

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, September 13, 2010

CALL TO ORDER. Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL. Members present: Mayor Robert H. Burns; Council Members: Randi Vick, Tom Murphy, and Robert Lemke. Members absent: None. Consultants and City staff present: City Clerk/Administrator Jennifer Feely and Administrative Coordinator Mike Gerardy. Visitors present: Argus Reporter Charlie Warner.

AGENDA APPROVAL. The following items were added to the agenda for discussion: DVD Quotes for Cable Television System and Journey Lineman Program Reimbursement. A motion was made by Mayor Burns, seconded by Member Vick to approve the agenda with the addition of the above-mentioned items. All members present voted in favor and the motion was declared carried.

CONSENT AGENDA. A motion was made by Mayor Burns, seconded by Member Vick to approve the consent agenda. All members voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS. To approve the minutes of the Regular Meeting held Monday, August 23, 2010, as presented.

B. APPLICATION FOR EXEMPT PERMIT: CALEDONIA ROD AND GUN CLUB. To approve an application for an exempt permit for Caledonia Rod and Gun Club on October 30, 2010.

C. APPLICATION FOR EXEMPT PERMIT: CALEDONIA ROD AND GUN CLUB. To approve an application for an exempt permit for Caledonia Rod and Gun Club on November 13, 2010.

VISITORS AND COMMUNICATIONS.

A. MIKE WERNER: CALEDONIA CONVENTION AND TOURISM BUREAU. Mike Werner was present on behalf of the Caledonia Convention and Tourism Bureau to request the Council's consideration in designating the City's lodging tax monies to go to the Caledonia Convention and Tourism Bureau, beginning January 1, 2011, in an effort to promote tourism in the area. Werner noted that he will provide the Council with an annual report of how the lodging tax monies are used. Discussion ensued concerning the \$1,500 paid annually to Historic Bluff Country for advertising. Werner noted that Caledonia Convention and Tourism Bureau will pay the annual \$1,500 advertising fee out of the lodging tax monies collected. Mayor Burns directed City Clerk/Administrator Feely to send a notice to Historic Bluff Country 30 days before sending lodging tax monies to Caledonia Convention and Tourism Bureau. A motion was made by Mayor Burns, seconded by Member Vick to designate the lodging tax monies to go to Caledonia Convention and Tourism Bureau, beginning January 1, 2011. All members present voted in favor and the motion was declared carried.

B. DAVE MEYER, CALEDONIA SCHOOL ATHLETIC DIRECTOR. Caledonia School Athletic Director Dave Meyer was present to request the Council's consideration in waiving the electric charges incurred for the duration that the lights are turned on for track meets in 2011. City Clerk/Administrator Feely included information in the Council packet explaining how

Demand (kW) and Energy (kWh) are measured in an effort to better understand how these charges are calculated. Discussion ensued. Feely noted that if the City chooses to waive the charges incurred during the time period in which the lights are turned on, then the City will assume those charges as Tri-County Electric will be billing the City for the electricity used. These charges will subsequently be shifted to the City's remaining customer base as the charges still have to be paid to Tri-County Electric. Meyer then went on to question how his bill was calculated last April and May, 2010. Mayor Burns said he would like to see how the school's bill was calculated during that time period before making a determination. City Clerk/Administrator Feely will obtain this information from the City's utility billing program and report back to the Council at the upcoming September 27 meeting. No action was taken.

C. MONTE EASTVOLD, NORTHLAND SECURITIES. Monte Eastvold, Northland Securities, was present to discuss a proposed refunding analysis for the City's GO Improvement Refunding Bonds of 2003-A; GO Water Revenue Refunding Bonds of 2003-B; and PFA Loan of 1994. Eastvold noted that if the Council proceeded with the proposed refinancing, the City could potentially see a savings of approximately \$53,000. Eastvold went on to note that given the fact that it would take some time to prepare the bond paperwork, there could be a possibility that the interest rates would change. A motion was made by Mayor Burns, seconded by Member Lemke to proceed with the refinancing of the City's 2003 A-B Bonds and 1994 PFA Loan. All members present voted in favor and the motion was declared carried.

