

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, January 22, 2007

CALL TO ORDER: Following due call and notice thereof, Mayor Morey called the meeting to order at 7:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Michael J. Morey; Council Members Paul Fisch, Randi Vick, Gary Klug and Robert Standish. Members absent: None. Consultants and City staff present: Michael Gerardy, Chuck Gavin, Matt Hoscheit and Robert L. Nelson. Visitors present: Jane Palen, Report.

CONSENT AGENDA: Following brief discussion a motion was made by Member Standish, seconded by Member Vick, to approve the Consent Agenda Items, listed below. Members voting in favor: Morey, Vick, Klug and Standish. Opposed: None. Abstaining: Fisch. The motion was declared carried.

A. MINUTES OF PAST MEETINGS: To approve the minutes of the Regular Meeting held Monday, January 8, 2007, and Special Meeting held Thursday, January 11, 2007, as presented.

B. APPLICATION FOR EXEMPT PERMIT: To approve an Application for Exempt Permit to conduct charitable gambling, submitted by the Southeast Minnesota Bob White Quail Forever Organization, proposing to conduct a raffle at Good Times Restaurant, 118 Bissen Street, on March 24, 2007, waiving the waiting period.

C. DONATION: To accept a donation from the Caledonia Area Fire Fighters Support, Inc. for an amount of \$2,700 to be applied toward equipment for the Ladder Truck.

D. MEDICAL DIRECTOR: To appoint Dr. Ryan A Brenza, Medical Director for the Caledonia Ambulance Service.

E. TRAINING SEMINARS

1. 2007 EMS CONFERENCE: To authorize up to 5 Ambulance Attendants to attend the 2007 EMS Conference on Friday and or Saturday, March 16 & 17 at Rochester, to receive 7 continuing education units for each of the days attended, understanding registration fees are \$60 per day and mileage and expenses would be reimbursable.
2. CHIEF OF POLICE INSTITUTE: To authorize Police Chief Randy Shefelbine to attend the Minnesota Chief's of Police Institute for a registration fee of \$275 plus meal charges for a total of \$320 plus hotel reservations for the meeting dates of April 16 – 19, 2007. The institute is to be held in St. Cloud.
3. CALIBRATION SEMINAR: To authorize Roger Schmitz and Matt Blocker to attend a free Calibration Seminar, sponsored by Borders State Electric, at Brooklyn Park, Minnesota, on Thursday, February 8, 2007.

VISITORS AND COMMUNICATIONS

A. ADMINISTRATIVE COORDINATOR

1. ELECTRIC DEPARTMENT GARAGE: Mike Gerardy, Administrative Coordinator, reviewed a request for partial payment, submitted by Caledonia Lumber Company, for work performed to date and materials on the job site in the amount of \$7,209.16. Following brief discussion, a motion was made by Member Fisch, seconded by Member Klug, to authorize payment in the requested amount. All members voted in favor and the motion was declared carried.
2. STREET DEPARTMENT EQUIPMENT: Mr. Gerardy explained the need for a plasma cutter for the Street Department, describing the efficiencies for cutting metal, and the like, using a plasma cutter. He estimated the cost of the cutter and accessory apparatus at approximately \$1,800. Following discussion, a motion was made by Mayor Morey, seconded by Member Fisch, to authorize the purchase for an amount of up to \$1,800. All members voted in favor and the motion was declared carried.
3. GENERATORS: Mr. Gerardy, Fire Chief Chuck Gavin and Fire Fighter Matt Hoscheit reviewed the recent purchase of 4 generators from the Minnesota Department of Natural Resources through a Department of Defense Program for

reuse of used equipment. Mr. Hoscheit informed the Council that the generators were obtained from a facility near Willow River, Minnesota, in which the equipment is turned over approximately every 30 days. Once obtained by a municipal public safety unit such as the Caledonia Fire Department the municipality has 90 days to test and return the equipment if it is found unsatisfactory. The 4 generators purchased were in the sizes of 200 kw, 125 kw, 50 kw and 30 kw. All 4 were available for a total price of \$2,000. In addition, Mr. Hoscheit asked for freight charges in the amount of \$650.25 and reimbursement for 4 new tires on a trailer to hold one of the generators at a price of \$320. Mr. Hoscheit said the 125 kw unit should be sufficient to operate the City Hall and City Auditorium. Mr. Hoscheit said he would donate the wagon, which has an approximate \$700 value to the City as a permanent transport unit for 1 of the generators. They said the 125 kw unit is missing an oil gauge and the 50 kw needs a radiator, suggesting an estimated cost \$400. Additional expenses of \$670 have been incurred for the purchase of batteries, anti-freeze, diesel fuel and other small repair parts. Following discussion, a motion was made by Member Klug, seconded by Member Standish, to approve the purchase of the 4 generators for the cost of \$2,000 to pay Mr. Hoscheit the freight charges of \$650.25 and cost of the 4 tires for the trailer at \$320 plus approve the expenditures of approximately \$670 for the items mentioned. All members voted in favor and the motion was declared carried.

