

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
August 22, 2022

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member Robert “Bob” Klug, Member Amanda Ninneman, and Member David Fitzpatrick. Council member(s) absent: Brad Ryhkus. City staff present: Jake Dickson, City Clerk/Administrator, Stephanie Mann, Finance Officer. Visitor(s) present: Craig Moorhead, *Caledonia Argus*; Charlene Selbee, *Fillmore County Journal*; Carol Hood.

APPROVAL OF MINUTES: Mayor Schroeder moved to approve the minutes from the August 8, 2022 Regular City Council Meeting. Motion seconded by Member Fitzpatrick, motion passed 3-0 with Member Ninneman abstaining.

CONSENT AGENDA: Member Klug moved to approve the consent agenda. Member Ninneman seconded the motion. All members present voted in favor of the motion, and the motion passed. The consent agenda comprised the following item:

- a. Approve Pay Request No. 10 from Wapasha Construction in the amount of \$56,900.25 for work performed on Well House No. 8

PUBLIC COMMENT: None.

PUBLIC WORKS/ZONING DIRECTOR: None.

CITY CLERK/ADMINISTRATOR

- a. Updates
 - i. City Clerk/Administrator Dickson updated the City Council on the following items: A letter urging a special session of the Minnesota Legislature has been co-signed by 17 governmental organizations and sent to representatives, staff received the breakdown report for Well No. 6 and filed a claim for equipment breakdown with the League of Minnesota Cities, no canvassing is required for the August 9 Primary and Special Election, candidate filing closed with three candidates for City Council and one candidate for Mayor, progress made on the wastewater treatment facility project, upcoming meetings this week including with the engineer and an annual property tax seminar, and a letter from the Minnesota Pollution Control Agency concerning PFAS monitoring.

OLD BUSINESS: None.

NEW BUSINESS:

- a. Financial Reports/2023 Capital Projects Discussion: Finance Officer Stephanie Mann reported on the first draft of the 2023 General Fund Budget. The first draft includes 2023 capital projects including the 2023 Street and Utility Project and shows a

- \$42,000 shortfall with a projected levy increase of 6.5%. The estimated 2023 budget, including capital expenditures, is \$2,330,910. Expected capital purchases for 2023 are a new Police Department squad car, Streets Department John Deere Gator, South Park improvements, and the ongoing Municipal Auditorium HVAC project. No action taken, staff will continue to finalize the budget for further review at the September 12th Regular City Council Meeting.
- b. Ambulance Order: Ambulance director Mike Tornstrom presented quotes for a new ambulance to be delivered in 2024. The cost for a new vehicle is \$287,000 broken down in the staff report. Director Tornstrom stated that he worked with multiple companies but found difficulties in securing a price and that more time spent in the process would result in a higher end cost. Member Klug asked the price difference between new and old quotes, Director Tornstrom stated that the new quote is \$17,000 higher. Member Klug asked about a possible cooperative purchase with Tri-State Ambulance but Director Tornstrom said Tri-State was unwilling or unable to accommodate a cooperative purchase. Member Ninneman moved to approve the ambulance order from Everest Emergency Vehicles and pursue a contract for the purchase, seconded by Member Fitzpatrick. Motion passed 4-0, motion carried.
 - c. Discussion Regarding Individual Assessments: Clerk/Administrator Dickson reported that staff had received a request for an assessment to repair a private sewer service, and asked the Council to consider specific parameters for an Individual Assessment Policy. Dickson specified that the Council could place limitations on individual assessments like maximum amounts per repair or per year, interest rates, repayment terms, and types of work appropriate for assessments. Dickson will conduct more research and bring a draft Individual Assessment Policy for consideration at the September 12th Regular City Council Meeting.
 - d. Overtime Report: The City Council reviewed the Overtime Report for pay period July 25 through August 7 and took no action.

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, September 12, 2022, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Klug, seconded by Member Fitzpatrick. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 6:55 p.m.

DeWayne "Tank" Schroeder
Mayor

Jake Dickson
Clerk/Administrator