

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, December 8, 2014

CALL TO ORDER: Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Bob Burns, Council Members: DeWayne Schroeder, Bob Lemke, Randi Vick and Paul Fisch. City Staff Present: Accountant Stephanie Mann, City Clerk/Administrator Ted Schoonover. Caledonia Argus reporter: Kelley Stange, Guests: Mayor Elect Josh Gran, Kenneth Rask and Matt Schuldt.

AGENDA: Motion by Mayor Burns, second by Member Vick to approve the agenda as amended. All voted in favor and the motion was declared carried.

CONSENT AGENDA APPROVAL: Motion by Member Lemke, second by Mayor Burns to approve the consent agenda, which consisted of the regular meeting minutes from November 24, 2014 regular meeting. All members present voted in favor and the motion was declared carried.

VISITORS AND COMMUNICATIONS: None.

CITY ACCOUNTANT: Stephanie Mann presented the council with the updated 2015 budget from their previous meeting and discussions. As presented it is showing a 3% increase in the levy which equates to a \$22,590.00 increase and leaves a \$56,910 surplus to go into the reserves. Mayor Burns stated that he would prefer to not use the 3% increase and would rather see the council do a taxes in lieu of transfer from the electrical department in the amount of \$50,000. Members Lemke and Schroeder did not think that would be adequate unless we are going to apply that money towards a specific project like roads or streets.

At 6:15 p.m. Mayor Burns closed the regular meeting and opened the Truth in Taxation (TNT) public hearing as required by law. There were no oral or written comments pertaining to the annual levy certification and at 6:19 p.m. the TNT public hearing was closed and the regular meeting was reconvened.

Motion by Mayor Burns, second by Member Fisch to approve the budget as presented with a 3% increase and a total levy amount of \$774,343.00. All members present voted in favor and the motion was declared carried.

Motion by Member Fisch, second by Member Lemke to approve Resolution 2014-025 Adopting the 2015 Tax Levy for the City of Caledonia. All members present voted in favor and the motion was declared carried.

Mann then presented the council with a proposal for an increase in water and sewer rates that she and City Engineer Mike Davy had prepared. It would be approximately a 10% increase for the commercial users. Mayor Burns felt that we should hold off with the increase until we complete the annual electrical rate study and see if that can be reduced. No further action was taken.

CITY CLERK/ADMINISTRATOR: Schoonover stated that one of the two utility customers that we pulled from the tax assessment has paid their past due bill but Mr. Rask was present again to protest his assessment. Mr. Rask stated he feels the City's billing program is not calculating correctly and that he should not have to pay for the water and sewer usage of his tenant as he feels it is inaccurate. After a continued conversation the Mayor asked if he would settle for paying the last two months of service which equals \$432.17 and the city would cover the past due amounts. Mr. Rask was in agreement and the discussion was closed upon Mr. Rask stating he would be in to pay that amount.

Motion by Mayor Burns, second by Member Lemke to approve Resolution 2014-024 Authorizing Execution of Agreement for the Police Department to submit a grant for public safety funding. All members voted in favor and the motion was declared carried.

Matt Schuldt was present from the Caledonia Community Celebrations committee to request a street closing for a summer event in the downtown area. He would have liked to close off Main St. but is running into opposition from the County Engineer but his second option would be to close off Grove St from Kingston St. to Pine St and Pine St North to Main St. on June 20, 2014 from 9:00 a.m. to midnight. Motion by Mayor Burns, second by Member Lemke to approve the street closing and to allow a variance on the noise ordinance allowing it to continue until midnight. All members present voted in favor and the motion was declared carried.

Motion by Mayor Burns, second by Member Lemke to approve the 2015 Liquor License – On sale for: Good Times, Starlite Bowling, The Ranch and Elsie's, the Special Sunday Liquor License on sale for: Good Times, Starlite bowling, The Ranch, Elsie's and the American Legion Post 191 and the Club license for the American Legion Post 191. All members present voted in favor and the motion was declared carried.

Schoonover informed the council that it appears the fire department has went ahead and purchased a set of air bags to be used in extraction incidents. This was discussed at the annual fire meeting but the consensus at that time was to wait until the 2015 budget. The city received a check from the fire department gambling fund for ½ of the purchase of \$11,000 so he felt we needed to be prepared to purchase them in this fiscal year if they indeed were

ordered. Motion by Member Schroeder, second by Member Lemke to authorize the purchase of the air bags in either 2014 or 2015 whenever the invoice arrives. All members voted in favor and the motion was declared carried.

Motion by Member Vick, second by Mayor Burns to approve the claims payable as presented. All members present voted in favor the motion was declared carried.

