

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF CALEDONIA, MINNESOTA  
Monday, November 10, 2014

CALL TO ORDER: Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Bob Burns, Council Members: DeWayne Schroeder, Bob Lemke, Randi Vick and Paul Fisch. City Staff Present: Administrative Coordinator Mike Gerardy, City Clerk/Administrator Ted Schoonover. Guests: Michael Kruckow, Gail Meyer, Kim and Mike Rommes, Andy Allen, Tom and Manon Hoscheit, Ralph Burg, Bob Klug, John Hauser and Chuck Schulte.

AGENDA: Motion by Mayor Burns, second by Member Lemke to approve the agenda as amended. All voted in favor and the motion was declared carried.

CONSENT AGENDA APPROVAL: Motion by Mayor Burns, second by Member Schroeder to approve the consent agenda, which consisted of the regular meeting minutes from October 27, 2014 regular meeting. All members present voted in favor and the motion was declared carried.

VISITORS AND COMMUNICATIONS: None.

ADMINISTRATIVE COORDINATOR: Gerardy stated that we needed to set up a public hearing for a variance at 503 Old Highway Drive for the Caledonia Vet Clinic expansion. Motion by Member Vick, second by Member Lemke to set the hearing for November 24, 2014 at 6:15 p.m. All members present voted in favor and the motion was declared carried.

Gerardy then stated that we are still hearing complaints about parking on N. Sunset Blvd. One proposed suggestion would be to make a no parking zone on the East side of the street, therefore forcing the parking to be moved to the County owned lot on the corner. He will discuss the issue with the Police Chief and bring it back for discussion. No action taken.

At 6:10 p.m. Mayor Burns closed the regular meeting and opened a public hearing for an amendment to Ordinance 153 by allowing certain businesses in the agricultural zoned areas within the city limits. Discussion followed concerning the actual language in the proposed amendment and it was suggested that it be changed from "Non-Profit, Tax Exempt residential care, offices and recreational facilities." To read as follows; "Non-Profit Tax Exempt Entity for providing developmental disabled care, recreational training and associated office space." Schoonover stated that if approved he would make the changes and republish the amendment. At 6:34 the public hearing was closed. Motion by Member Schroeder, second by Member Vick to approve the amendment as corrected. Roll call of votes: Yes. Members Schroeder, Fisch, Vick and Lemke. No. Mayor Burns. Motion was declared carried.

At 6:34 p.m. the Mayor closed the regular meeting and opened the public hearing to hear a request for approval of a Conditional Use Permit (CUP) for A.B.L.E. to build in an agricultural zoned area. Several members of the community were present to voice concerns over storm water runoff from developing in an agricultural area. Andy Allen and Tom Hoscheit stated that when the High School was built they failed to adequately plan and detain storm water and that their properties have since been adversely affected. Bob Klug also stated that the water even effects the Ma-Cal Golf Course. The residents were not opposed to the project but just wanted to ensure the plans contained a storm water detention pond or other such structure to help protect their farm ground. Mayor Burns informed the residents that once plans are designed and approved by A.B.L.E.'s engineer we will have the city engineer review them to ensure they are adequate and can detain the water runoff. John Hauser still feels that this is not the best place to build this type of facility and he would rather have residential housing versus a commercial type structure. Mayor Burns again reiterated that this hearing was to determine if the city would approve a "CUP" and that before anything was to be built it had to get City Council approval at a formal meeting. Mayor Burns closed the public hearing at 7:30 p.m. Motion by Member Schroeder, second by Member Lemke to approve the CUP to A.B.L.E. to build in an agriculturally zoned parcel. Roll call of votes: Yes. Members Schroeder, Vick and Lemke. No. Mayor Burns and Member Fisch. Motion was declared carried.

Gerardy then presented the council with an item that is on an auction site for the ball fields. It is a sand rake and would be used to replace the current larger and inefficient John Deere that could be sold to offset the purchase price. Motion by Member Vick, second by Member Schroeder to allow the purchase as long as it did not exceed a total expenditure of \$2,500.00 and remain open until such an item is purchased. Roll call of votes. Yes: Members Schroeder, Vick and Lemke, Fisch. No: Mayor Burns. Motion was declared carried.

