

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
October 28, 2024

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member Ryan Stenzel, Member Robert “Bob” Klug, Member Amanda Ninneman, and Member Dave Fitzpatrick. Staff present: Jake Dickson, City Clerk/Administrator, Casey Klug, Public Works/Zoning Director, Stephanie Mann, Finance Officer, and Mike Tornstrom, Ambulance Director. Visitors present: Charlene Corson Selbee, *Filmore County Journal*, Rose Korabek, *Caledonia Argus*, Jeremy Leis.

APPROVAL OF MINUTES: Member Klug moved to approve the minutes from the October 14, 2024 regular City Council meeting. Motion seconded by Member Fitzpatrick, motion passed unanimously, motion carried.

PUBLIC COMMENT: None

CONSENT AGENDA: Member Ninneman moved to approve the consent agenda. Member Stenzel seconded the motion. Four members voted in favor of the motion and the motion passed. The consent agenda comprised the following item:

- a. Approve Regular Payments and Disbursements
- b. Approve Interim Use Permit for Short Term Rental at 803 E South Street

PUBLIC WORKS/ZONING DIRECTOR: Public Works/Zoning Director Casey Klug updated the City Council on a water main break, fall paving, stormwater repairs, and fall cleanup.

CITY CLERK/ADMINISTRATOR: City Clerk/Administrator Jake Dickson updated the City Council on the upcoming election and cannabis zoning.

NEW BUSINESS:

- a. Ambulance Update: Ambulance Director Mike Torstrom provided an annual update on Ambulance Department operations. Tornstrom detailed ambulance performance and discussed department needs. Motion made by Member Ninneman to increase Ambulance Standby Pay \$.50/hour effective January 1. Motion seconded by Member Fitzpatrick, motion passed unanimously.
- b. Quarterly Finance Reports: Finance Officer Stephanie Mann reported on the City’s financial activities. Mann reported progress on the 2025 budget, including enterprise funds and will continue to work ahead of the December 9th Truth in Taxation hearing. Mann reported cash and investment totals of \$7,715,076.70.

- c. Wastewater Treatment Plant Pay Request No. 32: City Clerk/Administrator Dickson introduced Pay Request No. 32 in the amount of \$601,944.91. Dickson reported that the total had been reduced from \$753,944.91 after engineering review. Dickson recommended that the Council approve the pay request without additional withholdings because of work completed and the agreement made at the October 1 special City Council meeting. Motion made by Member Klug to approve Pay Request No. 32. Motion seconded by Member Stenzel. Motion passed unanimously, motion carried.
- d. Overtime Report Pay Period September 30th through October 13th: The City Council reviewed the overtime report and took no action.

OLD BUSINESS:

- a. None.

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Tuesday, November 12th at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Klug, seconded by Member Ninneman. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 7:05p.m.

DeWayne "Tank" Schroeder
Mayor

Jake Dickson
Clerk/Administrator