REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, August 14, 2006

CALL TO ORDER: Following due call and notice thereof, Mayor Morey called the meeting to order at 6:15 p.m. in the Council Room, City Hall. Following the call to order, Council Members moved the meeting to the Street Department, Electric Department and Fire Barn, respectively, to view the buildings and garage parking and storage areas in consideration of construction of a new facility for expanded storage. At 7:00 p.m. the Council returned to the Council Room to conduct the remainder of the meeting.

ROLL CALL: Members present: Mayor Michael J. Morey; Council Members Paul Fisch, Randi Vick, Gary Klug and Robert Standish (7:00 p.m.). Members absent: None. Consultants and City staff present: Michael Gerardy, Roger Schmitz, Tony Klug, Fire Department Officers Chuck Gavin, Mike Meiners, Dan Schwirtz and Jason Leahy along with a number of firefighters and Robert L. Nelson. Visitors present: John Esch, Susan Bauer and Mr. & Mrs. Archie Hartson.

CONSENT AGENDA: Following brief discussion, a motion was made by Mayor Morey, seconded by Member Fisch, to approve the Consent Agenda items, listed below. All members voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS: To approve the minutes of the Regular Meeting held Monday, July 24, and Special Meeting held Monday, August 7, 2006, as presented.

B. EMPLOYEE APPOINTMENTS: Upon the recommendation of Chuck Gavin, Fire Chief, to appoint Kevin K. Schmidt, Timothy D. Schroeder and Nathan L. Speltz as Volunteer Caledonia Firefighters.

VISITORS AND COMMUNICATIONS

A. CITY STAFF: At the end of the tour of the three garage and storage areas for the street department, electric department and fire department, before returning to the Council Room, discussion was held and a motion was made by Member Fisch, seconded by Member Klug, to establish a committee to study the needs of the Caledonia Volunteer Fire Department for a new fire station, such committee to be comprised of the council safety committee and a number of firefighters, who were to plan the facility with the intent of achieving construction within a 5 year period. All members present voted in favor and the motion was declared carried. (Member Standish was not present during the tour of the buildings.)

B. ADMINISTRATIVE COORDINATOR TOPICS

1. ZONING APPLICATION: Mike Gerardy, Administrative Coordinator and Mr. and Mrs. Archie Hartson explained their proposal, following approval of a Zoning Application to construct a deck on the front of their home to add to the construction by installing a roof, approximately 3' x 19' over the deck. Following their explanation a motion was made by Member Fisch, seconded by Member Standish to approve inclusion of the roof with their Zoning Application and authorize its construction. All members voted in favor and the motion was declared carried.

2. WELLHEAD PROTECTION PLAN: Mr. Gerardy commented on completion of the draft of the Wellhead Protection Plan, stating that copies had been mailed to all necessary parties as directed by the state and that the City was obligated to have a 60 day waiting period for comments before holding a public hearing to have the plan adopted by the City Council.

3. WEST MAIN STREET LIFT STATION AND DETENTION POND: Mr. Gerardy reported that the engineering survey of the areas containing the West Main Street Lift Station and Detention Pond had been completed and were taken to the City Attorney's Office for drafting a transfer deed from Ma-Cal Developers to the City Of Caledonia. Following discussion, a motion was made by Member Fisch, seconded by Member Klug, to accept the dedication of the West Main Street Lift Station and Detention Pond per the engineers' survey and completion of a transfer deed by the City Attorney's Office. All members voted in favor and the motion was declared carried.

4. PROPOSED MOTOR GRADER SALE: Mr. Gerardy reviewed a proposal to sell the city motor grader which had little use over the past several years and consider purchase of a used truck which would have multiple uses for various city projects.

Mr. Gerardy reported that a preliminary search had revealed a 1998 vehicle which was offered for sale for an amount of $14,900, having a diesel engine. Following discussion, a motion was made by Mayor Morey, seconded by Member Fisch, to advertise the city motor grader for sale. All members present voted in favor and the motion was declared carried. (Member Klug was momentarily out of the Council Room at the time vote was taken.)

