REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, January 12, 2008

CALL TO ORDER: Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Robert H. Burns; Council Members: Randi Vick, Peggy Perry, Robert Lemke and Tom Murphy. Members absent: None. Consultants and City staff present: Tim Murphy, Mike Tornstrom, Stephanie Mann and Robert L. Nelson. Visitors present: Steve Buttell, Paula Augedahl, Stan Diersen and Elsie Vesterse.

CONSENT AGENDA: Following review, a motion was made by Mayor Burns, seconded by Member Vick, to approve the Consent Agenda items, listed below with changes made to the Chamber Membership in paragraph B. All members voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS: To approve the minutes of the Regular Meeting held Monday, December 8, 2008, as presented.

B. CHAMBER MEMBERSHIP: Having discussed the issue of the annual contribution normally made by the City, the Council decided by general consensus to change the annual contribution of $675 for tourism and advertisement of the City to $175 at this time with the intent to reconsider the amount of donation at a later time, after learning how much Local Government Aid is to be withheld from the City by the State of Minnesota.

C. CHARITABLE GAMBLING: To approve an Application for Exempt Permit, submitted by the Knights of Columbus, to conduct a gambling event at the Caledonia High School, 825 North Warrior Avenue on March 17, 2009 to conduct a raffle. Further, they request waiver of the waiting period.

D. CHARITABLE GAMBLING: To approve an Application for Exempt Permit, submitted by the Caledonia Rod and Gun Club to conduct a gambling event at the City of Caledonia Auditorium, 219 East Main Street, on April 17, 2009, to include raffles and tip boards. Further, to request a waiver of the waiting period.

VISITORS AND COMMUNICATIONS
A. CLOSED SESSION: The City Council meet with City Attorney Tim Murphy and conversed by telephone with Attorney George Hoff concerning the case of the Criminal Justice Center wherein the County of Houston filed a lawsuit against the City of Caledonia for allegedly improper decision making regarding denial of their zoning application to place the Criminal Justice Center and a parking lot in the Courthouse Square area. The meeting was closed based upon attorney/client privilege.

B. CRIMINAL JUSTICE CENTER: There were no motions to be made at this time based upon the Closed Session which just ended regarding the Criminal Justice Center.

C. CONGRATULATORY SIGN: Steve Buttell, Paula Augedahl and Stan Diersen were present to request permission to construct a sign congratulating the Caledonia Warriors Teams who had won State Championships over the past several years. They showed a picture of a sign in Holmen, WI similar to what they had in mind. Following discussion, the Council agreed by general consensus to permit a sign to be installed in the North Park. Once dimensions of the sign are known, the exact location can be worked out with a Council Committee.

D. LIQUOR REGULATIONS: Elsie Vesterse, Elsie's Bar & Restaurant, was present to request authorization to keep the bar open until 2:00 a.m. Clerk Nelson reported checking with the state enforcement agency for liquor. The agency representative said this is a relatively routine request from the states view point. The applicant must receive approval from the Municipality and pay a fee to the State of Minnesota based upon the gross sales of liquor at the establishment. Elsie's proper procedure would be to obtain an application form from the State, have the City sign off on the form showing approval by the Council and submitting the appropriate fee to the State of Minnesota. Following discussion, a motion was made by Mayor Burns, seconded by Member Lemke, to approve the application and authorize the signing of the form when obtained and completed by Ms. Vesterse. Members voting in favor: Burns, Perry, Lemke and Murphy. Opposed: Vick. The motion was declared carried.

E. ACCOUNTANT

1. BUDGET REVIEW: Stephanie Mann, City Accountant, briefly reviewed the setting of the City Budget last December and responded to questions of the Council with regard to what the City may do for the next year or more, considering the possibility that the State of Minnesota may make drastic reductions to the amount of Local Government Aid to be received by the City. Following discussion, a plan was made for Ms. Mann and Clerk Nelson to return with recommendations for possible reductions in conjunction with meetings and input from a Council Committee who will study the issue.

2. LIQUOR STORE PURCHASES: Ms. Mann reviewed discussion which had been continuing for several months regarding whether or not the Liquor Store should purchase a new cash register, only, or a computer system which would enable control of inventory with a compatible cash register. The cash register would cost up to $500, whereas the computer system with a compatible cash register would cost $2,619.84. There was discussion of the possibility of finding a less expensive sales source and discussion of whether or not the computer program would truly have a monetary payback to the liquor store with improved efficiency. The question was tabled to the next regular council meeting.

