

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, January 10, 2011

CALL TO ORDER. Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL. Members present: Mayor Robert H. Burns; Council Members: Randi Vick, Tom Murphy, and Paul Fisch. Members absent: Bob Lemke. Consultants and City staff present: City Attorney Tim Murphy, City Clerk/Administrator Jennifer Feely and Administrative Coordinator Mike Gerardy. Visitors present: Matt Blocker and Argus Reporter Charlie Warner.

AGENDA APPROVAL. The following items were added to the agenda for discussion: Fire Department Hose Request and Liquor Store Inventory Discussion. A motion was made by Member Fisch, seconded by Member Vick to approve the agenda with the addition of the above-mentioned items. All members present voted in favor and the motion was declared carried.

CONSENT AGENDA. A motion was made by Member Fisch, seconded by Member Murphy to approve the consent agenda. All members present voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS. To approve the minutes of the Regular Meeting held Monday, December 27, 2010, as presented.

B. 2011 UTILITY DEPOSIT INTEREST RATE. To recognize that as per Minnesota law, publicly owned utilities must pay a 3% interest rate on customer deposits for 2011.

VISITORS AND COMMUNICATIONS.

A. CLOSED SESSION WITH CITY ATTORNEY. Mayor Burns recessed the meeting at 6:15 p.m. to go into closed session as per Minn. Stat. §13D.05, subd. 3(b) to discuss pending litigation with City Attorney Tim Murphy. The meeting was reconvened at 7:00 p.m.

B. BRIAN JERVISS, ACE COMMUNICATIONS. Brian Jerviss with Ace Communications was present to discuss a proposed water tower site lease agreement. Jerviss noted ACE's intent to install a Wi-Fi antenna and related equipment on the City's water tower that is located adjacent to City Hall. Discussion ensued. Mayor Burns inquired as to whether there were any concerns with respect to potential interference with existing wireless operations. Jerviss replied that there wouldn't be any such interference with the existing wireless operations. Member Fisch asked if the Wi-Fi service would be available to city residents in addition to the rural residents. Jerviss noted that the service will work in town. Member Murphy asked when the parking lot behind City Hall would be open for use as the agreement requires 24 access to the water tower. Administrative Coordinator Gerardy stated that the parking lot will be cleared for this weekend and that the reason it hasn't been open is because of concerns with snow and ice falling off the water tower. Member Vick inquired as to whether the notice to terminate should be the same for both ACE and Verizon Wireless. It was noted that the agreement with Verizon

Wireless requires 60 days notice to terminate whereas with ACE, 90 days notice is required. City Clerk/Administrator Feely shared that ACE proposed the 90 days notice, not the City. Member Murphy also inquired as to whether Section 18 of the agreement was applicable. Jerviss noted that it was taken from the City's agreement with Verizon and could be omitted as the agreements dealt with two different water towers. A motion was made by Mayor Burns, seconded by Member Vick to approve the proposed ACE agreement, pending the City Attorney's final review and approval. All members voted in favor and the motion was declared carried.

C. MICHELLE VRIEZE, SEMDC: RESOLUTION AUTHORIZING SMALL CITIES DEVELOPMENT PROGRAM (SCDP) FULL APPLICATION. Michelle Vrieze with SEMDC was present to request the Council's consideration in authorizing a SCDP Full Application and Cooperative Agreement. Vrieze noted that Spring Grove will serve as the legal sponsor of the grant and shared that the cities of Caledonia and Houston would also be participating in the application for funding. Discussion ensued. It was noted that SEMDC EDA staff Jane Schiltz attended the September 13, 2010 meeting to request the Council's consideration in participating in the SCDP rehabilitation of commercial and owner-occupied homes. SEMCAC wrote the grant and will be administering the residential loans whereas SEMDC will be administering the commercial loans. The pre-application was submitted and now the full application needs to be submitted. To date, the City has paid \$750 to SEMDC for SCDP grant writing services. Vrieze shared that the grant would allow up to three commercial/housing projects in each of the three communities participating in the application. A motion was made by Mayor Burns, seconded by Member Vick to approve the SCDP Full Application and Cooperative Agreement. All members present voted in favor and the motion was carried.