5. COUNCIL ROOM IMPROVEMENT: Mr. Gerardy reported that an electrician had inspected the Council Room for the possibility of installing ceiling fans, but found that such installation would be extremely difficult because of the type of ceiling. An alternate possibility for cooling the room without disturbance during public meetings was proposed. That proposal was to install a small air conditioning unit, commonly referred to as a "skinny mini" for approximately $2,000. The unit would be installed outside the wall with a small vent leading into the Council Room; it would require 240 volt current. Following brief discussion, the Council, by general consensus, directed that this proposal be included in the budget for calendar year 2007.

B. CHAMBER OF COMMERCE: Susan Bauer reported to the Council that the Chamber of Commerce had discussed the 2 hour parking limit, and certain other issues, at recent meetings. She reported that there are sometimes 2 – 3 vehicles with trailers parked on the 100 Block of West Main. Some private vehicles parked all day include tenants of upstairs apartment complexes who choose not to park in the city lot near the Laundromat because they claim it's insufficiently lighted at night to give security to their vehicles. Mrs. Bauer commented that, while there are 2 hour parking signs on other streets in the downtown area, enforcement seems to be minimal. Some discussion was held on whether 2 hours is the appropriate time limit. The question was asked whether the limit might be preferable at 15 minutes or 1 hour or another amount of time. Following discussion, Mayor Morey requested that Mrs. Bauer return to a Chamber Meeting asking if it was the consensus of the chamber that a parking time limit be enforced, including data on the particular streets and blocks which seem to have a problem and the business owners who contend there is a problem and ask that the City enforce the parking restrictions. He asked further that they address the issue of the time limit, whether it should remain at 2 hours or be a different amount of time. Mayor Morey asked that a letter be returned to the City, furnishing the requested information. Regarding another matter, Mrs. Bauer reported that the Chamber of Commerce is planning to schedule a meeting, inviting businesses to hear Joyce Iverson present information on the services available through the Economic Development Office.

D. COMMUNICATIONS
1. The Wheel, August 2006.

CLAIMS
A. PREPAID CLAIMS: Following review, discussion and deliberation, a motion to approve the Prepaid Claims list for July 2006 was made by Member Fisch and seconded by Member Vick. All members voted in favor and the motion was declared carried.

Caledonia Oil Company	Diesel	1,118.00
Ziegler, Inc.	Street Equipment – Repair Parts	59.65
Carquest Auto Parts	Street Equipment – Parts	40.71
Civic Systems, LLC	Additional User License	2,000.00
Gopher State One-Call, Inc.	63 Location Notifications	91.35
Information Management Svces	Tech Services	46.01
League of Minnesota Cities	Registration Fee – Gerardy & Nelson	50.00
Paradise Pool & Spa	Flow Meter	178.06
Rogich, Mike	Tree Removal	250.00
Shefelbine, Randy	Reimbursement – Expense from Training	46.04
Tri-County Electric Co-op	Electric Energy	143,872.01
Bank of the West	Fed/Fica/Med Payday 7-18-06	9,196.84
City Of Caledonia	Employee Share Health Insurance	383.58
City Of Caledonia Emp. Assn.	Association Dues	80.00
Minnesota NCPERS Life Ins.	NCPERS payday 7-18-06	64.00
MN Benefit Association	MBA payday 7-18-06	165.88
Orchard Trust Co, LLC	TSA payday 7-18-06	1,380.00
Public Emp. Retirement Assn.	PERA payday 7-18-06	4,269.92
Alco Discount Store	Supplies	18.74
Caledonia Argus	1 Year Subscription	33.00
Caledonia True Value	Miscellaneous Items	624.60