F. COMMUNICATIONS
1. Letter, Four Seasons, SUBJ: Donations.
2. Letter, Houston County DOT, Charge Rates.
3. Workshop, 1-14-09, Growing Green.
4. Letter, Ace Communications, Broadcast Rates.

CLAIMS
A. PREPAID CLAIMS: Following review, discussion and deliberation, a motion was made by Mayor Burns, seconded by Member Vick, to approve the Prepaid Claims list. All members voted in favor and the motion was declared carried.

EDA Revolving Loan Fund	Return Advance to General Fund	60,000.00
Emergency Apparatus Maint.	FD Trucks Maintenance	3,585.12
Public Emp. Retirement Assn.	PERA payday 12-9-08	2,345.09
Rippe, Hammell and Murphy	Prosecution Matter, General Matters	3,258.75
Tornstrom, Michael	Reimbursement for parade candy	32.38
Affordable Technology Sol.	Tech Services	180.00
Bonanza Grain, Inc.	Streets – Crushed rock	76.68
Griffith, George	TIF Payment	3,100.36
Hanson Tire Service	PD – Tires	999.99
Hardt's Music Inc.	Microphones	839.85
Hoskins, Dorothy and William	TIF Payment	1,055.69
Houston County Public Health	Hep B Dylan Becker	60.00
Minnesota Dept. of Commerce	3rd Quarter Fiscal Year 2009	457.78
Personal Touch Monogramming	Monogramming for Shirts	142.62
Sheldon Valley Sportsman	PD Memberships	50.00
Traffic & Parking Control Co.	Transformer Makers	59.27
Tri-County Electric Co-op	Light – Inventory	206.61
Tri-State Ambulance	Intercept Fee	250.00
Hoskins Electric Co	X-Mas Light Repair	201.38
Northern Beverage Distribution	Beer	2,133.65
Schott Distributing Co, Inc.	Beer	2,890.50
Spring Grove Soda Pop, Inc.	Beer	92.05
Amaril Uniform Company	Safety Uniforms	291.47
Aramark	Uniforms	16.99
Bank of the West	Federal/FICA/Medicare	7,016.92
Business Financial Planning	Cafeteria Plan	544.98
Buttell's Lighting	Bulbs	249.42
Caledonia True Value	Miscellaneous Items	164.10
City of Caledonia Emp. Assn.	Month of December 2008	80.00
Clifford & City, Joe	Meter Deposit Refund	137.38
Commissioner of Revenue	State Withholding Tax	1,237.84
Griggs, Cooper & Co.	Liquor / Wine	1,763.11
Houston County Highway Dept.	Maintenance Salt	1,675.33
Jack Neumann Trucking	Freight Expense	35.00
Jones & City, Tony	Meter Deposit Refund	137.38
Metro Sales Inc.	Copier Agreement	79.55
Minnesota NCPERS Life Ins.	NCPERS payday 12-16-08	96.00