D. DAVE GESKE, LA CROSSE MOSQUITO CONROL. Dave Geske, La Crosse Mosquito Control, was present to give the Council an overview of what the City is dealing with in terms of La Crosse Virus, West Nile Virus, and Lyme Disease. Geske noted that he has been working with Caledonia since 1980 in an effort to combat mosquito-borne and tick-borne diseases. He also went on to share that his agency works in a 15-county area. Of those areas, Caledonia has the highest rate of viral activity and, consequently, a number of traps have been placed in and around Caledonia. Discussion then took place concerning the young boy from Caledonia that was diagnosed with La Crosse Encephalitis back in July and ways in which the City can promote public awareness as to prevent such future occurrences. Geske stated that even a small amount of standing water can be enough for a mosquito to lay eggs and that residents should be proactively looking for ways to eliminate mosquito breeding places. Due to the wet summer, Geske anticipated that this fall will bring a high number of ticks. Geske wrapped up his presentation by handing out informational items containing tips on how to prevent mosquito-borne and tick-borne infection. Discussion then ensued concerning ways in which the City can best share this information with the public. City Clerk/Administrator Feely noted that when she first learned of the case of encephalitis in Caledonia back in July, she contacted Geske to obtain information to post on the City's website. Feely also noted that information has been running on the City's public access channel. Mayor Burns inquired as to the feasibility of mailing out a post card in the spring of 2011 to promote awareness concerning prevention of mosquito and tick-borne illnesses.

E. JANE SCHILTZ, EDA. Jane Schiltz, EDA, was present to request the Council's consideration in approving a resolution to partake in the Small Cities Development Program (SCDP) for the rehabilitation of commercial and owner-occupied homes. Schiltz noted that SEMCAC is writing the grant and that the application is being submitted for the communities of Caledonia, Spring Grove, and Houston. It was further noted that SEMCAC would be administering the residential loans and SEMDC would be administering the commercial loans. A motion was made by Member Murphy, seconded by Member Lemke to approve participating in the SCDP for commercial and residential rehabilitation projects. All members present voted in favor and the motion was declared carried.

F. **ANIMAL CONTROL AND POLICE DEPARTMENT: POTENTIALLY DANGEROUS DOG.** At the August 23 City Council meeting, Police Chief Kurt Zehnder stated that the Police Department had received several calls concerning dogs belonging to Elmer McCloud, located at 324 West Main Street. At that time, Council directed staff to send a letter to Mr. McCloud informing him that he was to attend the upcoming meeting as Council would be determining the disposition of the dogs based upon complaints received and the recommendation of the Animal Control Officer and Police Department. Animal Control Officer Mike Gavin and Police Chief Zehnder were present at the meeting to discuss options available to remedy the volume of complaints received against the dogs owned by McCloud. Gavin stated that the City has received 23 calls concerning the dogs belonging to McCloud within the past three months. Gavin went on to share that the calls consisted of complaints of the dogs barking, running loose, and their aggressive nature. Gavin noted that the dogs did not have clean living conditions nor were they being fed properly. Zehnder stated that he would like to see the Council declare the dogs as nuisances. Gavin stated that the dogs are not vicious but rather nuisances. A motion was made by Member Murphy, seconded by Mayor Burns to declare the dogs belonging to Elmer Mc Cloud, located at 324 West Main Street, public nuisances. All members present voted in favor and the motion was declared carried. City Clerk/Administrator Feely was directed to contact City Attorney Tim Murphy to begin the process of declaring the dogs as public nuisances.

G. **PUBLIC HEARING: ZONING PERMIT APPLICATION.** Mayor Burns adjourned the regular meeting at 8:04 p.m. to consider a zoning application submitted by Jeb Griffith proposing to construct a 5,154 square foot addition to an existing building located at 151 Bissen Street. It was noted that Griffith was not in attendance at the meeting. Hearing no comments from the public, the hearing was closed at 8:09 p.m. A motion was made by Mayor Burns, seconded by Member Lemke to approve the zoning permit application. Voting in Favor: Burns, Lemke, and Murphy. Abstaining: Vick. The motion was declared carried.