D. ADMINISTRATIVE COORDINATOR TOPICS.

1. INTERIM USE PERMITS. City Clerk/Administrator Feely and Administrative Coordinator Gerardy shared with the Council that the League of Minnesota Cities recommends that cities adopt what is called an interim use permit if there is a desire to place time constraints on a particular use when considering zoning applications. Attached with the agenda was a proposed zoning ordinance amendment to allow for the use of interim use permits, which was taken from the City of La Crescent's zoning ordinance. A public hearing was set for 6:00 p.m. on Tuesday, February 1, 2011 to consider adoption of the zoning amendment. No official action was taken.

2. LIQUOR STORE SECURITY SYSTEM. City Clerk/Administrator Feely noted that attached with the agenda was pricing for a surveillance system to be installed at the Caledonia Liquor Store. The pricing was obtained from Chief Kurt Zehnder and Administrative Coordinator Gerardy. It was further noted that during a recent consultation with the Liquor Committee, Liquor Store Manager Patty Gavin expressed an interest in the City installing a security camera system at the store. Joe Jennings, Caledonia True Value, was present to discuss various security camera options with the Council. Member Fisch inquired as to the number of cameras needed. Mayor Burns asked if it would be possible to view footage from all cameras at the same time on one screen. Jennings replied that it would be possible to view all cameras at the same time on one main monitor. No action was taken as the consensus was to obtain pricing from Affordable Technology Solutions.

3. KNOX-BOX. Administrative Coordinator Gerardy shared a request received from the Fire Department to look into developing a policy to require that knox boxes be installed on all new buildings. Gerardy explained that a knox box is a system where keys for the business would be kept in a locked box on the exterior wall of a business. Discussion ensued. Mayor

Burns recommended investigating the issue further to see what other cities are requiring. The consensus was for more research to be conducted.

4. PLOW TRUCK SEARCH. Administrative Coordinator Gerardy informed Council that he has not been able to locate a used truck. Gerardy recommended purchasing a new truck off the state bid system. Discussion ensued. Member Fisch noted the age of the current plow truck and complimented the city crews on the good job they do in maintaining the equipment. Member Murphy suggested waiting until July, when the City has a better idea of how much LGA funding will be received.

E. COMMUNICATIONS.

1. MnDOT NOTICE. Attached with agenda was a letter from MnDOT regarding the upcoming highway 44 and 76 resurfacing projects. No action was taken as this was included for informational purposes.

2. SEMLM NOTICE. Attached with the agenda was a letter from SEMLM regarding the annual meeting. Discussion ensued. The consensus was for Mayor Burns, Member Fisch, Member Murphy, Member Vick, and City Clerk/Administrator Feely to attend the meeting in Rochester on January 31. Mayor Burns and Member Fisch will ride together whereas Members Murphy and Vick and City Clerk/Administrator Feely will ride together so as to avoid having a quorum in a vehicle.

3. CALEDONIA FIREMEN'S BLOWOUT ANNUAL APPRECIATION DINNER. Attached with the agenda was an invitation to the Caledonia Fireman's Annual Appreciation Dinner that is scheduled to take place on Friday, January 21, 2011.

CLAIMS

A. PREPAID CLAIMS. Following review, discussion, and deliberation, a motion was made by Member Vick, seconded by Member Murphy, to approve the Prepaid Claims List for December 2010. All members present voted in favor and the motion was declared carried.

Caledonia True Value	Miscellaneous Items	321.81
Commissioner of Revenue	State Withholding	11.97
Eitzen State Bank	General Obligation Loan	7,159.25
Merchants Bank	Federal/FICA/Medicare	323.98
New Albin Savings Bank	Investment	75,000.00
Northern Beverage Distribution	Beer	112.00
Public Emp. Retirement Assn.	PERA	232.50
Stryker EMS	Ambulance – Cot	9,410.00
US Bank NA	General Obligation Loan	62,281.25
Ziebell's Hiawatha Foods, Inc.	Liquor – Mix	32.63
Houston County Auditor	2010 Election Expense	230.00
Jandt, David	Tree Removal	195.00
Ken's Small Engine	FD – 25 pairs of gloves	550.90
SE MN Development Corp.	Pass Thru Contribution	10,000.00
Baker & Taylor Books	Library Books	400.68
Evans, Tim	2010 Uniform Allowance	125.00
Houston County ADA	Pass Thru Contribution	3,900.00
Midwest Tape	Library DVD(s)	215.46
Nelson, Sarah	2010 Uniform Allowance	11.59
Northern Beverage Distribution	Beer	3,001.10
Oxmoor House	Library	36.91

