REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, April 9, 2007

CALL TO ORDER: Following due call and notice thereof, Member Fisch called the meeting to order at 7:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Council Members Paul Fisch, Randi Vick, Gary Klug and Robert Standish. Members absent: Michael J. Morey. Consultants and City staff present: Tony Klug, Joyce Iverson and Michael Gerardy. Visitors present: Tim Lange, Bob and Joanne Buege, Brandon Ranzenberger, Loren and Janice Doering and Charlie Warner, Reporter.

CONSENT AGENDA: Following brief discussion, a motion was made by Member Vick, seconded by Member Klug, to approve the Consent Agenda items, listed below. All members present voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS: To approve the minutes of the Regular Meeting held Monday, March 26, 2007, as presented.

VISITORS AND COMMUNICATIONS

A. AFLAC INSURANCE PRESENTATION: Michael Carney, Representative, gave a brief presentation of the insurance plans his company could offer City of Caledonia Employees, they included Short Term & Long Term Disability, Dental, etc… He stated a minimum of 3 employees must participate in order to start a plan and the employee must work 30 hours a week minimum to qualify for the plan. Benefits are paid to the employee and are above any other plan they may have. Following the presentation the Council agreed that the labor associations can make the decision on whether to participate with Aflac Insurance.

B. WATER USAGE – BOB BUEGE: Bob Buege, 210 East Adams Street, was present to contest the water bill charge stemming from a broken water meter which froze while he was on vacation. Tony Klug, Water / Waste Water Superintendent, had the broken water meter on hand and demonstrated how the meter still turns even though the meter froze and broke, he explained the meter still works because it is mechanically driven by the water and must go through the meter chamber before escaping out the bottom of the meter, where it is made to break if it freezes. Mr. Klug also presented documents showing an increase in lift station pumping hours during the time the water meter broke. Normal lift station readings are 2.14 hours per day and they increased to 5.89 hours per day while the meter was broken. Mr. Buege suggested maybe other residents were adding more water than normal to the lift station than just him. Mr. Klug stated that April is water reading month and after all meters are read during the week of April 16th any and all residents that feed the Sunnyside lift station can be checked for abnormal water readings. Following discussion, it was agreed that the meters would be checked and the Buege's will be invited back to a future meeting.

C. ZONING APPLICATION – DOERING: Loren and Janice Doering, 218 North Pine Street, presented their Zoning Application proposing to construct an addition of 1,736 square feet to his existing house, the additions are an 18' x 22' Bedroom; 18' x 30' Kitchen/Dining; 14' x 16' Deck; and, 24' x 24' attached garage. The garage addition is proposed to be located approximately 10' from the south (rear) property line, therefore requiring a setback variance of 20' on the south (rear) property line. Comment was made on the current garage, Mr. Doering stated that it is actually a utility room and he plans to take out the garage door and replace it with an entry door. Following discussion, a motion was made by Member Standish, seconded by Member Fisch, to approve the Zoning Application and grant a 20' setback variance on the south (rear) property line, all members presented voted in favor and the motion was declared carried.

D. ZONING APPLICATION – RANZENBERGER: Brandon Ranzenberger, 607 South Winnebago Street, presented his Zoning Application proposing to construct a 20' x 30' detached garage, to be located approximately 5' from the north (side) property line, requiring a 5' setback variance. Mention was made that his driveway is 1' from the north property line, the 5' setback variance is needed in order to have a large enough garage door to enter. Following discussion, a motion was made by Member Standish, seconded by Member Vick to approve the Zoning Application and grant the 5' setback variance on the north (side) property line. Members voting in favor: Fisch, Standish and Vick. Opposed: Klug. The motion was declared carried.

E. ECONOMIC DEVELOPMENT DIRECTOR

1. CALEDONIA EDA – 2006 ANNUAL REPORT: Joyce Iverson, EDA Director, presented her annual report and answered questions on the Revolving Loan Funds

and Tax Abatements. The Council commented that in the future they would like to know if anyone is behind on payments and the status of accounts.

2. MINNESOTA TRAILS MAGAZINE ADVERTISEMENT: The City of Caledonia EDA along with the Chamber of Commerce ran an ad in the 2006 Minnesota Trails Magazine, that ad was included in the Agenda Packet and was discussed at this time. Comments were made on changing the ad to consider a different approach on who we are trying to attract to the City. Ms. Iverson stated she would check into changing the ad and bring it back at a later council meeting. Following discussion, a motion was made by Member Klug, seconded by Member Vick, to approve a cost share expense of $217 for placing the ad in the 2007 Minnesota Trails Magazine, the cost of the ad is $434.00 All members present voted in favor and the motion was declared carried.