Griggs, Cooper & Company	Liquor / Wine	2,704.77
Jack Neumann Trucking	Liquor – Freight	55.00
Kraus Oil Company, Inc.	Unleaded	1,500.00
Mauss Pumping Service, Inc.	Portable Toilet	85.20
May's Photo – LaCrosse	Camera & Memory Card (PD)	1,198.35
Northern Beverage Distribution	Beer	1,893.40
Pepsi Cola Bottling Co.	Soft Drinks Caledonia Ball Tourney	1,665.50
Rogich, Mike	Tree Removal	300.00
Schott Distributing Co, Inc.	Beer	4,409.00
Spring Grove Soda Pop, Inc.	Beer	198.75
T & N Stitching	Rec Park Shirts	2,052.00
Tostrud & Temp, S.C.	2006 Audit – Final Billing	9,086.85
Ziebell's Hiawatha Foods, Inc.	Liquor – Mix, Coolers & Cleaners	83.47
Northern Beverage Distribution	Beer	773.25
Schott Distributing Co., Inc.	Beer	3,961.30
Shefelbine, Randy	Reimbursement for Office Supplies	38.47
Spring Grove Soda Pop, Inc.	Beer	68.00
Bonanza Grain, Inc.	Recycled Asphalt, Crushed Rock	214.66
Franciscan Skemp Healthcare	Drug Screen – Schmitz	52.00
Houston County Treasurer	3 Recording Fees	46.00
Jack Neumann Trucking	Liquor – Freight Expense	80.00
Jackson Expo Group, Inc.	Booth Fee	250.00
Johnson Brothers Liquor Co.	Liquor / Wine	2,044.01
Midwest Wireless Comm.	Mobile Unit	130.15
Minnesota Energy Resources	Natural Gas	3,734.46
Petty Cash	Replenish Petty Cash	92.45
Phillips Wine & Spirits Co.	Liquor / Wine	1,011.17
Tunnelvision	Music In the Park	400.00
Avenet Web Solutions	1 Year host/maintenance/support	420.00
Caledonia Lodging, LLC	Tax Abatement	1,552.15
Houston County Highway Dept.	Apply Chloride	871.74
Ma-Cal Developers	TIF payment 1-3 & 1-4	11,909.08
Nelson, Robert L.	Election Judge Training Mileage	33.88
Schoeberl, Milton & Sharon	Tax Abatement	130.50
SE MN Historic Bluff Country	Tourism	1,334.96
Sno-Pac Foods, Inc.	Tax Abatement	1,044.25
TJ's Printed Apparel	Ambulance T-Shirts & Sweatshirts	421.30
VISA	Accountant Desk, Tool Box, Supplies	2,154.08
West Main Townhomes	TIF Payment	4,817.84
Witt Real Estate, LLC	Tax Abatement Payment	435.60
Arch Wireless	Mobile Unit	51.21
Buck Hallow Band	Music in the Park	175.00
Northern Beverage Distribution	Beer	4,241.90
Printy Quik	Printing Business Guides	254.67
Schott Distributing Co, Inc.	Beer	7,288.74
Spring Grove Soda Pop, Inc.	Beer	403.30
United Parcel Service	Ups Fee	64.00
Commissioner of Revenue	State Withholding	3,408.27
Gavin, Mike	Animal Control – Rent/Miscellenous	75.00
Hanson, Jacob	Park Mileage	164.36
Hanson, Ted	Park Mileage	250.09
Hauser, Zach	Park Mileage	448.35
Houston County Treasurer	Ho Co. Collection Site	3,300.00
Ideker, Angie	Park Mileage	299.34
Jilek, Brad	Storage Rental Agreement	120.00
Klug, Nathan	Park Mileage	187.35
Messner, Cory	Park Mileage	132.61
MN Department of Revenue	Sales/Use Tax	14,268.00
Moore, Kody	Park Mileage	214.49
Richard's Sanitation	Recycling Collections	5,720.00
US Postal Service	Utility Billing July 2006	300.68
Bank of the West	Fed/Fica/Med	11,102.31
Accurint	PD Contract Fee	30.50
Ace Link Telecommunications	Communication Expense	999.66
Caledonia Oil Company	Unleaded	1,515.00
Caledonia Police Association	Association Dues	120.00
City Of Caledonia	Employee Share Health Insurance	391.65