Schott Distributing Co, Inc.	Library – Auto Fees	386.42
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	84.30
Dundee & City, Joe	Meter Deposit Refund	125.36
Gentry & City, Kyhesa	Meter Deposit Refund	201.17
Houston County Recorder	Recording Fee	46.00
Jack Neumann Trucking	Liquor – Freight Expense	112.00
Johnson & City, Wendy	Meter Deposit Refund	125.47
Johnson Brothers Liquor Co.	Liquor/Wine	2,747.34
Kraus Oil Company	Street Equipment – Diesel	454.51
Pautis & Sons Wine Company	Wine	146.50
Peterson & City, Jacob	Meter Deposit Refund	125.13
Phillips Wine & Spirits Co.	Liquor / Wine	1,281.28
Wine Company	Wine	144.00
Caledonia Volunteer Fire Dept.	Relief Association	600.00
Galls, An Aramark Company	PD Uniforms	108.42
Gavin, Mike	Animal Control	75.00
HD Supply Waterworks, Ltd.	Water Meter's	2,041.51
Houston Co. Treasurer	Ho. Co. Collection Site	3,342.50
Business Financial Planning	Cafeteria Plan	364.22
City of Caledonia Emp. Assn.	Association Dues	70.00
Commissioner of Revenue	State Withholding	1,393.67
Edwards Investments	TIF 2-2 Interest Payment	1,852.34
Gavin, Patricia	2010 Uniform Allowance	17.02
Independent School District	City Share Crossing Guards	881.19
ING Institutional Plan Services	TSA payday 12-28-10	580.00
Merchants Bank	Federal/FICA/Medicare	7,042.08
Minnesota NCPERS Life Ins.	Payday 12-28-10	80.00
MN Benefit Association	payday 12-28-10	96.41
Public Emp. Retirement Assn.	PERA	5,820.88
Schott Distributing Co, Inc.	Beer	1,196.55
SE MN Historic Bluff Country	Tourism	1,366.10
US Postal Service	Utility Billing	392.15
USA Mobility Service	Communication Expense	45.29
Verizon Wireless	Communication Expense	166.30
West Main Townhomes	TIF Payment	5,574.86
Williams Spafford Group	TIF 1-1 Refund & Reimbursement	961.41
Alex Air Apparatus, Inc.	FD – Equipment	1,630.00
Caledonia Chamber	2011 Contribution for Tourism	175.00
Hoscheit, Matt	FD – Reimbursement Fuel Additive	43.57
Jack Neumann Trucking	Liquor – Freight Expense	35.00
Kraus Oil Company	Diesel	1,677.50
Northern Beverage Distribution	Beer	1,003.55
Richard's Sanitation	Recycling Collections	5,861.70
Schott Distributing Co, Inc.	Beer	1,417.37
Spring G rove Soda Pop, Inc.	Beer & Soft Drinks	145.25
Strub, Duane	Snow Removal	552.50
Tri-State Ambulance	Intercept Fee	250.00
Wirtz Beverage Minnesota	Liquor / Wine	600.19
MN Dept. of Revenue	Sales / Use Tax	17,250.00
		<u>\$ 246,150.59</u>

Ace Link Telecommunications	Communication Expense	1,117.17
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Civic Systems, LLC	Semi-Annual Support	2,346.00
Commissioner of Revenue	State Withholding	186.26
Kraus Oil Company	Unleaded	1,458.00
Principal Life	Life/Ad&d/Std	559.74
Public Emp. Retirement Assn.	PERA	673.16
Stemper, James	2010 Uniform Allowance	373.28
US Bank NA	General Obligation Loan	425.00
US Postal Service	Stamped Envelopes	1,846.00
VISA	Library & Light Expenses	491.35
Merchants Bank	Federal/FICA/Medicare	1,154.11
Affordable Technology Solutions	Office Supplies	25.65
Blue Cross Blue Shield of MN	Health Insurance	<u>25,811.00</u>
		\$ 36,466.72

B. CLAIMS PAYABLE. Following review, discussion, and deliberation, a motion was made by Member Fisch, seconded by Mayor Burns, to approve and authorize payment of the Claims Payable for December 2010. All members present voted in favor and the motion was declared carried.