F. BLUFF COUNTRY NEWS: Discussion was held on the April 2007 addition of the Historic Bluff Country News. The Council would like to see more Caledonia events presented on the Calendar of Events page or suggestion was made that a website link could be added informing people where to go for information on events being held in Caledonia.

G. ROTARY MEETINGS: Member Vick informed the Council that she would be attending the Rotary Club Meetings on behalf of the City each 4th Friday of the month until further notice to help Joyce Iverson out.

CLAIMS

A. PREPAID CLAIMS: Following review, discussion and deliberation, a motion was made by Member Vick, seconded by Member Klug, to approve the Prepaid Claims list for March 2007. All members present voted in favor and the motion was declared carried.

Caledonia Volunteer Fire Dept.	Supp. Benefit Reimbursement	1,465.00
Houston County Attorney	Court File	127.50
Houston County Recorder	Recording Fee – Feine	46.00
Post Board	License Renewal – Bubbers	45.00
Schmidt, Joannie	EMT Training Reimbursement	450.00
Bank of the West	Federal/Medicare	754.91
Caledonia True Value	Miscellaneous Supplies	202.90
Commissioner of Revenue	State Withholding	211.73
Northern Beverage Distribution	Beer	583.95
Pepsi Cola Bottling Co.	Liquor Store – Soft Drinks	72.50
Public Emp. Retirement Assn.	PERA	532.76
Schott Distributing Co, Inc.	Beer	649.25
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	94.75
Houston County Recorder	Recording Fee – Nelson Agreement	46.00
Minnesota Seamless Gutters	Liquor Store – Gutters	240.00
Bonanza Grain, Inc.	Crush Rock	237.82
Buttell's Lighting	Bulbs & Ballasts	127.38
Jack Neumann Trucking	Liquor – Freight Expense	76.00
Johnson Brothers Liquor Co.	Liquor / Wine	2,612.29
State of Minnesota	Ambulance Training	100.00
Parks & Trails Council of MN	Membership Fee	35.00
Positive ID Inc.	Police Department – ID Cards	137.10
Schmidt, Joannie	1 Jacket	99.63
Caledonia Oil Company	Unleaded	1,173.00
Midwest Wireless Comm.	Mobile Units	143.38
Northern Beverage Distribution	Beer & Credit Invoice	353.30
Schott Distributing Co, Inc.	Beer	4,352.20
Gerardy, Michael	Mileage Reimbursement	40.94
Kruse, Jessica	Mileage Reimbursement	40.94
Bank of the West	Federal/Fica/Medicare	7,272.01
Benson, Synnove	Sidewalk Replacement	125.00
Caledonia Community Ed.	Presentation – Facing the Dragon	500.00
Caledonia Lodging, LLC	Tax Abatement	1,552.15
Caledonia Oil Company	Diesel	1,219.00
Colsch, Jamie	Sidewalk Replacement	260.00
Griggs, Cooper & Company	Liquor / Wine	2,357.48
Houston County Attorney	District Court	50.00
Houston County Auditor	TIF District Annual Maintenance Fee	817.50
Jack Neumann Trucking	Liquor – Freight Expense	50.50

MN Chiefs of Police Assn.	2007 Membership Dues	130.00
Schoeberl, Milton & Sharon	Tax Abatement	130.50
Sno Pac Foods, Inc.	Tax Abatement	1,044.25
Tornstrom, Michael	Mileage Reimbursement / Supplies	76.88
VISA	Work Station, Cleaning Supplies	965.01
Witt Real Estate, LLC	Tax Abatement	435.60
Caledonia Volunteer Fire Dept.	Relief Association	600.00
City of Caledonia	Employee Share Health Insurance	817.53
City of Caledonia Emp. Assn.	Association Dues	80.00
Commissioner of Revenue	State Withholding	1,271.18
Gavin, Mike	Animal Control	75.00
Houston County Treasurer	Ho Co. Collection Site	3,310.00
Jilek, Brad	Storage Rental Agreement	268.61
Minnesota NCPERS Life Inc.	NCPERS	64.00
MN Benefit Association	MBA	165.88
Morey, Michael	Mileage Reimbursement	20.03
Orchard Trust Co, LLC	TSA	1,495.00
Public Emp. Retirement Assn.	PERA	4,852.20
Public Emp. Retirement Assn.	PERA	270.50
Arch Wireless	Mobile Unit	88.16
Holten & City, Joe	Meter Deposit Refund	125.00
Houston County Treasurer	2007 Property Tax	8.00
Northern Beverage Distribution	Beer	1,379.00
Schott Distributing Co, Inc.	Beer	1,908.70
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	226.75
Staggemeyer & City, Michelle	Meter Deposit Refund	128.70
United Parcel Service	Ups Fee	80.64
US Postal Service	Utility Billing March 2007	281.94
Ace Link Telecommunications	Communication Expense	983.79
Klug, Anthony	Wastewater conference expenses	776.36
MN Department of Revenue	Sales / Use Tax - March 2007	15,532.00
Principal Life	Life/Ad&d/Std	604.02
Richard's Sanitation	Recycling – Collections March	5,643.00
Wiebke Fur Company	Animal Control – 5 Live Traps	308.85
Bank of the West	Federal/Fica/Medicare	942.28
Commissioner of Revenue	State Withholding	119.77
Jack Neumann Trucking	Liquor – Freight Expense	61.25
PDA Medica	EMS Personnel Manager	299.00
Philips Wine & Spirits	Liquor / Wine	2,367.47
Public Emp. Retirement Assn.	PERA	429.15
Tri-County Electric Co-op	Electric Energy	77.90
W S Darley & Co.	Belt w/ Pompier Hook Only	552.54
Ziebell's Hiawatha Foods, Inc.	Liquor – Bags	29.95
Blocker, Matt	Mileage Reimbursement	23.14
Burns, Marla	Mileage Reimbursement	70.31
Clarey's Safety Equipment	Boots, Equipment & Testing Equipment	1,098.70
League of MN Cities	Insurance	33.00
Logan, James	2007 Uniform Allowance	339.53
Merchants Bank	ACH Fee April 2007	20.22
Schroeder, Tim	Mileage Reimbursement	46.28
Speltz, Nathan	Mileage Reimbursement	123.71
Tri-County Electric	Appliance Rebate	40.00
		$ 80,076.15

