobbing and informing municipal utilities of their obligations with regard to the conservation improvement program. The City of Caledonia's assessment is $417 and is includable in the funds we claim for the conservation improvement program. I recommend you authorize payment of the $417 to MMUA for lobbing and instruction and other assistance in our efforts to comply with the CIP Program. Addendum #3

   D. Office Equipment: I request authorization to purchase the Heat Seal H400 Laminator shown on Addendum #4 for the cost of $344.99. $375 was included in the 2008 budget for this purpose. Addendum #4

E. Office Equipment: I request authorization to proceed with installation of a server for the computers in the clerk's office, accountant's office and administrative coordinators office. The enclosed quote is $9,709.72. In addition to that cost, Jessica would receive some overtime wages. The installation would have to be done on a Saturday and Jessica volunteered to man the office and assist the installer during the process. Addendum #5

F.

G.

Council Action:

IV. Visitors and Communications

A. Administrative Coordinator

1. Zoning Application – Gengler: The Council will conduct a Public Hearing to consider a Zoning Application, submitted by Nick Gengler, 317 South Pine Street, proposing to construct a 30' x 40' garage and storage building which requires the 4 variances stipulated on Addendum #6.

Council Action:

2. Zoning Application – Jennings: Jim Jennings, dba Caledonia Tru Value, 520 Old Highway Drive, has submitted a Zoning Application proposing to construct a 40' x 54' addition on the south side of the existing building, to be located approximately 18' from the south (front) property line, requiring the setbacks stated on Addendum #7.

Council Action:

3. Zoning Application – Roble: A Zoning Application has been submitted on behalf of Don Roble to erect a 4' x 6' business sign on the front of the existing building at 107 East Main Street for a new business. No variances are required. Addendum #8

Council Action:

4. Energy Audit: Mr. Gerardy will review some of the investigation done by Tri-County Electric Representatives for an energy audit on some of the city's buildings.

Council Action:

B.

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D. Communications

1. Historic Bluff County News, February 2008. Addendum #9

V. Claims

A. Prepaid Claims: Consideration of the Prepaid Claims for January 2008. Addendum #10

Council Action:

B. Claims Payable: Consideration and authorization for payment of the Claims Payable for January 2008. Addendum #11

Council Action:

VI. Old Business

A. Assessment Roll: Request approval for an Assessment Roll for services provided to the Caledonia Mall, owner Mike Nanof, in the amount of $152.80. Addendum #12

Council Action:

B. Apprenticeship Program: I will give the Council an update on the proposed Apprenticeship Program with Tim Evans. A state representative is scheduled to visit with us at 1:00 p.m. on February 14 to inform us current laws and requirements of the program.

Council Action:

C. Houston County Zoning Application: I request the Council discuss the articles in local newspapers, written by Attorney Scott Anderson and a possible assessment of the actions of the City as seen from our point of view. I will bring a written outline to the meeting.

Council Action:

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VII. New Business

A. Tourism: The council is requested to join the Chamber of Commerce to place an advertisement in the LaCrescent Area Visitors Guide for 2008. The prices are the same as last year. For a ¼ page ad the price is $155 to be divided with the Chamber would be a cost of $77.50 each.

Council Action:

B. Contribution: Experience Works asks the City to consider a contribution to the program as part of the 2007-2008 older worker initiative. Addendum #13

Council Action:

C. Fluorescent Bulb Program: Rick Frank requests whether or not the City wishes to take part in the annual Fluorescent Bulb Program. The estimated costs are the same as last year and the program will be conducted April 5. I recommend participation.

Council Action:

D. Summer Recreation: I request the Council discuss and review positions at both the recreation field and the swimming pool. I will provide you with as much information as is available at the meeting.

Council Action:

E. Fire District Meeting: The Council Committee (Morey & Fisch) which attended the Rural Fire District Meeting on February 7 will present recommendations of the meeting to the Council. Among the considerations is whether or not a new or used tanker should be purchased for the fire department.

Council Action:

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VIII. Clerk's Report

A. Police Activity Report: Enclosed with the Agenda are the Police Activity and Summary List for January 2008. Addendums #14 & #15

B. Pretreatment Annual Report: Enclosed is the Waste Water Pretreatment Annual Report for calendar year 2007. Addendum #16

C. Insurance Policy Endorsement: Enclosed is an Endorsement showing an increase in coverage from $1,000,000 to $1,200,000 which now complies with a new state law for the maximum that a claim can be filed against the City. For this year there is no additional charge by the League of Minnesota Cities. Addendum #17

D. Energy Summit: Enclosed is a flyer on an Energy Summit Meeting for Green Buildings and Green Communities to be held at Winona State University on February 20. Any Council Members are welcome to attend. The registration fee is $15. Addendum #18

E. Discharge Monitoring Report: Enclosed is the Discharge Monitoring Report for January 2008 showing a Monthly Average Total Nitrogen Level of 3.51 mg/l. Addendum #19

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IX. Miscellaneous Items

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B.

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X. Adjournment