A-1 Fire Protection	Recharge Extinguishers	81.62
Affordable Tech. Solutions	Office Supplies	331.15
Airgas North Central	Oxygen/Acetylene	249.25
Alco Discount Store	Storage Totes, 1 st Aid Supplies	51.60
Alex Air Apparatus, Inc.	Air Qual Test/Service/Maintenance	766.69
Amaril Uniform Company	Light – Safety Uniforms	199.00
Artic Glacier Inc.	Ice	20.44
Baker & Taylor Books	Library – Books	387.93
Better Homes & Garden Books	Library Book	34.10
Bonanza Grain, Inc.	Crushed Rock	17.37
Border States Electric Supply	Polar Gloves	117.57
Bound Tree Medical, LLC	Ambulance – Misc. Supplies	850.29
Burroughs Equipment & Repair	Vehicle Inspections	1,986.01
Business Financial Planning	Administrative Fees	478.17
Caledonia Haulers, Inc.	Street Equipment – Repair Part	14.60
Caledonia Implement, Co.	Street Equipment	479.88
Caledonia Oil Company	Vehicle Maintenance – FD, PD & Amb.	578.39
Caledonia Police Association	PD Association Dues	85.00
Caledonia Ready Mix, Inc.	Water Department	1,436.67
Caledonia Veterinary Clinic	Animal Control Services	575.36
Clarey's Safety Equipment, Inc.	Boots, Repair Part	1,119.00
Comm & Econ Development	EDA Services	8,778.00
Commissioner of Revenue	State Withholding	1,309.64
Communications Service Inc.	Charger & Battery	55.90
Comstock Trucking	Equipment Rental For Snow Removal	500.00
Crystal Canyon	Drinking Water	19.01
Curt & Candy's Hardware Hank	Misc.	166.05
D S Electric Supply	Repair Part, Misc., Inventory	703.63
Dakota Supply Group	Inventory	1,817.69
Dalco	Ice Melt	100.29
Davy Engineering	Engineering Fees	48,061.02
Davy Laboratories	Lab	1,752.84
ECM Publishers, Inc.	Advertisements	823.85

First Supply	Parts for Sludge Tank	27.60
G & F Distributing	Liquor Store Inventory	579.00
Gopher State One-Call	4 Location Notifications	5.80
Great River Water Treatment	Boiler Water Treatment	118.42
Green Power Equipment	Street Equipment	63.66
H & L Mesabi	Plow Blades	578.65
Hoscheit, Matt	FD – Reimbursement Gated Wye	164.90
ING Institutional Plan Services	Payday 1-11-11	580.00
Innovative Office Solutions	Paper Shredder – Clerk’s Office	275.73
Jack Neumann Trucking	Liquor – Freight Expense	185.00
Johnson Brothers Liquor Co.	Liquor Store Inventory	1,129.22
Ken’s Small Engine	Repair Part, Oil Mix	39.64
Lametti & Sons, Inc.	South Street Sewer Rehab	29,334.00
Little Falls Machine, Inc.	Street Equipment	44.41
Medtox Laboratories Inc.	Drug Screen	42.80
Merchants Bank	Federal/FICA/Medicare	6,354.69
Midwest Tape	Library DVD	24.14
Minnesota Energy Resources	Natural Gas	7,849.85
Mississippi Welders Supply Co.	Oxygen	181.02
MN Municipal Utilities Assn.	2011 Electric Utility Membership Dues	3,363.00
P & H Services	2 Mobile Units	76.62
Philips Wine & Spirits	Liquor Store Inventory	1,405.51
Pomp’s Tire Service, Inc.	Street – Tires	656.00
PowerPlus Engineering	Engineering Expense	6,162.00
Public Emp. Retirement Assn.	PERA	5,610.11
Quillin’s IGA	Wine Tasting Event, Softener Salt	57.10
Racom Corporation	Pager Batteries	219.02
Reliance Business Forms, LLC	Forms – Clerk’s Office	127.28
Resco	Light – Inventory	2,330.03
Richard’s Sanitation	Refuse Disposal	166.80
Rippe, Hammell & Murphy	Prosecution Matters & General Matters	3,368.25
Ronco Engineering Sales, Inc.	Street Equipment	272.17
Sandry Fire Supply, LLC	FD – Uniforms	246.77
Schilling Supply Company	Towels, Copy Paper, Bags	547.92
Schott Distributing Co, Inc.	Liquor Store Inventory	5,665.40
Schulze Plumbing & Heating	Water Main Break	1,227.50
SE Libraries Cooperating	Library – Auto Fees	386.42
St. Joseph Equipment	Loader Parts	213.34
St. Mary Auto Body Shop	PD – Tow’s	138.94
Storey Kenworthy	Clerk’s Office – Recorder	55.92
Stuart C. Irby	Light – Inventory	557.50
Tostrud & Temp	Consulting Services	150.00
Tri-County Electric Co-op	Electric Energy	180,091.47
Tru-Gas	Water – Cyl Refill	50.06
United Auto Supply, Inc.	Miscellaneous Supplies	310.96
Verizon Wireless	Communication Expense	73.13
Wiebke Tire	Street Equipment – Labor	75.00
Winona Controls, Inc.	Boiler Parts, Pump	509.20
WWTP MPCA PFA Loan Fund	PFA Loan Fund	3,500.00
Zep Sales & Service	Trash Bags	197.70
Ziebell’s Hiawatha Foods, Inc.	Liquor Store – Inventory	33.54
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		\$ 339,371.20

