Agenda
Regular Meeting of the City Council
Monday, January 12, 2009

I. Call to Order
   A. 6:00 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Consent Agenda
   A. Minutes of Past Meetings: Consideration for approval of the Minutes of the Regular Meeting held Monday, December 8, 2008, as presented. Addendum #1

   B. Chamber Membership: Enclosed is the invoice for membership in the Chamber of Commerce. While the Minnesota Statutes do not authorize expenditure of monies for membership fees in a Chamber of Commerce for municipalities, The City has historically given a contribution to the Chamber in the amount of $675 for the purpose of advertising the City and for endorsing tourism throughout the area. Addendum #2

   C. Charitable Gambling: The Knights of Columbus have submitted an Application for exempt permit to conduct a gambling event at the Caledonia High School, 825 North Warrior Avenue, on March 17, 2009, to conduct a raffle. They are requesting waiver of the waiting period.

   D.

   E.

Council Action:

IV. Visitors and Communications

A. Closed Session – 6:01 p.m.: Immediately after convening the Regular Meeting, Mayor Burns will recess the Regular Meeting and go into a Closed Session for legal advice from City Attorney Murphy and Representing Attorney George Hoff regarding the lawsuit between the City of Caledonia and Houston County over the Criminal Justice Center. When the Closed Session discussion ends, Mayor Burns will resume the Regular Meeting.

B. Criminal Justice Center: Does the Council have any open meeting action or motions to make regarding the results of the above Closed Session?

Council Action:

C. Congratulatory Sign: A number of clubs and individuals wish to honor the Warrior Football Team for winning the State Championship the past two years. They wish to do this by erecting a sign, perhaps in the North Park, provided permission can be obtained from the City Council. All expenses of the sign and installation would be paid by the above parties. If the Council grants permission, the details as to the exact location, size of the sign, and the like can be worked out with a council committee.

Council Action:

D. Liquor Regulations: Elsie Vesterse, Elsie's Bar & Restaurant, has expressed an interest in staying open until 2:00 a.m. In order to do this, Elsie would have to obtain an application form from the State of Minnesota and, depending upon her gross sales, pay a prescribed fee to the State of Minnesota. The application form has a signature block for the City Council to sign off, indicating they have no objection to the 2:00 a.m. closing time. If the Council objects to this 2:00 a.m. closing, it must draft an ordinance establishing the times that the Council would allow sales of alcoholic beverages in the City. See Minnesota Statute 340A.504, Subd. 6 & Subd. 7. Addendum #3

Council Action:

E. Accountant

1. Budget Review: Stephanie Mann, City Accountant, will be present to review the adopted budget with the Council. In preparation for any Local Government Aid reductions to be made by the State in calendar year 2009, the Mayor has directed that consideration to possible areas of cutbacks will be reviewed. Other than general conversation and naming of programs or departments at this meeting for consideration for cost reductions, perhaps the Council wishes to have a Committee designated to study the budget and report back with recommendations at the meeting of January 26. At this time, the governor has not indicated what

Local Government Aid cuts he will propose. The first indication of his plan will be revealed on January 27 when he gives his State of the State Address. Addendum #4

Council Action:

2. Liquor Store Purchases: Discussion started sometime ago as to whether the Liquor Store should purchase a new cash register or purchase a computer system which would enable closer control of inventory with a compatible cash register. The computer system has an estimate of $2,619.84 whereas a plain off the counter cash register may have a value of up to $500. Stephanie will explain some of the discussion concerning the computer system, inventory control, and the like. Addendum #4a

Council Action:

F.

G.

H. Communications

1. Letter, Four Seasons, SUBJ: Donations. Addendum #5
2. Letter, Houston County DOT, Charge Rates. Addendum #6
3. Workshop, 1-14-09, Growing Green. Addendum #7
4. Letter, Ace Communications, Broadcast Rates. Addendum #8

V. Claims

A. Prepaid Claims: Consideration of the Prepaid Claims for December 2008. Addendum #9

Council Action:

B. Claims Payable: Consideration of the Claims Payable for December 2008. Addendum #10

Council Action:

VI. Old Business

A. Group Health Insurance Qualifications: I request a Committee be appointed to study a request by a City part-time employee to be included on the group health insurance plan.

Council Action:

B. City Electrician Position: What Council Members do you wish to have form a Committee to review the application for the position of City Electrician, conduct interviews, and the like?

Council Action:

C. Certificate of Indebtedness: The past Council approved gathering information to compile a Certificate of Indebtedness for an approximately amount of $135,000 to apply toward reimbursement of the City for the Fire Department Pumper and the cost of legal fees for the Certificate. We have now acquired quotes from banking institutions in Caledonia for the rates of interest which would be charged. Does this Council wish to proceed with the Certificate of Indebtedness? We can discuss its benefits at the meeting.

Council Action:

D.

E.

VII. New Business

A. Annual Appointments: Enclosed is a listing of the City Appointments and Council Committees. Mayor Burns is privileged to make the appointments with the consent of the Council. Addendum #11

Council Action:

B. Council Meetings: Does the Council wish to continue a 6:00 p.m. starting time for meetings?

Council Action:

C. Per Diem Payment: Fire Chief Chuck Gavin requests consideration for per diem payment to himself and the 1st and 2nd Assistant Fire Chiefs for taking full days to attend the IS300 Emergency Management Training. The training is to be given over a 3 day period. In the past, the Council has authorized $100 per day to be paid to firefighters when they travel to another City to inspect vehicles for purchase by the Fire Department. In the event these training sessions are attended by Council Members, do you also authorize an equal per diem payment to be made to them?

Council Action:

D. Zoning Application: H & R Block requests authorization to attach banners to the poles located in front of the building at 423 Vista Drive. See illustrations of the banner on Addendum #12.

Council Action:

E. Skating Rink: Jane Misch orchrastrated a group of individuals to start supervision of the skating rink and talked to some people who would be interested in taking on the hired position for supervising the rink during a period of scheduled times. She recommended Michael Nelson and Chris Schansberg as parties to be hired for operation of the rink on weekends and school holidays. During weekdays she will have premise supervised by a group of volunteers which will be listed on a roster and presented to the Clerk's Office. The weekday volunteers had a proposal for the City which I will explain at the meeting. They have been opening the skating rink the last several evenings and report there are 15 to 30 users each of those days.

Council Action:

F.

G.

VIII. Clerk's Report

A. Invitation to View New Public Transit Bus, 1-13-09. Addendum #13

B. Dividend: The City of Caledonia received a $6,874 dividend from the League of MN Cities on the insurance plan for period July 1, 2007 to July 1, 2008.

C. Employee Time Record: Enclosed is the Employee Time Record for pay period December 1 – 14 and December 15 – 28, 2008. Addendum's #14 & #15

D. Tri-County Electric Rates: Enclosed is a copy of Tri-County Electric Rates. Addendum #16

E. SEMLM Meeting: Enclosed is a flyer announcing the 1st Quarter Meeting of the Southeastern Minnesota League of Municipalities at Kasson on January 29. Do any members wish to attend? Addendum #17

F. Discharge Monitoring Report: Enclosed is the Discharge Monitoring Report for December 2008, showing a Monthly Average Total Nitrogen Level of 5.1 mg/l. The maximum allowable is 10.0 mg/l. Addendum #18

G.

H.

IX. Miscellaneous Items

A.

B.

C.

X. Adjournment