

Agenda
Regular Meeting of the City Council
Monday, January 24, 2005

I. Call to Order

A. 7:00 p.m. in the Council Room, City Hall.

II. Roll Call

A. Members present:

B. Members absent:

C. Consultants and City Staff present:

D. Visitors present:

III. Consent Agenda

A. Minutes of Past Meetings: To approve the minutes of the regular meeting held Monday, January 10, 2005. Addendum #1

B. 2003 Audit Review: To acknowledge receipt of and accept the 2003 Audit Review by the Office of the State Auditor. Addendum #2.

C.

Council action:

IV. Visitors and Communications

A. Zoning Application: A Zoning Application has been submitted by Nick King, 410 South Pine Street, to construct a wrap-around porch, approximately 7' wide on the front (east), extending approximately 20' on both sides and located approximately 23' from the front yard property line, requiring a 7' setback variance on the front (east) property line. Addendum #3.

Council action:

B.

C.

D. Communications

1. Ltr, MMUA, SUBJ: Electric Service Territory, 1-7-05. Addendum #4.
2. LMC, FridayFax, 1-14-05. Addendum #5.
3. LMC, FridayFax, 1-21-05. Addendum #6.

V. Old Business

- A. Engineer's Estimate, STH 44/76 Flashing Lights: I requested an Engineering Estimate from Davy Engineering Company, La Crosse, to Plans and Specifications for Flashing Lights to alert vehicles operators of the Crosswalk at the intersection of STH 44/76 and Esch Drive. Hopefully, the Estimate will arrive Monday and I will present it at the Meeting.

Council action:

- B. Electric Department Staffing: Having advertised for a position of Journey Lineman and completing interviews on January 18, the Council Committee (Morey/Fisch) recommend the hire of Matthew J. Blocker, Waukon, IA at a starting pay rate of \$22.50 per hour with his official Date of Employment to be the date he reports to duty, expected to be after giving a two week notice to his present employer. He will serve a six month probationary period.

Council action:

- C. Electric Department Wages: Considering that Roger Schmitz will continue to be the Electric Department Supervisor and that the Supervisor should, rightfully, receive a higher wage than those whom

he supervises, the Council Committee (Morey/Fisch) recommend a pay rate of \$24.50 for Mr. Schmitz, effective this date.

Council action:

D.

E.

VI. New Business

- A. Telephone/Computer System: A “port” in the control panel became dysfunctional and must be replaced. Caledonia Electronics has provided two Estimate Sheets, listing four different devices as replacement ports. The “48 port 3com switch” for a price of \$564.92 is deemed sufficient and acceptable and is recommended by Mike Gerardy. Addendum #7.

Council action:

- B. Computer Back-up Device: Enclosed is a quote from Caledonia Electronics for a Back-up Device which has far greater capacity than a Zip Drive and can be set to perform automatically for a cost of \$713.55, including installation and Sales Tax. I recommend approval. Addendum #8.

Council action:

- C. Sanitary Sewer Use, Caledonia Haulers: Please review the enclosed letter from Davy Engineering Company, 12-20-04, RE: Hydrite Chemical Truck Wash, Caledonia Haulers. I will explain what is involved at the meeting. Addendum #9.

Council action:

D.

E.

VII. Clerk's Report

- A. Minnesota City Finances: I will show you a book at the meeting, should any of you wish to review it, entitled 2003 Revenues, Expenditures, and Debt, compiled and published by the Office of the State Auditor, listing in various ways and comparisons, the finances of cities.
- B. Annual Fire District Meeting: The annual Fire District Meeting is scheduled for 7:00 p.m., Tuesday, January 25, in the Council Room, City Hall. Council Committee: Morey/Fisch.
- C. Employee Time Record: Enclosed is the Employee Time Record for pay period January 3 – 16, 2005. Addendum #10.
- D. Council Members' Personal Notes: The City of Caledonia web page contained brief Personal Notes about each of the Council Members. Past Members (Burns, Schiltz and Klug) have now had their notes deleted and we invite the new Members to draft what they wish to be presented on the web page. Members Fisch and Vick are also invited to review their statements in case you wish to change or add any material. Addendum #11.
- E. EDA Director's Report: Enclosed is a list of the current activities of the EDA Director, Joyce Iverson. Joyce has recently had surgery. She will plan to attend a Council Meeting in February. Addendum #12.
- F. MN/DOT Future Transportation Plans: At the past meeting, the Agenda referenced area meetings whereat MN/DOT would review plans for highway/bridge improvements/replacements for the next 30 years. Nobody from Caledonia attended those presentations. Member Fisch asked if I could obtain a copy of the 30-year listings. While the letter, announcing those (now past) meetings states that information on the planning process can be obtained at MN/DOT's office of Investment Management, www.oim.dot.state.mn.us, I could not find the 30 year plan. I found a number of others and printed off a 10-year plan, enclosed as Addendum #13 (Council only). I telephoned Rochester and was told they will mail a copy of the 30-year plan.

VIII. Miscellaneous Items
A.

B.

C.

IX. Adjournment