MN Benefit Association	payday 12-16-08	157.27
MN Chiefs of Police Assn.	Shipping Charge on Donated Computers	47.93
Nelson & City, Rick	Meter Deposit Refund	219.80
Northern Beverage Distribution	Beer	387.50
Orchard Trust Co, LLC	payday 12-16-08	1,480.00
Paustis & Sons Wine Company	Wine	197.00
Peters, Teri	Meter Deposit Refund	215.42
Peterson & City, Nick	Meter Deposit Refund	134.79
Printy Quik	Business Cards – Johnson	42.07
Public Emp. Retirement Assn.	Payday 12-16-08	5,292.65
Riverland Community College	Training – Fire Department	500.00
U.S. Department of Education	Garnishment Order – Evans	162.10
Weston & City, Todd	Meter Deposit Refund	126.21
Caledonia Oil Company	Unleaded	811.78
Eitzen State Bank	Go Tax Increment Bond	6,432.25
Richard's Sanitation	Refuse Disposal	140.40
Baker & Taylor Books	Library Book	293.52
Catering By Design	Library	22.75
DALCO	Air Fresheners	73.49
DEMCO	Office Supplies	29.06
EDC Educational Services	Library Books	291.36
Heiman Fire Department	Fire Department – Gloves	504.95
Kraus Oil Co, Inc.	Diesel	1,104.61
Midwest Tape	Library DVDs	287.74
Quartermaster	Uniforms – Irwin	47.97
Schulze Plumbing & Heating	Water – Main Break	329.00
SE Libraries Cooperating	Library Auto Fees	417.42
Shefelbine, Randy	Reimbursement for 2 Cell Cards	263.72
Caledonia Volunteer Fire Dept.	4th Quarter Relief Association	600.00
Evans, Tim	Mileage Reimbursement	383.18
Gavin, Mike	Animal Control	75.00
Griffith Management	Sidewalk Replacement Cost Share	1,111.25
Kinneberg, Myron	2008 Uniform Allowance	65.00
Schott Distributing Co, Inc.	Beer	2,545.60
SOS Technologies	Defibrillators	3,026.10
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	177.60
Alltel	Communication Expense	204.23
Houston County Treasurer	Ho Co. Collection Site	3,330.00
Interstate Roofing	Auditorium Roof	67,280.00
Jack Neumann Trucking	Freight Expense	35.00
Johnson Brothers Liquor Co.	Liquor / Wine	227.20
Merchants Bank	Principal/Interest	14,011.94
Phillips Wine & Spirits Co.	Liquor / Wine	576.99
US Postal Service	Clerk's Office – Stamped Env.	-482.60
Caledonia Oil Company	Diesel	1,128.96
Independent School District	City Share of X-Crossing Guards	633.58
Northern Beverage Distribution	Beer	683.45
Schott Distributing Co, Inc.	Beer	2,005.90
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	55.85
Bank of the West	Federal/Fica/Medicare	8,282.58
Commissioner of Revenue	State Withholding	1,449.68
Hometown Liquor	Replenish Petty Cash	22.63
Orchard Trust Co, LLC	payday 12-30-08	1,480.00
Public Emp. Retirement Assn.	Payday 12-30-08	5,509.83
Public Emp. Retirement Assn.	Payday 12-30-08	165.26
Schmitz, Roger	2008 Uniform Allowance	125.00
SE MN Historic Bluff County	Tourism	1,295.80
U.S. Department of Education	Garnishment – Evans	169.34
USA Mobility Wireless Inc.	Communication Expense	57.37
VISA	Paper Shredder, Misc.	2,187.11
MN Dept. of Revenue	Sales/Use Tax – December 2008	14,078.00
Richard's Sanitation	Recycling Collections	5,921.20
US Postal Service	Utility Billing	335.49
Bank of the West	Federal/FICA/Medicare	1,542.38
Commissioner of Revenue	State Withholding	192.17
Public Emp. Retirement Assn.	Payday 1-2-09	828.25
Ace Link Telecommunication	Communication Expense	1,078.49

Affordable Technology Sol.	Tech Services	90.00
Buttell's Lighting	Bulbs	183.71
Principal Life	Life/Ad&d/STD	713.22
Riverland Community College	Firefighter Class	716.00
Schott Distributing Co.	Beer	8,236.15
Spring Grove Soda Pop	Beer	144.80
Tri-County Electric Co-op	Electric Energy	82.00
United Parcel Service	Ups Fee	93.96
US Bank NA	Bond Payments	168,112.50
US Postal Service	2009 Annual Permit 45 & 76	360.00
Ziebell's Hiawatha Foods, Inc.	Liquor – Mix	74.51
Edwards Investments	TIF Payment	1,359.45
Hutton Partners, LLC	Tax Abatement	1,173.15
League of MN Cities	Registration Fees – Burns	220.00
Merchants Bank	Ach Fee Jan. 2009	21.06
Schoeberl, Milton & Sharon	Tax Abatement	130.50
Sno Pac Foods	Tax Abatement	1,456.64
Southeast Consultants, Inc.	EDA Services	8,647.99
UCARE	Refund – overpayment	588.36
Udayshri Hospitality LLC	Tax Abatement	935.82
West Main Townhomes	TIF payment	5,364.55
Williams Spafford Group	TIF	1,752.80
Winona Controls Inc.	Tax Abatement	550.58
Witt Real Estate, LLC	Tax Abatement	677.39
Blue Cross Blue Shield	Health Insurance	23,419.00
Jack Neumann Trucking	Liquor – Freight Expense	322.00
Johnson Brothers Liquor Co.	Liquor / Wine	5,882.00
Minnesota Energy Resources	Natural Gas	10,645.51
Northern Beverage Distribution	Beer	2,979.65
Pepsi Cola Bottling Co.	Soft Drinks	90.00
Phillips Wine & Spirits Co.	Liquor / Wine	4,085.83
Schott Distributing Co, Inc.	Beer	1,559.95
Spring Grove Soda Pop, Inc.	Beer	276.25
		$ 508,897.14

B. CLAIMS PAYABLE: Following review, discussion and deliberation, a motion was made by Mayor Burns, seconded by Member Perry, to approve and authorize payment of the Claims Payable list for December 2008. All members voted in favor and the motion was declared carried.