Gerardy and Schoonover presented the council with a change order from Yaggy Colby for the pathway project. They encountered more rock than anticipated and therefore required more fill that increased the project cost

by \$17,000. Motion by Member Lemke, second by Member Vick to approve the change order. Roll call of votes. Yes: Members Schroeder, Vick, Lemke and Fisch. No. None. Mayor Burns abstained. The motion was declared carried.

Gerardy then presented the council with a payment request from Yaggy Colby in the amount of \$125,747.22 for the shared use pathway project. Roll call of votes. Yes: Members Schroeder, Fisch, Lemke and Vick. No. None. Mayor Burns abstained. The motion was declared carried.

NEW BUSINESS: Schoonover presented the council with a Resolution to call for a public hearing for a tax abatement. The abatement would not be a typical abatement but one that is used to issue a Micro-loan to pay for the Shared Use Pathway and County Highway 5/Winnebago Street project. Motion by Member Fisch, second by member Vick to set the hearing for November 24, 2014 at 6:05 p.m. All members present voted in favor and the motion was declared carried.

Motion by Mayor Burns, second by Member Vick to set a public hearing on November 24, 2014 at 6:30 p.m. to certify past due utility charges. All members present voted in favor and the motion was declared carried.

Motion by Mayor Burns, second by Member Vick to approve Resolution 2014-015 canvassing the General Election results. All members present voted in favor and the motion was declared carried.

Motion by Member Lemke, second by Member Vick to approve the gambling permit for Caledonia Rod and Gun club for a raffle on February 21, 2015. All members present voted in favor and the motion was declared carried.

Motion by Member Fisch, second by Mayor Burns to approve the claims as submitted. All members present voted in favor and the motion was declared carried.

Airgas USA, LLC	Safety Glasses	13.72
Alco Stores, Inc.	Landscaping Materials	14.52
Alex Air Apparatus, Inc.	Storage Cyl/Hose/Fittings	5,115.00
American Casting & MFG Corp.	Meter Seals	304.98
Artic Glacier USA, Inc.	Ice	143.90
Blue Cross Blue Shield of MN	Health Insurance	1,430.87
Bonanza Grain, Inc.	Sidewalk Repair & Landscaping Materials	199.30
Bound Tree Medical, LLC	Heartsmart Pads, Miscellaneous Items	347.97
Caledonia Oil Company	Car Battery & Maintenance	758.70
Carquest Auto Parts Store	Street Equipment Repair Parts	59.86
City of Caledonia	Utilities	9,545.52
Compass Minerals America	Winter Maintenance Materials	5,406.19
Credit Bureau Data, Inc.	Utility Collection Fee's	100.50
Davy Engineering	Engineering Fee's	1,209.81
Davy Laboratories	Lab	2,643.80
Dawson Truck Parts, Inc.	Truck #98 Repairs	3,168.88
E O Johnson Company	Copier Agreement	480.38
ECM Publishers, Inc.	Advertisements	622.00
Expert T Billing	Contracted Billing	624.00
Farmer's Coop Elevator Co.	Grass Seed	25.92
Farrell Equipment & Supply Co.	Pipe Insulation	57.99
Fastenal Company	Traffic Engineering – Sign Bo lts	16.71
First Supply LLC	Repair Parts	352.90
Fitzpatrick Auto Transport	Towing	200.00
Gopher State One – Call	Location Notifications	53.75
Grainger	Misc. Tools	6.94
Hammell & Murphy, PLLP	Prosecution Matters	2,801.25
Hawkins, Inc.	Chemicals	1,317.60
Hoskins Electric Company	Cooler Repairs/Labor	401.36
Houston Co. Treasurer	County 5 Project	13,616.63
Innovative Office Solutions	Office Supplies, Misc. Supplies, Chair	347.33
IUOE Local 49 Benefit Fund	Health Insurance	17,784.00
Jack Neumann Trucking	Freight Expense	75.00
Ken's Small Engine	Saw Chains, Oil Mix	60.39
Kwik Trip Stores	Fuel	25.76
LaCrosse Truck Center, Inc.	Core Return, Repair Parts	152.98
Lee Auto	Towing Expense	100.00
Mayo Clinic Health Systems	Health Cards	210.00
Menard's	Toilet Stool, Tools	397.99
Meyer Brothers, Inc.	Cub/Sidewalk Repair	897.00
MN Energy Resources	Natural Gas	1,963.14
MN Pipe & Equipment	Red Marking Paint, Misc. Parts	284.28
Mississippi Welders Supply	Oxygen	104.74
Most Dependable Fountains	Fountain Repair Parts	122.00
Phillips Wine & Spirits Co.	Liquor Store Inventory	1,305.41
PT Welding & Driveshaft Rep.	Truck Repair Parts	93.70
Reliance Business Forms, LLC	Envelopes & W-2 Forms	290.50
Resco	Inventory	958.34
Richard's Sanitation, LLC	2014 Project, Refuse Disposal	321.61
Schilling Supply Company	Paper, Can Liners, Bags, Tissue	649.08
Schmitz Refrigeration, Htg	Compressor Replacement	3,580.36
Schulze Plumbing & Heating	Misc. Repair Parts	78.85