4. TRANSFER SWITCH: Mr. Gerardy reviewed a prior estimate brought to the City Council for installation of a transfer switch to accept electrical operation by 1 of the purchased generators for an approximate amount of \$4,500 asking if the Council would agree to installation in the spring when weather conditions were more suitable. Following brief discussion, a motion was made by Member Fisch, seconded by Member Vick, to re-affirm authorization to installation of the transfer switch and to schedule it for suitable weather in the spring. All members voted in favor and the motion was declared carried.

C. COMMUNICATIONS

1. RENEWABLE ENERGY: Enclosed with the Agenda was a legislative alert from the Municipal Utilities Association along with a Press Release received at a later date. Also enclosed was a copy of a letter from the Houston County Economic Development Authority, encouraging electrical use conservation and renewable energy. Clerk Nelson advised the Council that the City of Caledonia, being a retail sales agency for electrical usage, may wish to have input on the type of renewable energy utilized locally. The type of renewable energy selected for implementation may have a great impact in the area of Economic Development as well as being a boost to reduce petroleum use.

OLD BUSINESS

A. LAND TRANSFER: Member Fisch explained a proposed trade for a parcel of land owned by the City adjacent to the Caledonia Lumber Company at the intersection of South Street and Winnebago Street. That parcel is desired by the owners of Caledonia Lumber Company. Preliminary discussion with the owner resulted in a proposed trade of an equal area parcel to be dedicated to the City somewhere near the intersection C.S.A.H. #12 and STH 44/76 on other property now owned by Caledonia Lumber Company. Intended use for a portion of the property at this proposed site would be to locate a sanitary sewer lift station. Following discussion, a motion was made by Member Klug, seconded by Member Fisch, to approve the proposed land exchange. All members voted in favor and the motion was declared carried.

B. COMPREHENSIVE PLAN: At this time the Council reviewed proposed language changes in the Comprehensive Plan resulting from a meeting with Houston County Representatives and Caledonia and Mayville Township Officials at a joint meeting on January 11. Shannon Sweeney had drafted word changes resulting from that meeting. Clerk Nelson submitted an alternate revision to some of Mr. Sweeney's changes. The Council reviewed each paragraph, proposed for revision, selecting the terms desired by the Council. Following review, Clerk Nelson said the final revision resulting from this evenings meeting would be mailed to all persons who attended the January 11th meeting and that the City would now precede with advertisement of a Public Hearing to adopt the Comprehensive Plan at Regular Meeting scheduled for February 26.

NEW BUSINESS

A. VOTE TALLY: Clerk Nelson made reference to Addendum #12 which explained how a vote tally were to be taken according to State Law for entities such as Municipal Government. The explanation covered circumstances such as a vote by the full body, a vote by the Council if one or more members were absent and for votes when 1 or more Council Members abstained. Nelson said the intent of presenting this information was not to make a decision this evening as to how the City Council of Caledonia would officially take a stand a certain method, but merely to bring it to the attention of the Council in the event that an odd circumstance presented itself in the future so that thought would be given to this article and due consideration would be given to the vote tally before a motion were declared passed or failed.

CLERK'S REPORT

A. NOTICE – ANNUAL FIRE DISTRICT MEETING: The Annual Fire District Meeting has been scheduled for 7:00 p.m., Thursday, February 08, 2007, in the Council Room, City Hall. Committee Members are Mayor Morey and Member Fisch.

B. BLUFF COUNTRY: Brady Bergey, Canton, MN, has been appointed the new Executive Director of Historic Bluff County, effective January 2, 2007.

C. FRIDAY FAX: Enclosed with the Agenda was the LMC Friday Fax, 1-12-07.

D. SANITARY SEWER DEPARTMENT: Enclosed for informational purposes only was a copy of the Pretreatment Annual Report completed by Tony Klug and submitted to the Minnesota Pollution Control Agency.

E. AMBULANCE BILLING SUMMARY: Enclosed with the Agenda was a report received from the Winona Area Ambulance Service of all billings done for the Caledonia Ambulance Service from July 1, 2004, through December 31, 2006.

MISCELLANEOUS ITEMS

A. NUISANCES: Council Members reported instances of nuisances, one involving a number of unused vehicles on a residential property and one concerning large volumes of debris on a commercial property as well as mud being tracked from that property out onto the city street. Mention was made also of a residential property having appliances on the front lawn.

ADJOURNMENT: Their being no further business before the Council, a motion to adjourn was made by Mayor Morey and seconded by Member Fisch. All members voted in favor, the motion was declared carried and the meeting then adjourned at 8:51 p.m. The next Regular Meeting of the City Council is scheduled for 7:00 p.m., Monday, February 12, 2007, in the Council Room, City Hall.

Michael J. Morey, Mayor

Robert L. Nelson
City Clerk - Administrator