Affordable Technology Sol.	Office Supplies	633.98
Airgas North Central	Oxygen/Acetylene	160.84
Alco Discount Store	Batteries	11.99
Artic Glacier Inc.	Ice	90.52
Baker & Taylor Books	Library Books	167.03
Banyon Data Systems	Utility Billing Support	780.01
Bonanza Grain, Inc.	Assist with Snow Removal	405.00
Bound Tree Medical, LLC	Ambulance Supplies	378.36
Business Financial Planning	Flex Admn. Fees	99.00
Caledonia Implement Co.	Coupling / Misc.	53.81
Caledonia Lumber Co, Inc.	Shelving Back Garage	659.13
Caledonia Oil Co.	Wiper Blades, Maintenance	1,270.89
Caledonia Ready Mix, Inc.	Water Main Break Vista Drive	329.09
Carquest Auto Parts	Street Equipment	103.17
Civic Systems, LLC	Semi-Annual Support	2,273.00
Clarey's Safety Equipment	FireFighting Foam	500.00
Communication Service, Inc.	Pager Service	114.49
Crystal Canyon	Drinking Water / Cooler Rent	56.16
Curt & Candy's Hardware Hank	Miscellaneous Items	241.60
DS Electric Supply	Inventory	521.51
DALCO	Can Liners, Ice Melt	233.91
Davy Engineering	Engineering Costs	1,464.92
Davy Laboratories	Lab / 3 Total Coliforms	1,438.54
ECM Publishers, Inc.	Advertisements	671.32
Esch Builders	Plow Repair Parts	18.34
Fastenal Co.	Street Equipment	159.00
First Supply	Repair Clamps, Hydrant Markers	696.30

Franciscan Skemp Healthcare	Drug Screens	58.00
Gopher State One-Call	2 Locate Notifications	2.90
Great River Water Treatment	Boiler Water Treatment	115.42
Griggs, Cooper & Co.	Liquor / Wine	4,272.57
H & L Mesabi	Plow Blades	715.37
Hawkins, Inc.	Chemicals	1,032.18
Heuser, Chad M	2009 Uniform Allowance	400.00
High Voltage Test & Safety	Uniforms	229.20
Jack Neumann Trucking	Freight Expense	66.50
JR Burroughs Blading	Blading	115.00
Ken's Small Engine	Shear Bolt	9.41
Kraus Oil Co., Inc.	Nozzle	36.42
Laser Product Technologies	Print Cartridges	464.73
Little Falls Machine, Inc.	004 Snow Plow Parts	310.70
Mayville Repair	Tower 50 Maintenance	327.72
Medtox Laboratories, Inc.	Drug Screen	40.00
Menard's	Anitfreeze, Gloves	39.80
Michael's Truck Equipment	Plow Blades	250.28
Minnesota Pipe & Equipment	Repair Clamps	220.79
Mississippi Welders Supply	Oxygen	165.10
MN Municipal Utilities Assn.	2009 Electric Utility Membership Dues	2,586.00
MN State Fire Chiefs Assn.	FD 2009 Dues	225.00
My-Lor, Inc.	FD – Gear Tags	97.46
Northern Beverage Distribution	Beer	219.80
P & H Services	2 Mobile Units 1st Quarter	76.38
Pioneer Manufacturing Co.	Marking Chalk	650.08
PowerPlus Engineering, LLC	4 Year Plan	325.00
Richard's Sanitation	Refuse Disposal	168.48
Rippe, Hammell & Murphy	Prosecution & General Matters	2,773.00
Rodale	Library Book	50.90
Ronco Engineering Sales, Inc.	Repair Parts	104.81
Sandry Fire Supply, LLC	Hoods, Name Patch, Helmet	396.12
Schilling Supply Company	Bags, Beer Cups, Copy Paper	478.98
SE Libraries Cooperating	Auto Fees	417.42
Servocal Instruments Inc.	Hour Meter	161.43
Storey Kenworthy	Stapler	41.42
Taste of Home Books	Cookbooks	23.99
Tri-County Electric Co-op	Electric Energy	176,386.85
Tru-Gas	Water – Cyl Refill	17.00
United Auto Supply, Inc.	Street Equipment	779.83
United Laboratories	Cleaning Supplies	201.68
Wiebke Tire Co.	Van Tires	592.00
Winona Area Ambulance	Contracted Billing	1,852.00
Witt's Pharmacy – Caledonia	Amb. – Miscellaneous	3.71
World Point ECC, Inc.	Training Supplies	142.25
WWTP MPCA PFA Loan Fund	Loan Payment	3,500.00
		$ 214,675.59