Colsch & City, Barry	Meter Deposit Refund	79.50
Cornwell & City, Stephanie	Meter Deposit Refund	127.42
Erdman & City, Josh	Meter Deposit Refund	212.00
Halberg Engineering LLC	Engineering Fees – City Shop	3,225.00
Larson & City, Heather	Meter Deposit Refund	79.50
Macomber & City, Walter	Meter Deposit Refund	209.13
Merchants Bank	ACH Fee August 2006	19.94
Mills & City, Kenneth	Meter Deposit Refund	126.92
Minnesota Energy Resources	City Hall – Natural Gas	53.98
MN Municipal Beverage Assn.	Annual Association Dues	395.00
Northern Beverage Distribution	Beer	2,034.40
Orchard Trust Co, LLC	TSA payday 8-1-06	1,380.00
Principal Life	Life/Ad&d/Std	588.08
Public Emp. Retirement Assn.	PERA payday 8-1-06	4,987.41
Reinkert & City, Ernest	Meter Deposit Refund	79.50
Schleich & City, Ashley	Meter Deposit Refund	78.34
Schott Distributing Co, Inc.	Beer	3,125.00
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	178.45
Swartz & City, Erica	Meter Deposit Refund	125.73
Tri-County Electric Co-op	Electric Energy	76.44
Virock & City, Ed	Meter Deposit Refund	78.60
The Good Old Way	Music in the Park	425.00
Caledonia Chiropractic Center	Refund – Over Charge Utility Account	287.04
Gundersen Lutheran Adm Ser.	Police Department – Photos	10.00
Houston County Treasurer	Recording Fees	92.00
Jack Neumann Trucking	Freight Expense	101.00
Johnson Brothers Liquor Co.	Liquor / Wine	2,331.80
Philips Wine & Spirits Co.	Liquor / Wine	1,074.82
Sourcecorp	Copy Charge	2.20
Blue Cross Blue Shield of MN	Health Insurance	22,369.00
Northern Beverage Distribution	Beer	834.00
Schott Distributing Co, Inc.	Beer	5,328.88
Spring Grove Soda Pop, Inc.	Beer	191.75
		$ 333,149.46

B. CLAIMS PAYABLE: Following review, discussion and deliberation, a motion was made by Mayor Morey, seconded by Member Standish to approve and authorize payment of the Claims Payable List for July 2006. All members voted in favor and the motion was declared carried.

Airgas North Central	Oxygen / Acetylene	160.53
Alco Discount Store	Office Supplies	132.01
American Safety Utility Corp	Aqua Seal Rolls	25.04
Artic Glacier Inc.	Ice	536.91
Baker & Taylor Books	Library Books	711.22
Better Homes & Gardens Books	Library Book	31.85
Caledonia Drugs	Gloves	6.97
Caledonia Electronics	Office Supplies	783.30
Caledonia Haulers, Inc.	Mack Truck Repairs	815.75
Caledonia Implement Co.	Bulk Steel	16.29
Caledonia Lumber Co.	Repair Materials	44.09
Caledonia Oil Company	Tire Labor / Repair	212.98
Caledonia Ready Mix	Flow Fill & Maintenance Materials	398.32
Clarey's Safety Equipment, Inc.	Fem Coupler	9.00
Communications Service, Inc.	Pager Repair	464.87
Curt & Candy's Hardware Hank	Miscellaneous Items	278.94
D S Electric Supply Inc.	Inventory	1,965.15
Dalco	Cleaning Supplies	99.58
Davy Engineering	Mapping Jackson Street	1,019.20
Davy Laboratories	3 Total Coliforms	1,351.88
Demco	Receipt Rolls	28.79
ECM Publishers, Inc.	Advertisements	999.17
Ellingson Motors	25 Car Wash Tickets	200.00
Emergency Medical Products	Batteries / Supplies	1,199.30
Engineering America, Inc.	Filters / Oil	1,405.79
Farmers Coop Elevator Co.	Chemicals	80.89
Gopher State One Call, Inc.	49 Location Notifications	71.05

Hawkins, Inc.	Chemicals	1,154.21
Hoskins Electric Co.	Bush Street Lift Station	207.00
Image Tech Services	Marking Paint	964.24
Information Management Svcs.	Tech Services	829.04
Ken's Small Engine	Sharpen Chain Saw/Lawn Mower Repairs	172.66
Lackore Electric Motor Repair	Fan Motor Repair	97.30
Mathy Construction Co.	Asphalt Patching	984.00
Metro Sports	Ball Program Equipment	81.00
Midwest Tape	Library DVDs	23.82
Mississippi Welders Supply Co.	Oxygen	9.57
PowerPlus Engineering	Engineering Fees	1,333.04
Recorded Books, LLC	Recorded Books	78.39
Richard's Sanitation	Refuse Disposal July 2006	182.52
Rippe, Hammell & Murphy	General Matters	3,229.15
Ronco Engineering Sales, Inc.	Chain/Shakle	75.77
Schilling Supply Company	Copy Paper, Bags, Tissue	443.59
Schulze Plumbing & Heating	Shutoff leak Monroe Street	354.50
SE MN Development Corp.	Comm RLF/Nelson	360.89
St. Mary Auto Body Shop	Tow 3 Vehicles	165.08
Stang Industries, Inc.	Parts	93.00
Teledyne Isco, Inc.	Sampler Repair Parts	553.81
Tri-County Electric Co-op	Electric Energy	171,682.72
Tru-Gas	Miscellaneous	16.77
United Auto Supply, Inc.	Miscellaneous Items	349.32
United Laboratories	Cleaning Supplies	185.35
Winona Controls, Inc.	Boiler Parts	495.22
WWTP MPCA PFA Loan Fund	1993-96 PFA Loan	3,725.00
Zep Manufacturing Company	North Park – Chemicals	370.32
		$ 201,266.15