H. **PUBLIC HEARING: ZONING PERMIT APPLICATION.** Mayor Burns adjourned the regular meeting at 8:10 p.m. to consider a variance to move an existing sign at North Park from its present location closer to the Highway 44/76 right of way. Werner shared that the existing sign would be replaced with the new informational kiosk. The new 8x8 sign would be on 4x4 wooden posts. Hearing no comments from the public, the hearing was closed at 8:12 p.m. Mayor Burns re-opened the meeting and recommended placement of a cement block in front of the kiosk so as to avoid being damaged by vehicles. Discussion then ensued concerning lighting around the sign. The consensus was that the City would be responsible for paying for lighting charges in an effort to prevent vandalism and promote visibility of the sign. Council noted that they would also like to see the organizational sign continue. A motion was made by Mayor Burns, seconded by Member Vick to grant the variance request. All members present voted in favor and the motion was declared carried.

I. **ADMINISTRATIVE COORDINATOR TOPICS.**

1. **CRACK SEAL BIDS.** Administrative Coordinator Mike Gerardy presented the Council with two bids for bituminous crack sealing. The low bid came from B&D Sealcoating of Caledonia at \$1.45 per pound. The other bid came from Farner Asphalt of Eau Claire, WI at \$1.90 per pound. A motion was made by Member Murphy, seconded by Member Lemke to approve the low bid of \$1.45 per pound from B&D Sealcoating with a maximum spending limit of \$25,000. All members present voted in favor and the motion was declared carried.

2. **STEAM LINE BIDS.** Administrative Coordinator Mike Gerardy informed that Council that a steam line, located between the City Auditorium and Fire Hall, was broken and needed to be repaired. Gerardy went on to outline various options available. Those options

included the following: (1) Hanging gas heaters at a cost of approximately \$16,000; (2) Installing a new boiler to service the Fire Hall at an estimated price tag of \$25,000; (3) Install over-head infrared heaters at a cost of approximately \$4,000; or (4) Install a furnace in the Fire Hall. The consensus was for Gerardy to continue obtaining estimates and report back to the Council at an upcoming meeting.

3. STREET DEPARTMENT ROOF BIDS. Administrative Coordinator Gerardy shared that two bids were received to perform work on the Street Department roof. Southern Minnesota Urethanes submitted a total bid price of \$32,650 while Moss Roofing and Insulation, Inc. submitted a bid price of \$33,453. Gerardy noted that the Southern Minnesota Urethane bid included a \$1,200 ten year system warranty. The consensus was that the new roof would reduce energy costs by becoming more efficient. A motion was made by Mayor Burns, seconded by Member Lemke to approve the low bid from Southern Minnesota Urethane to install a three inch thick seamless urethane covering on the street department roof. All members present voted in favor and the motion was declared carried.

4. HOUSTON COUNTY JUSTICE CENTER: ENCROACHMENT RESPONSES. The Council reviewed a response received from the County concerning City Attorney Tim Murphy's letter regarding Bob Klug's concerns with the proposed air well structure. The consensus of the Council was that the responses received were not sufficient and that Administrative Coordinator Mike Gerardy should meet with the County to find out more specific information concerning the anticipated decibel level of the air relief well in addition to the location of the fan in the building.

J. COMMUNICATIONS.

1. LMC REGIONAL MEETING. A motion was made by Mayor Burns, seconded by Member Lemke to authorize City Administrator Feely and Member Murphy to attend the LMC Regional Meeting to be held in Eyota on October 6. All members present voted in favor and the motion was declared carried. The consensus was that the City van should be used for transportation to and from the meeting.

CLAIMS

A. PREPAID CLAIMS. Following review, discussion, and deliberation, a motion was made by Mayor Burns, seconded by Member Lemke, to approve the Prepaid Claims List for August, 2010. All members voted in favor and the motion was declared carried.