OLD BUSINESS

A. GROUP HEALTH INSURANCE QUALIFICATIONS: Clerk Nelson requested a Council Committee be appointed to study a request by a part-time city employee to be included on the group health insurance plan. It was agreed by general consensus that a committee would study the issue and submit a recommendation to the Council.

B. CITY ELECTRICIAN POSITION: Clerk Nelson asked for Committee to interview the applicant for the City Electrician position and make a recommendation for hire to the Council. Following discussion, it was determined by general consensus that an interview would be arranged and the Committee would conduct the interview and make its recommendations.

C. CERTIFICATES OF INDEBTEDNESS: Clerk Nelson asked the Council if it chose to proceed with completion of a Certificate of Indebtedness for approximately $135,000 to reimburse the City for purchase of a fire department pumper and the cost of legal fees for the Certificate. He stated the primary reason for issuing a Certificate of Indebtedness was to reimburse the revenues to the City for the cost of pumper. He explained the previous Council had authorized the issuance of a Certificate of Indebtedness and quotes have been received from local banks for the rate of interest. Nelson indicated, should the Council approve, he would forward the information to the bond council, Kennedy and Graven, for completion of the necessary

paperwork. Following discussion, the Council indicated by general consensus that the Certificate of Indebtedness should be pursued.

NEW BUSINESS

A. ANNUAL APPOINTMENTS: Following review and discussion, a motion was made by Member Lemke, seconded by Member Murphy, to approve the appointments recommended by Mayor Burns as shown in the following listing. All members voted in favor and the motion was declared carried.

2009 POSITIONS / APPOINTMENTS

Administrator Coordinator, Zoning Officer	Mike Gerardy
Ambulance Director	Mike Tornstrom
Economic Development Authority	Murphy and Vick
City Clerk – Administrator	Robert L. Nelson
Economic Development Authority Director	Jane Schiltz
Deputy City Clerk	Joyce Guillaume
City Treasurer	City Clerk – Administrator
City Attorney	Timothy A. Murphy
Auxiliary Mayor	Randi Vick
Community Education Representative	Randi Vick or Bob Burns
Official Newspaper	Caledonia Argus
Official Depositories	Bank Of The West Merchants Bank Minnesota 4M Fund All Institutions Covered by FDIC Insurance
Fire Chief	Charles Gavin
1st Assistant Chief	Mike Meiners (Training)
2nd Assistant Chief	Matt Hoscheit
Safety Officer	Randall Ashbacher
Fire Marshal	Kevin Jacobson
Equipment Custodians	Wally Macomber Dillon Becker Tim Schroeder
Treasurer	James Houdek
Secretary	Matt Blocker
Police Chief	Randy Shefelbine
Weed Inspector	Mayor
Assistant Weed Inspector	Administrative Coordinator
Consulting Tree Inspector	Minnesota Forestry
City Health Administrator	City Clerk – Administrator
Animal Control Officer	Mike Gavin
Emergency Management Director	Bob Lemke
Planning and Zoning Commission	City Council
Airport Zoning Board	Mayor Bob Burns City Clerk – Administrator
Library Board	Pam Griffith, President Diane Muenkel Lisa Michelsen Patty Schieber Hilda Oitzman

COUNCIL COMMITTEES

<u>General Government Committee</u> Legislative, Judicial, Executive City Clerk – Administrator' Office Financial Administration Law Personnel Administration Salary Negotiations Pay Equity Compliance Oversight	Murphy and Perry
<u>Public Safety Committee</u> Police Department Traffic Engineering Animal Control Other Protection	Vick and Lemke
Ambulance Department Fire Department/Fire District Civil Defense	Burns and Perry
<u>Public Works; Health and Welfare Committee</u> Street Department Streets, Sidewalks, Curb and Gutter Sanitation	Burns and Vick

Health Welfare	
Culture-Recreation Committee Recreation Department Auditorium / Athletic Field Parks	Perry and Murphy
Programs Library Economic Development	Vick and Perry
Seasonal-Recreation Committee	Burns and Vick
Enterprise Funds Committee Water Department Sewer Department Electric Department Liquor Store	Murphy and Lemke

B. COUNCIL MEETINGS: Following discussion, the Council indicated they would continue, at least for the time being, the starting time of meetings at 6:00 p.m.