Abrams & Schmidt LLC	Consulting Attorney	81.00
Airgas USA, LLC	Oxygen/Acetylene, Misc. Equipment	203.61
Amaril Uniform Company	RF Clothing	580.82
American Lock & Key	Auditorium Keys	90.00
Artic Glacier USA, Inc.	Ice	34.85
Bonanza Grain	2014 Light Project	5.00
Bound Tree Medical	Ambulance Misc. Supplies	652.48
Caledonia Implement Co.	Repair Parts, Tractor Rental, Misc.	750.95
Caledonia Oil Company	Equipment Parts/Labor	70.00
Carquest Auto Parts Store	Fluids, Parts	83.33
City of Caledonia Utilities	Electric, Water & Sewer	9,989.13
Communications Service WI	Pager Batteries	69.60
Compass Minerals America	Winter Maint. Materials	3,667.39
D S Electric Supply, Inc.	Heater, Inventory & Freight Charge	377.39
Davy Engineering	Engineering Fee's	1,845.61
Davy Laboratories	Lab's	1,770.42
E O Johnson Company	Copier Agreement	480.38
Earl F. Andersen	Street Signs	222.74
ECM Publishers, Inc.	Advertisements	812.04
Fastenal Company	Drill Bits, Tools	251.81
Fire Safety USA, Inc.	Equipment	422.50
Fitzpatrick Auto Transport	Towing	125.00
Geiger	T-Shirts for Great Program	219.42
Goodyear Auto Service Center	Tires Truck #20 & PD Car	739.30
Gopher State One-Call	Location Notifications	31.90
Great River Water Treatment	Boiler Water Treatment	134.42
H & L Mesabi	Wing Edge #001	781.59
Hammell & Murphy	Prosecution & General Matters	3,885.25
Hoskins Electric Company	Labor on 2 Influent Valves	1,903.81
Houston County Treasurer	Easement	46.00
Innovative Office Solutions	Office Supplies	23.43
Interstate Roofing	Install Roof on City Hall	44,325.00
Jack Neumann Trucking	Freight Expense	162.00
Johnson Brothers Liquor Co.	Liquor Store Inventory	3,116.65
Karian Peterson Power Line	Contracted Services 2014 Project	163,731.20
Ken's Small Engine	Fluids	33.48
Kwik Trip Stores	Miscellaneous	3.48
Mac Queen Equipment Inc.	Repair Parts	137.56
Mayo Clinic Health System	Health Cards	70.00
Menard's	Misc. Equipment	8.14
Minnesota Energy Resources	Natural Gas	5,115.13
MN Department of Health	Water Service Connection Fee	1,809.00
Mississippi Welders Supply Co.	Recharge Extinguishers, Parts	57.60
Phillips Wine & Spirits Co.	Liquor Store Inventory	2,398.39
Pomp's Tire Service, Inc.	Skid Loader Tires	1,869.92
Quillin's	Wine Tasting Event	70.44
Schilling Supply Company	Towels, Bags & Ice Melt, Paper	283.08
SE Libraries Cooperating	Auto Fee's	438.92
SEMA Equipment	Miscellaneous Items	13.98
Southern Wine & Spirits of MN	Liquor Store Inventory	219.50
St. Mary Auto Body Shop	Towing Expense, Rust Repair	250.00
Stemper Construction LLC	Pump House Roof Replacement	2,175.00
T & R Service Company	Disposal Fee	8,184.58
Titan Machinery Inc.	Snowblower Parts	108.67
Tri-County Electric Co-Op	Electric Energy	173,633.11
United Auto Supply, Inc.	Parts, Fluids, Misc.	342.55
US Bank NA	General Obligation Bond Payment	64,621.25
Verizon Wireless	Communication Expense	212.46
VISA	Training Materials, Fuel, Office Supplies	1,021.87
Watchguard Video	Office Supplies	92.00
Water Systems Company	Drinking Water	7.36
Wine Merchants	Liquor Store Inventory	140.00
		<u>\$ 505,003.69</u>

Motion by Member Lemke, second by Member Vick to approve the prepaid claims as presented. All members present voted in favor and the motion was declared carried.

Business Financial Planning	Cafeteria Plan	192.30
Caledonia Police Association	PD Association Dues	95.00
Gavin, Patricia	2014 Uniform Allowance	60.00
Hammell & Murphy	General Matters	741.00
Houston Co. Treasurer	Election Expense	260.00
ING Institutional Plan Services	TSA Payday 11-11-2014	700.00
IUOE Local #49	Union Dues	429.00
MN Child Support Payment	2 Cases	840.33