Ability Building Center	Rec Park	97.88
Business Financial Planning	Cafeteria Plan	556.52
Caledonia Police Association	PD Association Dues	85.00
D.S. Erickson & Associates	Account 00108042	409.68
David Drown Associates	TIF Consulting	3,000.00
St. Mary Auto Body Shop	Tow 98 Buick Park Avenue	42.75
Tri-County Electric Co-op	Electric Energy	90.71
Verizon Wireless	Communication Expense	41.52
MN Dept. of Labor & Industry	Elevator Operator	100.00
Quillin's	Concession Stand Supplies	360.87
Resco	Light – Inventory	228.17
Bonanza Grain, Inc.	Rock, Curb Repairs, Crane	3,281.12
Bound Tree Medical	Supplies – Ambulance	574.47
Caledonia Oil Company	Unleaded	1,158.01
Deters, Anita	Election Judge	123.25
Dittmer, Jana	Election Judge	9.06

Earp, David	Election Judge	39.88
Earp, Lavon	Election Judge	39.88
ECM Publishers	Publications	222.26
Franciscan Skemp	HCP Cards	60.00
Freigo, Ronald	Election Judge	83.38
Fruechte, Luetta	Election Judge	123.25
Gensmer, Ethelyn	Election Judge	32.63
Grippen, Lee	Election Judge	54.38
Hanson, Sandy	Election Judge	54.38
Hayes, Jane	Election Judge	56.19
Jacobson, Eileen	Election Judge	39.88
Kaufmann, Patricia	Election Judge	123.25
Kittleson, Susan	Election Judge	14.50
Lapham, Mary Ellen	Election Judge	83.38
Leary, Mary	Election Judge	58.00
Lemke, Lucille	Election Judge	54.38
Mulvenna, Iyla	Election Judge	68.88
Noel, Rita	Election Judge	123.25
Northern Beverage Distribution	Beer	1,166.60
Rippe, Hammell & Murphy	Prosecution Matters	2,605.80
Schott Distributing Co, Inc.	Beer	3,999.10
Schulte, Winnifred	Election Judge	97.88
Simser, Marion	Election Judge	43.50
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	127.35
St. Mary, Lolita	Election Judge	83.38
Standish, Vera	Election Judge	83.38
Area Map Service	Liquor Store – Advertising	149.50
Jordan, Jonette	Shelter Rent Refund	42.75
Merchants Bank	ACH Fee August 2010	24.07
Caledonia True Value	Miscellaneous Supplies	363.20
Collins Brothers, Inc.	Liquor Store – Misc.	133.16
Communications Service, Inc.	Batteries	14.75
D S Erickson Supply, Inc.	Light – Inventory	337.93
E O Johnson Company	Maintenance Agreement	275.45
Electric Pump	Annual Services Checks	4,049.64
Esch Builders	Fire Barn - Concrete	510.00
Jack Neumann Trucking	Liquor – Freight Expense	87.00
Johnson Brothers Liquor Co.	Liquor / Wine	1,613.63
Metro Sales, Inc.	Copier Agreement	42.58
Mulvenna, Iyla	Election Judge	54.38
Municipal Emergency Services	2 Fire Helmets	402.00
Phillips Wine & Spirits	Liquor / Wine	1,603.97
Resco	Light – Inventory	18,831.30
Rippe, Hammell & Murphy	General Matters	3,057.75
Stuart C. Irby	Light – Inventory	188.10
Tri-State Ambulance	Intercept Fee	1,000.00
Ziebell's Hiawatha Foods	Liquor – Mix	15.88
Buttell's Lighting	Street Lighting – Bulbs	320.62
Baker & Taylor Books	Library – Books	902.42
Demco	Library – Book Jacket Materials	120.94
Gavin, Mike	Confinement Cage	68.45
Midwest Tape	Library – DVDs	184.51