OLD BUSINESS. None.

NEW BUSINESS.

A. FIRE DEPARTMENT HOSE REQUEST. City Clerk/Administrator Feely shared that a request was received from Assistant Fire Chief Matt Hoscheit for the purchase of approximately \$3,000 worth of hose. It was noted that only \$2,500 was included in the 2011 budget for the purchase of hose. A motion was made by Member Fisch, seconded by Member Vick to approve the purchase of approximately \$3,000 worth of hose so long as the fire department cuts \$500 from somewhere else in their budget. All members present voted in favor and the motion was declared carried.

B. SOUTH STREET SEWER PROJECT: PAY ESTIMATE NO. 1 FOR NO DIG LINER WORK. City Clerk/Administrator Feely shared that attached with the agenda was Payment Request No. 1 as submitted by Lametti and Sons, Inc. for no dig liner work completed on the South Street Sewer Rehabilitation Project. It was noted that Davy Engineering reviewed the request for compliance with the contract work completed and recommends payment in the amount of \$29,334. A motion was made by Member Vick, seconded by Member Murphy to approve Pay Estimate No. 1 for No Dig Liner Work in conjunction with the South Street Sewer Project. All members present voted in favor and the motion was declared carried.

C. SOUTH STREET SEWER PROJECT: CHANGE ORDER NO. 1 FOR NO DIG LINER WORK. City Clerk/Administrator Feely shared that attached with the agenda was Change Order No. 1 for No Dig Liner Work as performed by Lametti and Sons, Inc. in conjunction with the South Street Sewer Project. It was noted that the change order results in a net reduction in the amount of \$116. Davy Engineering reviewed the request and recommends approval. A motion was made by Member Vick, seconded by Member Murphy to approve Change Order No. 1 for No Dig Liner Work in conjunction with the South Street Sewer Project. All members present voted in favor and the motion was declared carried.

D. ADDITIONAL PHONE LINE FOR LIQUOR STORE. City Clerk/Administrator Feely shared a request from Liquor Store Manager Patty Gavin for an additional phone line at the store. Discussion ensued. The consensus was for the number to be unlisted so it could be used for the credit card machine and not be interrupted. A motion was made by Mayor Burns, seconded by Member Fisch to authorize a second line to be installed at the Liquor Store. All members present voted in favor and the motion was declared carried.

E. REQUEST FOR LIQUOR STORE MANAGER AND ASSISTANT MANAGER TO ATTEND MMBA BOOTCAMP. City Clerk/Administrator Feely shared a request from Liquor Store Manager Patty Gavin for her and Assistant Manager Nancy Steele to attend the 2011 Minnesota Municipal Beverage Association (MMBA) Bootcamp to be held February 21-23 in Breezy Point. It was noted that Gavin would still like to attend the conference even if authorization was not granted for Steele to attend. No action was taken as the consensus was to table the request until the January 24, 2011 meeting.