C. PER DIEM PAYMENT: Clerk Nelson informed the Council that Fire Chief Gavin had requested consideration for per diem payments to be made to himself and two assistant chiefs for attending the IS300 Emergency Management Training which was to last for 3 days. In the past, the Council had authorized $100 per day for firefighters going out of the community to inspect fire trucks, and the like. Following discussion, a motion was made by Member Perry, seconded by Member Vick, to approve $100 per day per diem for three fire chiefs, the ambulance director and a Council Member to attend the IS300 three day training session, based upon successful completion of the training. All members voted in favor and the motion was declared carried.

D. ZONING APPLICATION: The Council reviewed an application from H & R Block to attach banners to the poles located in front of the building located at 423 Vista Drive advertising the name H & R Block. Illustrations of the banners were enclosed with the application. Following discussion and with the intent in mind not to set a precedence for others to request putting advertisements in the street right of way, a motion was made by Member Vick, seconded by Member Perry, to deny the request. All members voted in favor and the motion was declared carried.

E. SKATING RINK: Clerk Nelson explained that Jane Misch contacted the Clerk's Office saying that she had a group of individuals who would volunteer to operate the skating rink on weekdays from 6:00 – 8:00 p.m. they had begun that service about a week or more ago. Then, Mrs. Misch called saying the group recommended two young men to operate the facility on weekends. At that time she also asked if the volunteers could be paid the minimum hourly rate for their work or if the City would agree to provide reimbursement for the pizzas, popcorn and juice which was given to skaters as an incentive to use the rink. She reported that each evening they were open during the weekday nights there were between 15 and 30 children at the rink. Following discussion, a motion was made by Mayor Burns, seconded by Member Vick, to reimburse the volunteers for up to $50 for the pizza and popcorn already provided to the skaters. All members voted in favor and the motion was declared carried. The Council choose by general consensus, however, to have the services continue as volunteered services and stated there would be no reimbursement for further purchases for the skaters. Further, since the City is concerned about the possible layoff of fulltime employees, due to drastic reduction of Local Government Aid, it is not going to hire additional part-time staff to operate the skating rink.

F. FIRE DEPARTMENT LETTER DESCRIBING PURCHASES: Clerk Nelson circulated copies of a letter from the Fire Department describing awards received for grant writing and expenditures to repair the ladder truck. The letter informed the Council that the Fire Department had been awarded an Arlin Faulk Grant in the amount of $7,652 and a Minnesota DNR Grant in the amount of $2,500 which must be matched by City money. Repairs to the wheels of the ladder truck costs $3,527.98.

CLERK'S REPORT

A. INVITATION TO VIEW NEW PUBLIC TRANSIT BUS: Enclosed with the Agenda was a letter from SEMCAC inviting Council Members to attend a 2:30 viewing on January 13 of the new transit bus.

B. DIVIDEND: Clerk Nelson reported receipt of a dividend in the amount of $6,874 from the League of MN Cities Insurance Trust.

C. EMPLOYEE TIME RECORD: Enclosed with the Agenda was the Employee Time Record for pay period December 1 – 14 and December 15 – 28, 2008.

D. TRI-COUNTY ELECTRIC RATES: Enclosed with the Agenda was a copy of the Tri-County Electric Rate which became effective January 1, 2009.

E. SEMLM MEETING: Enclosed with the Agenda was a flyer announcing the first quarter meeting of the Southeast Minnesota League of Municipalities at Kasson on January 29. No members indicated they wished to attend at this time.

F. DISCHARGE MONITORING REPORT: Enclosed with the Agenda was the Discharge Monitoring Report for December 2008, showing a Monthly Average Total Nitrogen Level of 5.1 mg/l. The maximum allowable is 10 mg/l.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Mayor Burns and seconded by Member Vick. All members voted in favor, the motion was declared carried and the meeting then adjourned at 10:49 p.m. The next Regular Meeting of the City Council is scheduled for 6:00 p.m., January 26, 2009, in the Council Room, City Hall.

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Robert H. Burns, Mayor

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Robert L. Nelson
City Clerk - Administrator