Miken Sports	Rec Program	1,422.82
MN Rural Water Assn.	Membership	200.00
SE Libraries Cooperating	Auto Fees	386.42
Upstart	Library	15.95
Business Financial Planning	Cafeteria Plan	556.52
City of Caledonia Emp. Assn.	Association Dues	75.00
Commissioner of Revenue	State Withholding	1,379.66
D.S. Erickson & Associates	Acct. 00108042	409.68
ING Institutional Plan Services	Payday 8-24-10	580.00
Merchants Bank	Federal/FICA/Medicare	7,016.69
Minnesota NCPERS Life Ins.	Payday 8-24-10	64.00
MN Benefit Association	Payday 8-24-10	96.41
Public Emp. Retirement Assn.	Payday 8-24-10	6,001.83
Bublitz & City, Darryl	Meter Deposit Refund	125.77
Caledonia Wheel Alignment	Defective Sidewalk Repair	200.00
Carlson & City, Christopher	Meter Deposit Refund	125.08
Domabyl & City, Joyce	Meter Deposit Refund	125.43
Frank & City, Derrick	Meter Deposit Refund	125.78
Gilbertson & City, Ariel	Meter Deposit Refund	203.00
Guidry & City, Jennifer	Meter Deposit Refund	125.87
Hanson & City, Julie	Meter Deposit Refund	203.00
Houston County Recorder	Recording Fee – Herman	46.00
Jack Neumann Trucking	Liquor – Freight Expense	45.00
Karian Peterson Power Line	Light Department 2010 Project	54,907.80
Meyer, Doug	Ambulance Assist on 7-3-10	48.00
Moore & City, Josiah	Meter Deposit Refund	125.29
Northern Beverage Distribution	Beer	1,108.15
Personal Touch Monogramming	Water Dept 2010 Uniform Allowance	141.92
Pottratz, Lucille	Meter Deposit Refund	126.04
Quandahl & City, Carrie	Meter Deposit Refund	126.12
Schieber & City, Kimberly	Meter Deposit Refund	126.09
Schott Distributing Co, Inc.	Beer	5,657.05
Shefelbine, Randy	Court Case 08000696	325.87
Skillings, Ryan	2010 Clothing Allowance	46.39
Spring Grove Soda Pop	Beer	244.25
Steele & City, Brenen	Meter Deposit Refund	125.32
USA Mobility Wireless	Communication Expense	45.32
Verizon Wireless	Communication Expense	205.62
Wirtz Beverage Minnesota	Liquor / Wine	2,558.83
Wiste & City, David	Meter Deposit Refund	126.12
Ziebell's Hiawatha Foods, Inc.	Liquor – Mix	59.47
Brad's Electric, Inc.	Pam Roland Meter Replacement	265.41
Gavin, Mike	Animal Control – rent/misc.	75.00
Houston Co. Treasurer	Ho. Co. Site	3,436.00
Meyer Brothers	Curb/Gutter/Ramp	10,264.22
Northern Beverage Distribution	Beer	3,055.80
Schott Distributing Co., Inc.	Beer	5,801.10
SE MN Historic Bluff Country	Tourism	1,330.95
Spring Grove Soda Pop, Inc.	Beer	64.75
Tri-State Ambulance, Inc.	Intercept Fee	250.00
Karian Peterson Power Line	Light 2010 Project	3,452.00
MN Licensed Beverage Assn.	Registration Fee	75.00

US Postal Service	Utility Billing August 2010	390.17
Ace Link Telecommunications	Communication Expense	1,066.90
Caledonia Oil Company	Diesel	1,362.50
Jack Neumann Trucking	Liquor – Freight Expense	85.00
Johnson Brothers Liquor Co.	Liquor / Wine	2,091.38
MN Dept. of Revenue	Sales / Use Tax	19,391.00
Phillips Wine & Spirits Co.	Liquor / Wine	1,053.32
Resco	Light – Inventory	496.02
Richard’s Sanitation	Recycling – Collections August	5,991.40
Tri-State Ambulance	Intercept Fee	250.00
VISA	Boots, Power Adapter, CD Binders	353.06
Ziebell’s Hiawatha Foods, Inc.	Liquor – Mix	32.13
Bulman, Kevin	FD – Reimbursement for FD 1410	80.01
Commissioner of Revenue	State Withholding	220.01
Expert T Billing	Ambulance – Contracted Billing	990.00
Merchants Bank	Federal/FICA/Medicare	1,213.58
Principal Life	Life/Ad&d/Std	559.74
Public Emp. Retirement Assn.	Payday 9-2-10	765.64
Tri-State Ambulance	Intercept Fee	250.00
United Parcel Service	PD – Ups Fee	13.26
G & F Distributing	Beer	51.00
Northern Beverage Distribution	Beer	2,711.45
Schott Distributing Co, Inc.	Beer	8,884.30
Spring Grove Soda Pop, Inc.	Beer	37.85
Blue Cross Blue Shield of MN	Health Insurance	27,129.00
Business Financial Planning	Cafeteria Plan	556.52
Caledonia Police Association	PD Association Dues	85.00
Commissioner of Revenue	State Withholding	1,292.39
D.S. Erickson & Associates	Acct. 00108042	466.32
ING Institutional Plan Services	Payday 9-7-10	580.00
Jack Neumann Trucking	Liquor – Freight Expense	40.00
Merchants Bank	Federal/FICA/Medicare	6,579.66
Minnesota Energy Resources	Natural Gas	1,175.49
MN Municipal Beverage Assn.	Registration Fee – Gavin & Steele	30.00
Northern Beverage Distribution	Beer	993.85
Public Emp. Retirement Assn.	Payday 9-7-10	5,609.99
Wirtz Beverage Minnesota	Liquor / Wine	1,701.99
Merchants Bank	ACH Fee September 2010	24.00
G & F Distributing	Beer	540.00
Kraus Oil Co, Inc.	Unleaded	1,134.75
Schott Distributing Co, Inc.	Beer	4,788.55
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	219.45
Tri-County Electric Co-op	Electric Energy	93.05
		<u>93.05</u>
		\$ 269,362.05