B. CLAIMS PAYABLE: Following review, discussion and deliberation, a motion was made by Member Klug, seconded by Member Standish to approve and authorize payment of the Claims Payable List for March 2007. All members present voted in favor and the motion was declared carried.

Affordable Technology Solution	Technical Services	1,397.42
Airgas North Central	Oxygen / Acetylene	66.35
Alco Discount Store	Miscellaneous Expense	17.16
Artic Glacier Inc.	Ice	108.15
Baker & Taylor Books	Library Books	506.71
Bank of the West	Federal / Fica/ Medicare	6,869.51
Bonanza Grain, Inc.	Crush Rock	767.78
Caledonia Drugs	Gloves	6.97

Caledonia Implement Co.	Snowblower Parts	87.79
Caledonia Oil Company	Tire Repair & Car Maintenance	323.43
Caledonia Police Association	Police Association Dues	110.00
Carquest Auto Parts	Safety Glasses, Filters & Gloves	174.36
City of Caledonia	Employee Share Health Insurance	788.53
Commissioner of Revenue	State Withholding	1,228.52
Communications Service Inc.	Pager Repair	45.26
Crystal Canyon Inc./Ecowater	Cooler Rent / Drinking Water	87.44
Curt & Canyon Hardware Hank	Miscellaneous	294.04
D S Electric Supply Inc.	Inventory & Pit Lights	805.99
Dalco	Air Fresheners	207.35
Davy Laboratories	Lab Analysis & 3 Total Coliforms	1,378.40
Demco	Miscellaneous Supplies	199.28
ECM Publishers	Advertisements	384.00
Ellingson Motors	Car Wash Tickets & Truck Maintenance	189.63
Emergency Medical Products	Miscellaneous Supplies	349.76
Extreme Beverage, LLC	Liquor Store – Mix/Soft Drinks	32.00
Firemark Tool Company	30" Pro Bar	201.31
Gopher State One-Call Inc.	7 Location Notifications	10.15
Green Power Equipment	Tractor Parts & Battery for Truck	90.59
Griggs, Cooper & Company	Liquor / Wine	2,116.47
Hawkins, Inc.	Chemicals	1,797.03
High Voltage Test Laboratory	Equipment Testing	197.04
Hoskins Electric Company	Liquor Store/Elevator Control	216.97
Houston County Recorder	Recording Fee	92.00
Intoximeters	Mouthpieces	47.93
Jack Neumann Trucking	Liquor – Freight Expense	36.00
Little Falls Machine, Inc.	#185 Truck Parts	72.86
Mac Queen Equipment, Inc.	Street Equipment – Towbar	18.41
Metro Sales Inc.	Copier Agreement	62.52
Midland Telecom Inc.	4 Pagers and 6 Battery Packs	1,626.00
Midwest Tape	Library DVD(s)	200.46
Minnesota Historical Society	Microfilm Year 2006	32.50
Mississippi Welders Supply	Oxygen	165.20
National Fire Protection Assn.	Resource Manual	26.90
Northern Beverage Distribution	Beer	3,180.35
Orchard Trust Co, LLC	TSA	1,495.00
P & H Services	2 Mobile Units 2nd Quarter	76.38
Pioneer Manufacturing Co.	Marking Chalk	650.08
Pladsen Ford Inc.	03 Crown Vic Repairs	72.10
PowerPlus Engineering, LLC	Mapping & 4 Year Plan	3,761.67
Public Emp. Retirement Assn.	PERA	4,877.62
Quillins	Cleaning Supplies	7.32
Richard's Sanitation	Refuse Disposal	140.40
Rippe, Hammell & Murphy	General Matters & Prosecution Matters	2,630.50
Schilling Supply Company	Liquor – Bags	328.38
Scholastic Library Publishing	Library Books	140.40
Schott Distributing Co, Inc.	Beer	5,197.40
SE Libraries Cooperating	Library Auto Fees	419.33
Servocal Instruments Inc.	Service Flowmeters	380.00
Shefelbine, Randy	Parking Fee	6.00
Southeast Consultants Inc.	EDA Services	8,073.00
Spring Grove Soda Pop, Inc.	Beer	185.50
St. Joseph Equipment	Repair Parts & Oil	896.78
St. Mary Auto Body Shop	Towing 93 Ford Escort	42.60
Taste of Home Books	Library Books	59.97
Team Distributing Inc.	Hand Soap	48.00
Tri-State Ambulance Service	ALS Intercept	310.00
United Auto Supply Inc.	Miscellaneous Items	50.49
Winona Controls, Inc.	Pump Repairs	2,033.94
Tri-County Electric	Electric Energy – March 2007	143,671.12
		$ 202,239.94