SE Libraries Cooperating	Auto Fee's	438.22
SEMNIT	Technical Services	440.00
Servocal Instruments, Inc.	Flow Meter Calibration	617.78
Short Elliot Hendrickson, Inc.	Shared Use Path	5,619.26
Southern Wine & Spirits of MN	Liquor Store Inventory	1,507.27
St. Mary Auto Body Shop	Tow Expense	415.00
Star Energy Services	Project, Engineering Fee's	347.50
Storlie's Portable Pit Stops	2014 Project	96.19
TJ's Trucking & Excavating	Share Use Path	125,747.22
Towmaster	Repair Part	572.47
Tri-County Electric Co-op	Electric Energy	162,149.12
Uniforms Unlimited Inc.	Uniforms, Misc. Equipment	256.35
United Auto Supply, Inc.	Repair Parts, Motor Oil	129.20
United Parcel Services	Ups Fee	11.40
USA Bluebook	Equipment	234.30
Vinocopia, Inc.	Liquor Store Inventory	36.00
Water Systems Company	Drinking Water	7.36
Wiebke Fur Company	Ammo	739.50
Wiebke Tire & Exhaust, LLC	Van Tires, Water Truck Maintenance	705.95
Winona Mechanical	Repairs/Labor	23,110.00
Wirtz Beverage Minnesota	Liquor Store Inventory	1,563.30
		<hr/>
		\$ 405,586.90

Motion by Mayor Burns, second by Member Fisch to approve the prepaid claims as presented. All members present voted in favor and the motion was declared carried.