B. CLAIMS PAYABLE. Following review, discussion, and deliberation, a motion was made by Member Vick, seconded by Member Murphy, to approve and authorize payment of the Claims Payable for August, 2010. All members voted in favor and the motion was declared carried.

Affordable Technology Sol.	Office Supplies/Firewall	2,240.31
Airgas North Central	Misc. Supplies/Oxygen/Acetylene	241.20

Alco Discount Store	Batteries, Air Conditioner, Phone Minutes	274.62
Artic Glacier Inc.	Ice	493.69
Avenet, LLC	1 Year Host/Maintenance	444.00
Baker & Taylor Books	Library – Books	706.11
Bound Tree Medical	Ambulance – Supplies	182.64
C & D Oil Services of Waseca	Disposal of used filters	50.00
Caledonia Implement Co.	Repair Part, Mower Blades, Gloves	205.57
Caledonia Lumber Co.	Materials	92.25
Caledonia Oil Co.	Gas, Maintenance, Labor	299.48
Clarey's Safety Equipment	Safety Glasses & Sling	177.83
Com-Tec Land Mobile Radio	Pager / Radio Batteries	274.00
Crystal Canyon / Ecowater	Drinking Water	17.56
Curt & Candy's Hardware Hank	Misc., Batteries, Bulbs	101.60
D S Electric Supply, Inc.	Inventory	1,162.02
Dakota Supply Group	Handheld Readers	16,672.50
Dalco	Air Fresheners	161.94
Davy Engineering	Sewer Rate Study, Sewer Rehab Project	11,950.57
Davy Laboratories	Lab	1,569.58
Demco	Misc. Supplies	17.73
ECM Publishers	Publications	400.95
Energywise Radiant Inc.	Repair Parts	188.31
First Supply	Materials for Drainage Repair	9.12
Galls, an Aramark Co.	Uniforms, Safety Vests, Ballcaps	310.16
Gopher State One-Call, Inc.	42 Location Notifications	60.90
Hawkin's Inc.	Chemicals	1,630.31
Hoskins Electric Co.	Light Repair, Install CT Cabinet	2,629.19
Lackore Electric Motor Repair	Labor	47.48
Laser Product Technologies	Printer Repair / Maintenance (PD)	266.05
Menard's	Refrigerator/Drainage Repair	522.80
Midwest Tape	Library DVD's	77.66
Minnesota Dept. of Commerce	2 nd Quarter Fiscal year 2011	370.75
Minnesota Dept. of Health	Water Service Connection Fee 3 rd Quar.	1,809.00
Mississippi Welders Supply	Oxygen	255.16
MN Dept. of Labor & Industry	Boiler Inspection & Air Compressor	30.00
Municipal Emergency Services	FD – 2 Helmets	402.00
P & H Services	Batteries & 2 Mobile Units	179.62
Paradise Pool & Spa	Repair Part	31.98
PowerPlus Engineering, LLC	Engineering Expense	807.50
Printy Quik	Business Cards – Johnson	47.56
PT Welding & Driveshaft	Door Repair Part	37.41
Resco	Light – Inventory	592.18
Richard's Sanitation	Refuse Disposal	189.54
Sandry Fire Supply, LLC	FD – Uniforms	65.22
Schilling Supply Company	Copy Paper, Towels, Bags	291.76
SE Libraries Cooperating	Auto Fees, Maintenance	596.42
Storlie's Pit Stop	2010 Project	90.84
Strike Repair	Rebuild Two Batteries	54.80
Structural Contracting Inc.	Rescue Tube	2,516.00
Taste of Home Books	2010 Taste of Home	29.98
Tri-County Electric Co-op	Electric Energy	184,014.49
United Auto Supply, Inc.	Ignition Module, Gloves	130.94
Verizon Wireless	Communication Expense	45.59