Northern Beverage Distribution	Liquor Store Inventory	2,474.35
Public Emp. Retirement Assn.	PERA	7,203.67
Resco	Light Inventory	392.91
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	24.15
Ziegler, Inc.	Sludge Hauler Headlight	191.00
Amaril Uniform Company	RF Clothing	1,543.54
Caledonia True Value	Misc. Repair Parts	221.62
Coca-Cola Bottling Co.	Liquor Store Inventory	174.72
Communications Service WI	Ambulance Charger	38.50
G & F Distributing	Liquor Store Inventory	253.25
Houston Co. Treasurer	City Share Cty 5 Project, Signs	7,840.11
Jack Neumann Trucking	Freight Expense	110.00
Johnson Brothers Liquor Co.	Liquor Store Inventory	1,890.22
McMaster-Carr Supply Co.	Well #6 Wall Heater	625.47
Moss & Barnett	Ace Franchise Renewal	62.00
Northern Beverage Distribution	Liquor Store Inventory	196.80
Petty Cash	Replenish Petty Cash	52.96
Petty Cash	Replenish Petty Cash	72.23
Phillips Wine & Spirits Co.	Liquor Store Inventory	1,398.82
Schott Distributing Co, Inc.	Liquor Store Inventory	2,201.40
Vinocopia, Inc.	Liquor Store Inventory	574.50
Wine Merchants	Liquor Store Inventory	70.00
B & M Service Center	Fuel	486.65
Baker & Taylor Books	Library Books	704.88
DEMCO	Library Misc. Supplies	71.75
Houston Co. Treasurer	Ho. Co. Collection Site	4,011.00
Klug, Anthony	Consulting Services	800.00
Oxmoor House	Library Book	47.91
Principal Life	Life/Ad&d/STD	467.21
Rask, Nicholas	Animal Control	75.00
Rogich, Mike	Defective Sidewalk	258.90
Tri-State Ambulance, Inc.	Intercept Fee	250.00
Dalco	Misc. Supplies	334.06
Buttell's Lighting	Ballasts	69.92
Collins Brothers, Inc.	Liquor Store Inventory	82.75
G & F Distributing	Liquor Store Inventory	241.50
Goergen, Melisa	Reimburse WSI Course Fee	200.00
Schott Distributing Co, Inc.	Liquor Store Inventory	1,637.25
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	112.30
Wirtz Beverage Minnesota	Liquor Store Inventory	954.80
Business Financial Planning	Cafeteria Plan	192.30
Caledonia Oil Company	Diesel	2,020.20
Commissioner of Revenue	State Withholding	1,871.43
ING Institutional Plan Services	TSA	700.00
Merchants Bank	Federal/FICA/Medicare	9,070.90
MN Benefit Association	MBA	62.96
MN Child Support Payment	2 Case's	840.33
MN Dept. of Agricultural	Tree Care Registry	25.00
NCPERS Minnesota	NCPERS	96.00
Northern Beverage Distribution	Liquor Store Inventory	1,959.50
Public Emp. Retirement Assn.	PERA	7,819.98
Schott Distributing Co, Inc.	Liquor Store Inventory	998.30
Southern Wine & Spirits of MN	Liquor Store Inventory	1,627.51
Tricare West Region Refunds	Reimbursement Duplicate Payment	433.24
Caledonia Conv & Tourism	Tourism	1,345.30
Kraus Oil Company Inc.	Unleaded	1,156.00
Richard's Sanitation, LLC	Collections November	6,569.70
MN Dept. of Revenue	Sales/Use Tax	15,512.00
Commissioner of Revenue	State Withholding	887.09
Merchants Bank	Federal/FICA/Medicare	7,801.96
Public Emp. Retirement Assn.	PERA	4,594.41
AcenTek Ascending Tech.	Communication Expense	1,101.26
Ellingson Motors	Street Equipment – 2015 Chevy Truck	37,285.88
Gerardy, Michael	Reimbursement Parade Candy	62.75
Glass Service Center, Inc.	Replacement of Windows	11,000.00
Houston Co. Treasurer	Recording Fee	46.00
IUOE Local 49 Benefit Fund	Health Insurance	17,784.00
Area Map Service	Liquor Store – Advertising	154.50
G & F Distributing	Liquor Store Inventory	312.25
Schott Distributing Co, Inc.	Liquor Store Inventory	8,330.50
Spring Grove Soda Pop, Inc.	Liquor Store Inventory	82.95
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		\$ 183,612.30

Schoonover presented the council with the overtime report, no action taken.

Schoonover presented the council with some different shift schedules for the police department and several other cities to compare and contrast. He recommends that the council look them over and we can discuss them at a later date. No action taken.

At 8:24 p.m. the regular meeting was closed in accordance with Minnesota State Statute 13D.03 for Collective Bargaining discussions. At 8:30 the regular meeting was reopened. With no further action taken.

The next regular meeting will be on Monday December 22, 2014, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Member Schroeder second by Member Lemke. All voted in favor and the motion was declared carried to adjourn at 8:32 p.m.

Ted A. Schoonover
Clerk-Administrator

Robert H. Burns
Mayor