Blue Cross Blue Shield of MN	Health Insurance	1,430.87
Business Financial Planning	Cafeteria Plan	192.30
Caledonia Police Association	PD Association Dues	105.00
Caledonia True Value	Miscellaneous Items	330.31
Expert T Billing	Ambulance – Contracted Billing	624.00
Goodyear Auto Service Center	Tires for Squad #18	389.76
Interstate Roofing	Roof Repair	477.46
IUOE Local #49	Union Dues – October 2014	429.00
Kwik Trip Stores	Pool Project – Scrip	1,260.00
MN Child Support Pay. Center	2 Case Numbers	963.63
Northern Beverage Distribution	Liquor Store Inventory	1,890.45
Phillips Wine & Spirits Co.	Liquor Store Inventory	168.00
Uline	Tensioners	188.71
Water Systems Company	Drinking Water	7.36
Wiebke Fur Company	PD – Ammo	494.00
Wirtz Beverage Minnesota	Beer	199.69
Ziebell's Hiawatha Foods, Inc.	Liquor Store Inventory	41.93
Dawson Truck Parts, Inc.	Truck #84 Repairs	1,494.58
Heiman Fire Equipment, Inc.	Water Nozzle	1,495.95
B & M Service Center	Fuel	250.69
Bound Tree Medical, LLC	Ambulance – Misc.	326.24
Jack Neumann Trucking	Freight Expense	56.00
Johnson Brothers Liquor Co.	Liquor Store Inventory	1,716.31
Karian Peterson Power Line	2014 Project, Contracted Services	115,619.50
LaCrosse Truck Center, Inc.	Truck 004 Repairs	1,523.17
Modern Marketing	Misc. Supplies	343.33
Moss & Barnett	Ace Franchise Renewal	202.00
Northern Beverage Distribution	Liquor Store Inventory	240.00
Phillips Wine & Spirits Co.	Liquor Store Inventory	248.00
Principal Life	Life/Ad&d/STD	467.21
R & B Foods, LLC	Liquor Store Inventory	45.00
Razenberger, Dorothy	Travel Expense	89.60
Resco	Light, Miscellaneous Items	216.45
Schott Distributing Co, Inc.	Liquor Store Inventory	1,503.65
Schumacher Elevator Co.	Elevator Maintenance Agreement	773.36
Short Elliot Hendrickson, Inc.	Shared Use Path	7,760.81
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	186.30
Vinocopia, Inc.	Liquor Store Inventory	216.75
Baker & Taylor Books	Library Books	895.20
Better Homes & Gardens	X-Mas Cooking Book	33.91
DEMCO	Book Jacket Materials	35.47
Emergency Apparatus Maint.	Repair Labor - Truck	2,621.01
Hawkins, Inc.	Repair Parts	677.22
Meyer Brothers, Inc.	Repair Labor	160.00
Midwest Tape	Library – DVD	32.62
MN Post Board	License Application	90.00
SE Libraries Cooperating	Auto Fees, Barcodes, Library Cards	470.82
Showcases	Library – DVD Cases	100.12
Wastecorp Pumps, LLC	Parts	1,581.22
Youth Sports Club, Inc.	Library – DVD's	66.89
Heiden, Jackie	2014 Uniform Allowance	63.98
Klug, Anthony	Consulting Services	800.00
Becker & Stemper Electric, LLC	2014 Project – Light	131.59
Houston County Treasurer	Ho. Co. Collection Site	4,011.00