Winona Controls, Inc.	Boiler System Repairs	1,605.30
Witt's Pharmacy – Caledonia	Miscellaneous – Ambulance	10.98
WWTP MPCA PFA Loan Fund	Loan Payment September	3,500.00
Zep Sales & Service	Park Areas – Chemicals	<u>351.14</u>
		\$ 241,534.29

OLD BUSINESS.

A. INVESTMENT FORM. Member Murphy presented a revised JP Morgan investment form for Council to review. A motion was made by Member Murphy, seconded by Mayor Burns to approve the revised investment form and submit to JP Morgan. All members present voted in favor and the motion was declared carried.

B. SOLID WASTE AGREEMENT. A revised Solid Waste Agreement was presented to the Council for their review and approval. Greg Skauge, owner of Richard's Sanitation, was in attendance and in agreement with the revised agreement. Seeing no further changes were necessary, a motion was made by Mayor Burns, seconded by Member Vick to approve the Solid Waste Agreement, effective September 1, 2010 running through August 31, 2015. All members present voted in favor and the motion was declared carried.

NEW BUSINESS.

A. Mn/DOT RESOLUTION REGARDING WIDENING OF TH 44. On August 26, Mayor Burns, Member Murphy, Administrative Coordinator Gerardy, and City Clerk/Administrator Feely met with Mn/DOT officials concerning including a continuous left turn lane and right turn lane through Caledonia in conjunction with the TH 44 resurfacing project. The City's estimated cost for participation in the widening of TH 44 is approximately \$71,000. City Clerk/Administrator Feely noted that if the City chooses not to re-install (6) lighting units, a \$30,000 cost savings could realized, for an estimated cost participation of around \$41,000. The cost could also be reduced if the City's Electrical Department performs the lighting relocation work versus hiring an outside contractor to provide this service. A motion was made by Mayor Burns, seconded by Member Vick to approve the Mn/DOT Resolution. All members present voted in favor and the motion was declared carried.

B. REVISIT 2011 LEVY. City Clerk/Administrator Feely and Accountant Stephanie Mann requested the Council's consideration in adding \$8,000 in tax abatements to the preliminary levy. Doing so would result in an overall increase over the 2010 levy by 6% versus the 5% previously approved at the August 23 meeting. Feely noted that the proposed levy must be certified to the County Auditor's Office no later than September 15. A motion was made by Mayor Burns, seconded by Member Murphy to adopt a total proposed levy of \$666,490, totaling a 6% increase over the 2010 levy. All members present voted in favor and the motion was declared carried.

C. INVESTMENT POLICY. City Clerk/Administrator Feely presented a proposed investment policy which she put together based upon a model policy offered through the League of Minnesota Cities. Mayor Burns requested that a provision be included requiring two signatures on all investment transactions and suggested that the proposed policy be sent to the City's auditors for their review and approval as they have noted the need for such a policy each year in the City's audit report. City Clerk/Administrator Feely will insert a provision requiring two signatures on all investment transactions and send to the City's auditors for their review and approval prior to bringing back to Council for adoption at the September 27 meeting. No action was taken.

D. DRAFT CITY/COUNTY SOLID WASTE ORDINANCE. City Clerk/Administrator Feely informed Council that at its April 26 meeting, a motion was made and passed to cost share

in the development of a Solid Waste Management Ordinance at a cost of approximately \$1,015.70 to the City. It was noted that there would be a meeting on Wednesday, September 15 at the Houston County Courthouse to discuss the proposed County and City Solid Waste Ordinances in more detail. Mayor Burns and City Clerk/Administrator Feely will attend this meeting. No action was taken.