OLD BUSINESS

A. PART-TIME POLICE DEPARTMENT POSITION: Mike Gerardy, Administrative Coordinator, informed the Council that Jessica Lewis decided not to return as a Part-Time Police Officer due to other commitments.

B. LIQUOR STORE ALARM SYSTEM: Mr. Gerardy presented a quote from Ace Communications Group in the amount of $617.92 for installation and programming of an auto dialers system for emergency notification to the local law enforcement center. Following discussion, a motion was made by Member Standish, seconded by Member Vick, to authorize purchase of the alarm system for an estimated price of $617.92. All members voted in favor and the motion was declared carried.

NEW BUSINESS

A. SEWER PLANT FENCE: Mr. Gerardy explained why a new fence was needed around the City lot along Old Highway Drive. He stated they wanted to turn this into the light department storage yard for poles, wire rolls, pedestals and the like. He commented that yard space is going to be limited due to the new light department shop and salt shed that are being built. If the new fence is built, it would have a separate driveway other than the current one by Brad's Electric and a 30' gate would be installed to accommodate semi tractor trailers and also the fence itself would have plastic slats put in it to isolate the yard from public view. Following discussion, the Council directed Mr. Gerardy to get an estimate for a future meeting.

B. AED UNITS: Mr. Gerardy stated he met with Legion Representatives on April 3 to explain the AED Units. The Legion agreed to purchase the Unit for the Auditorium basement. A motion was made by Member Fisch, seconded by Member Standish, to accept the donation from the American Legion Club for purchase of an AED Unit for the Auditorium basement, all members presented voted in favor and the motion was declared carried. Further, a motion was made by Member Fisch, seconded by Member Standish to purchase 2 AED Units, one for City Hall and one for the Police Department at a cost of $1,410.00 each from Minnesota Safety Council. All members present voted in favor and the motion was declared carried.

C. LEASE AGREEMENT – STATE OF MINNESOTA: The Minnesota Department of Public Safety wishes to extend the Lease Agreement for the Motorcycle Skill Test Course on McKinley Street and Marshall Street. The extension would be from July 1, 2007 through June 30, 2009. Further, they requested a Resolution be passed approving the Lease Agreement. Following discussion, a motion was made by Member Fisch, seconded by Member Vick, to extend the Lease Agreement for the Motorcycle Skill Test and approve the Resolution, all members voted in favor and the motion was declared carried.

CLERK'S REPORT

A. POLICE DEPARTMENT: Enclosed with the Agenda were the Officer Activity Summary and Officer Activity List for March 2007.

B. EMPLOYEE TIME RECORD: Distributed at the meeting was the Employee Time Record for pay period March 26 – April 8, 2007.

MISCELLANEOUS ITEMS

A. JUNK CARS & VEHICLES: The Council directed Mr. Gerardy to research the unlicensed cars and other miscellaneous items that are being left on residential yards. Mention was made that the ordinance may have to be re-written to address this issue.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Klug and seconded by Member Standish. All members presented voted in favor, the motion was declared carried and the meeting then adjourned at 8:55 p.m. The next Regular Meeting of the City Council is scheduled for 7:00 p.m., Monday, April 23, 2007, in the Council Room, City Hall.

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Michael J. Morey, Mayor

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Joyce A. Guillaume, Deputy Clerk