F. 2011 POSITIONS/APPOINTMENTS. Mayor Burns noted that no changes would be made to the 2011 Positions/Appointments.

2011 POSITIONS / APPOINTMENTS

Administrator Coordinator, Zoning Officer
Ambulance Director

Mike Gerardy
Mike Tornstrom

Economic Development Authority
City Clerk – Administrator
Economic Development Authority Director
Deputy City Clerk
City Treasurer
City Attorney
Auxiliary Mayor
Community Education Representative
Official Newspaper
Official Depositories

Fire Chief
1st Assistant Chief
2nd Assistant Chief
Safety Officer
Fire Marshal
Treasurer
Secretary
Police Chief
Weed Inspector
Assistant Weed Inspector
Consulting Tree Inspector
City Health Administrator
Animal Control Officer
Emergency Management Director
Planning and Zoning Commission
Airport Zoning Board

Library Board

Murphy and Vick
Jennifer Feely
Jane Schiltz
Joyce Guillaume
City Clerk – Administrator
Timothy A. Murphy
Randi Vick
Randi Vick or Bob Burns
Caledonia Argus
Bank Of The West
Merchants Bank
Minnesota 4M Fund
All Institutions Covered by
FDIC Insurance
Charles Gavin
Matt Hoscheit
Kevin Jacobson
Randall Ashbacher
Mike Meiners
James Houdek
Matt Blocker
Kurt Zehnder
Mayor
Administrative Coordinator
Minnesota Forestry
City Clerk – Administrator
Mike Gavin
Bob Lemke
City Council
Mayor Bob Burns
City Clerk – Administrator
Pam Griffith, President
Diane Muenkel
Lisa Michelsen
Patty Schieber
Hilda Oitzman

COUNCIL COMMITTEES

General Government Committee

Legislative, Judicial, Executive
City Clerk – Administrator' Office
Financial Administration
Law
Personnel Administration
Salary Negotiations
Pay Equity Compliance Oversight

Burns and Murphy

Public Safety Committee

Police Department
Traffic Engineering
Animal Control

Vick and Lemke

Other Protection

Ambulance Department
Fire Department/Fire District
Civil Defense

Burns and Fisch

Public Works; Health and Welfare Committee

Street Department
Streets, Sidewalks, Curb and Gutter
Sanitation
Health
Welfare

Vick and Fisch

Culture-Recreation Committee

Recreation Department
Auditorium / Athletic Field
Parks

Murphy and Fisch

Programs
Library
Economic Development

Vick and Fisch

Seasonal-Recreation Committee

Burns and Vick

Enterprise Funds Committee

Water Department
Sewer Department
Electric Department
Liquor Store

Murphy and Lemke

G. FIRE DEPARTMENT ITEMS. City Clerk/Administrator Feely shared that a request was received from the fire department to approve a leave of absence for firefighter Wally Macomber and a return from a leave of absence for firefighter Zac Gengler. Discussion ensued. Mayor Burns noted that Gengler applied for reinstatement with the department on December 1, 2010 and that the department only has gear for 35 firefighters. A motion was made by Mayor Burns, seconded by Member Vick to approve a leave of absence for Wally Macomber and a return from a leave of absence for Zac Gengler. All members present voted in favor and the motion was declared carried.

CLERK'S REPORT.

A. EMPLOYEE TIME RECORD. Attached with the agenda was the Employee Time Record for Dec. 13-Dec. 26, 2010. The consensus of the Council was for City Clerk/Administrator Feely to visit with the Payroll Clerk to ensure that the police department is not being overcompensated for over-time and call-time.

B. POLICE OFFICER ACTIVITY LIST. Attached with the agenda was the Police Officer Activity List for December 2010.

C. DISCHARGE MONITORING REPORT. Attached with the agenda was a discharge monitoring report showing an average Nitrogen Level of 15.68 mg/L.

D. MDH SOURCE WATER PROTECTION COMPETITIVE GRANT APPLICATION. City Clerk/Administrator Feely shared that attached with the agenda was a copy of the grant application that she submitted to the MDH.

E. ANIMAL CONTROL ACTIVITY LIST. Attached with the agenda was the Animal Control Activity List for December 2010.

ADJOURNMENT. A motion to adjourn was made at 9:35 p.m. by Mayor Burns, seconded by Member Murphy. All members present voted in favor and the motion was declared carried. The next regularly scheduled meeting of the City Council is scheduled for Monday, January 24, 2011 at 6:00 p.m. in the Council Room, City Hall.

Robert H. Burns
Mayor

Jennifer Feely
City Clerk/Administrator