E. INSURANCE COVERAGE FOR CITY FENCES AND ELECTRICAL BOXES. City Clerk/Administrator Feely shared with the Council that on August 23, a vehicle drove into a City fence and electrical box, which resulted in approximately \$3,000 in damages. Attached with the agenda was the following: (1) Estimated costs incurred by the City for labor and parts to repair the fence and electrical box; (2) Proposal from Moe Fencing to repair the fence; and (3) Letter from City Insurance Agent Tom Danielson concerning insuring for City owned fences and electrical boxes. It was also noted that the individual who drove into the City fence and electrical box was uninsured. The consensus of the Council was for Administrative Coordinator Gerardy to proceed in contacting Moe Fencing to repair the fence and Feely to proceed in filling out necessary paperwork to file a claim in small claims court against the individual responsible for the damage. Due to the lengthiness of the meeting, Council opted to delay discussion of insuring City-owned fences and electrical boxes until the September 27 meeting.

F. APPOINTMENT TO VACANT CITY COUNCIL SEAT. At the August 23 Council meeting, a motion was made and passed to declare Peggy Perry's Council seat vacant as she submitted her resignation. Paul Fisch and Jonathon Hagerott submitted statements of interest to fill the vacancy. After a careful review of the statements of interest from Fisch and Hagerott, a motion was made by Member Vick and seconded by Murphy to appoint Paul Fisch to serve the remainder of Peggy Perry's term until December 31, 2012. Voting in Favor: Burns, Vick, and Murphy. Voting Against: Lemke. The motion was declared carried.

G. JOURNEY LINEMAN PROGRAM REIMBURSEMENT. City Clerk/Administrator Feely shared with the Council that City Electrical employee Tim Evans recently completed a 4-year Journey Lineman Program. Per the Journey Lineman Program Agreement, upon successful completion of the program, the employee is to be reimbursed for 60% of the final tuition costs. A motion was made by Mayor Burns, seconded by Member Vick to reimburse Tim Evans 60% of the final tuition cost. All members present voted in favor and the motion was declared carried. The consensus of the Council was that Evans will move the next established pay rate, effective January 1, 2011.

H. DVD QUOTES. A motion was made by Mayor Burns, seconded by Member Vick to approve a DVD purchase in conjunction with the City's cable access channel at a cost of approximately \$284. All members present voted in favor and the motion was declared carried.

CLERK'S REPORT.

A. EMPLOYEE TIME RECORD. Enclosed with the agenda was the Employee Time Record for August 9, 2010-August 22, 2010.

B. POLICE OFFICER ACTIVITY LIST. No such list was submitted to the City Clerk's Office to be included in the packet.

C. BALL FIELD GRANT OPPORTUNITIES. City Clerk/Administrator Feely shared with Council two grant opportunities she found for the ball field which she will be working on filling out and including in the January, 2011, Council packet for approval. No action was taken.

MISCELLANEOUS ITEMS

A. THANK YOU RECEIVED CONCERNING OFFICER TIM IRWIN. City Clerk/Administrator Feely shared that a “thank you” was received from an individual who received assistance from Officer Tim Irwin while he was working as a police officer at the State Fair.

B. PROPOSED CALEDONIA SEWER ORDINANCE DISCUSSION. City Clerk/Administrator Feely reminded the Council that the proposed sewer ordinance would be reviewed at the September 27 Council meeting as Davy Engineering would like to have a final draft approved in October. No action was taken.

CLOSED SESSION. The regular meeting was closed at 10:30 p.m. as permitted by Minnesota Statutes, section 13D.03, to discuss the City’s labor negotiation strategy related to the City’s negotiations with the Caledonia Employee Association. The meeting was re-opened at 11:02 p.m.

ADJOURNMENT. A motion to adjourn was made at 11:03 p.m. by Member Vick, seconded by Member Lemke. All members present voted in favor and the motion was declared carried. The next regularly scheduled meeting of the City Council is scheduled for Monday, September 27, 2010 at 6:00 p.m. in the Council Room, City Hall.

Robert H. Burns
Mayor

Jennifer Feely
City Clerk/Administrator