OLD BUSINESS

A. CROSSING GUARD AGREEMENT: Clerk Nelson reviewed information received from ISD #299 to the effect that a specific wage rate is unknown at this time since negotiations are being conducted between the administration and school staff. The Crossing Guards would receive the same rate increase as other school staff within that category. Following discussion, the Council agreed by general consensus to table action on the agreement until negotiations were resolved and specific wage rates were known. The Council indicated that rates should be established for either a single crossing guard or pair of crossing guards to perform at the same time as was the case when the school first opened west of STH 44/76.

NEW BUSINESS

A. SALVATION ARMY HEATSHARE PROGRAM: Following explanation by Clerk Nelson of a proposed agreement requested by the Salvation Army for annual consideration of electric service to low income persons, the Council took no action on the question.

CLERK'S REPORT

A. TRAFFIC SIGNING: Enclosed with the Agenda was a letter by Clerk Nelson forwarding to the Houston County DOT, a letter from a resident of the South Winnebago Estates, requesting that additional speed limit signs be installed for northbound traffic on Winnebago Street/C.S.A.H #5 at the south city boundary.

B. POLICE DEPARTMENT: Enclosed with the Agenda was the Officer Activity List and Officer Activity Summary for July 2006.

C. EMPLOYEE TIME RECORD: Enclosed with the Agenda was the Employee Time Record for pay period July 17-30, 2006.

D. FIRE RELIEF ASSOCIATION: Enclosed with the Agenda was the Fire Relief Association reporting form pertaining to pension funds as of December 31, 2005.

E. STATE CONSTITUTIONAL AMENDMENT: Clerk Nelson reviewed the proposed state constitutional amendment reading as follows. "Shall the Minnesota Constitution be amended to dedicate revenue from a tax on the sale of new and used motor vehicles over a five year period, so that after June 30, 2011, all of the revenue is dedicated at least 40 percent for public transit assistance and not more than 60 percent for highway purposes?" Clerk Nelson reported that Mike Gerardy, Administrative Coordinator, had reviewed this proposed amendment with Representative Greg Davids, who held the opinion that passing this amendment maybe

detrimental to funding state highway maintenance and construction in the out state area of Minnesota.

F. LOCAL GOVERNMENT AID: Clerk Nelson reported that the Minnesota Department of Revenue had sent notice that the 2007 Local Government Aid for Caledonia would be $787,371, an increase of $39,508 over 2006.

G. SPRAGUE WOODS: Clerk Nelson reported that the Deed had been prepared and signed to transfer ownership of the Sprague Woods from Caledonia Green to the City Of Caledonia.

H. IMPAIRED WATERS SEMINAR: Clerk Nelson briefly summarized the concerns of a League of Minnesota Cities Seminar on Impaired Waters, which had been attended by Mike Gerardy, Administrator Coordinator and himself. Nelson said the City had been given a copy of a DVD explaining the concerns of creeks, rivers and lakes in Minnesota and was available for viewing by the Council.

I. ELECTIONS: Clerk Nelson informed the Council that candidates may file for election to municipal office from and including August 29 through September 12. The Primary Election will be held September 12 and General Election will be held November 7.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Klug and seconded by Member Standish. All members voted in favor, the motion was declared carried and the meeting then adjourned at 8:45 p.m. The next Regular Meeting of the City Council is scheduled for 7:00 p.m., Monday, August 28, 2006, in the Council Room, City Hall.

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Michael J. Morey, Mayor

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Robert L. Nelson
City Clerk – Administrator