

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
October 9, 2023

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member Amanda Ninneman, Member Ryan Stenzel, Member David Fitzpatrick and Member Robert “Bob” Klug City staff present: Jake Dickson, City Clerk/Administrator.

APPROVAL OF MINUTES: Member Fitzpatrick moved to approve the minutes from the September 25, 2023 Regular City Council Meeting. Motion seconded by Member Ninneman, motion passed 5-0. Motion carried.

CONSENT AGENDA: Member Klug moved to approve the consent agenda. Member Fitzpatrick seconded the motion. All members present voted in favor of the motion, and the motion passed. The consent agenda comprised the following item:

- a. Approve Regular Payments and Disbursements
- b. Approve Street Closure for Fire Prevention Day
- c. Approve Resolution 2023-14 Accepting a Donation from Caledonia Area Firefighters Gambling in the Amount of \$9,219
- d. Approve a Sign Permit at 138 E Main Street
- e. Approve a Sign Permit at 603 Esch Drive
- f. Approve a Sign Permit at 121 S Marshall Street
- g. Approve hiring Adam Hoscheit and Mitch Gavin as volunteer firefighters
- h. Approve Pay Application #21 in the Amount of \$816,831.37 for Work Performed on the Wastewater Treatment Plant

PUBLIC COMMENT: None.

PUBLIC WORKS/ZONING DIRECTOR: None.

CITY CLERK/ADMINISTRATOR: City Clerk/Administrator Dickson updated the City Council on the Rural Entrepreneurial Venture Program, Grove/Marshall Street Reconstruction Project, and union negotiations.

NEW BUSINESS:

- a. Pay Request #4 for Work Performed on the Grove Marshall Street and Utility Reconstruction Project in the Amount of \$278,747.71: City Clerk/Administrator Dickson introduced pay request #4 for the downtown street reconstruction. Member

- Klug made a motion to approve Pay Application #4, seconded by member Ninneman. Motion passed 5-0, motion carried.
- b. Local Road Improvement Program – Resolution 2023-15: City Clerk/Administrator Dickson presented a resolution in support of the Local Road Improvement Program to seek funding for the extension of Warrior Drive from Esch Drive to Highway 76. Dickson explained that the application had already been approved and the resolution was a requirement of the application. Houston County will consider a resolution in support on October 24. Motion made by Member Ninneman to Approve Resolution 2023-15, a resolution supporting the extension of N. Warrior Ave, authorizing submission of an application to the 2023 Local Road Improvement Program, and requesting support from Houston County. Motion seconded by Member Fizpatrick. Motion passed 5-0, motion carried.
 - c. Solution Builders Proposal: City Clerk/Administrator Dickson introduced a quote from Solution Builders to migrate City email from Microsoft Outlook to Microsoft 365. Dickson explained that Microsoft 365 is an up to date email and file sharing program that will bring all city computers up to date as part of IT updates that began in October 2022. Motion made by Member Klug to accept the quote from Solution Builders, not to exceed \$8,500. Motion seconded by Mayor Schroeder. Motion passed 5-0, motion carried.
 - d. Overtime Report: The City Council reviewed the Overtime Report for pay period September 18th through October 1st. No action taken.

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, October 23, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Ninneman, seconded by Member Klug. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 6:21p.m.

DeWayne “Tank” Schroeder
Mayor

Jake Dickson
Clerk/Administrator