Rask, Nick	Animal Control	75.00
Resco	Light – Inventory	1,678.47
Tri-County Electric Co-op	Light – Inventory	255.70
G & F Distributing	Liquor Store Inventory	199.50
Schott Distributing Co, Inc.	Liquor Store Inventory	1,789.35
Southern Wine & Spirits of MN	Liquor Store Inventory	1,390.10
Wine Company	Liquor Store Inventory	93.00
Business Financial Planning	Cafeteria Plan	192.30
Caledonia Conv. & Tourism	Tourism	909.32
Commissioner of Revenue	State Withholding	1,646.90
Department of Public Safety	Liquor Store Retailer’s Card	20.00
Galls, LLC	Uniforms	110.93
ING Institutional Plan Services	TSA – payday 10-28-14	700.00
Merchants Bank	Federal/FICA/Medicare	8,357.56
MN Benefit Association	MBA Payday 10-28-14	62.96
MN Child Support Payment Cnt	2 Cases	963.63
NCPERS Minnesota	NCPERS Payday 10-28-14	96.00
Public Emp. Retirement Assn.	PERA Payday 10-28-14	6,876.79
United Systems Technology	Maintenance	3,340.00
Hager, Donn	Mileage Reimbursement	90.16
MN Dept. of Revenue	Sales/Use Tax	21,530.00
Northern Beverage Distribution	Liquor Store Inventory	2,300.65
Richard’s Sanitation, LLC	Collections	6,728.30
Schott Distributing Co, Inc.	Liquor Store Inventory	1,982.10
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	172.75
VISA	Tools, Travel Expense, DVD’s	701.97
AcenTek Ascending Tech.	Communication Expense	1,101.61
Caledonia Bakery	Refreshments	18.00
Colsch & City, Andrea	Meter Deposit Refund	250.25
Commissioner of Revenue	State Withholding	255.48
Erickson & City, Josh	Meter Deposit Refund	250.25
Jack Neumann Trucking	Liquor – Freight Expense	66.00
Johnson Brothers Liquor Co.	Liquor Store Inventory	2,181.42
Klemp & City, Jordan	Meter Deposit Refund	250.25
Kraus Oil Co, Inc.	Fuel	1,525.00
Lager & City, Derek	Meter Deposit Refund	250.25
Merchants Bank	Federal/FICA/Medicare	1,706.97
Molling & City, Patrick	Meter Deposit Refund	250.25
Moore & City, Kyle	Meter Deposit Refund	250.25
Penguin Management, Inc.	FD – 4.75 Mos Voice Notification	71.25
Phillips Wine & Spirits Co.	Liquor Store Inventory	80.00
Proulx & City, Greg	Meter Deposit Refund	250.25
Public Emp. Retirement Assn.	PERA Payday 11-3-2014	912.44
Reimen & City, Andrew	Meter Deposit Refund	250.25
Skifton & City, Samantha	Meter Deposit Refund	250.25
Sleight & City, Charles	Meter Deposit Refund	250.25
Steele & City, Wylie	Meter Deposit Refund	250.25
Tri-State Ambulance	Intercept Fee’s	500.00
Verizon Wireless	Communication Expense	196.26
Weich & City, Hannah	Meter Deposit Refund	250.25
Wood & City, Amber	Meter Deposit Refund	250.25
Caledonia Oil Company	Diesel	1,802.85
Tri-State Ambulance	Intercept Fee	250.00
Diersen, Lynette	Election Judge	132.00
Dorival, Imogene	Election Judge	132.00
Fruechte, Luetta	Election Judge	152.00
Gensmer, Ethelyn	Election Judge	210.00
Grippen, Lee	Election Judge	157.50
Hayes, Jane	Election Judge	84.00
Kaufmann, Patricia	Election Judge	68.00
Leary, Mary	Election Judge	136.00
Mulvenna, Iyla	Election Judge	168.00
Noel, Rita	Election Judge	136.00
St. Mary, Lolita	Election Judge	157.50
Resco	Light – Inventory & Misc.	8,984.48
Schott Distributing Co, Inc.	Liquor Store Inventory	5,675.60
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	107.40
Ziebell’s Hiawatha Foods, Inc.	Liquor Store Inventory	49.46
		<hr/>
		\$ 248,272.53

Schoonover presented the council with Resolution 2014-014 To allow coverage under PERA for part-time Police Officer Trent Prince. Motion by Mayor Burns, second by Member Vick to approve Resolution 2014-020. All members present voted in favor and the motion was declared carried.

Employee overtime time sheets were reviewed. Member Schroeder would like to see what an 8 hour shift would look like for the Police Department as he feels we have too many overlapping shifts and times with no direct supervision on duty. Schoonover stated he would have one for them at the next meeting.

Chuck Schulte was present was questioned why the City Council decided to give residents back their utility deposits, he feels that the city should keep them for the duration of the service agreement. He also questioned the increase in the deposit amount and feels that will hurt the landlords ability to rent their properties. No action taken. At 9:00 p.m. the regular meeting was closed in accordance with Minnesota State Statute 13D.03 for Collective Bargaining discussions. At 9:10 the regular meeting was reopened. With no further action taken.

The next regular meeting will be on Monday November 24, 2014, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Mayor Burns, second by Member Schroeder. All voted in favor and the motion was declared carried to adjourn at 9:10 p.m.

---

Ted A. Schoonover  
Clerk-Administrator

---

Robert H. Burns  
Mayor