

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
October 23, 2023

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member Amanda Ninneman, Member Ryan Stenzel, Member David Fitzpatrick and Member Robert “Bob” Klug City staff present: Jake Dickson, City Clerk/Administrator, Stephanie Mann, Finance Officer.

APPROVAL OF MINUTES: Member Fitzpatrick moved to approve the minutes from the October 9, 2023 Regular City Council Meeting. Motion seconded by Member Stenzel, motion passed 5-0. Motion carried.

CONSENT AGENDA: Public Works/Zoning Director Casey Klug introduced the Harvester Sludge Holding Tank Repairs and explained the costs as well as the need to repair the equipment while it is empty during the Wastewater Treatment Plant construction project. Member Klug moved to approve the consent agenda. Member Ninneman seconded the motion. All members present voted in favor of the motion, and the motion passed. The consent agenda comprised the following item:

- a. Approve Regular Payments and Disbursements
- b. Approve Pay Applications #6&7 (FINAL) for Work Completed on the Auditorium HVAC Project
- c. Approve Liquor License
- d. Approve Police Department Hire
- e. Approve Cost of Repairs to Harvester Sludge Holding Tank

PUBLIC COMMENT: None.

PUBLIC WORKS/ZONING DIRECTOR: Public Works/Zoning Director Casey Klug updated the City Council on the Grove/Marshall Street Reconstruction Project, Wastewater Treatment Plant Construction Project, Police Department water damage repairs, and sludge hauling.

CITY CLERK/ADMINISTRATOR: City Clerk/Administrator Dickson updated the City Council on the Property Tax and Local Government Aid Committee, Rural Entrepreneurial Venture Program, Houston County Cannabis Ordinance, Local Road Improvement Program, and Miken facility fire.

NEW BUSINESS:

- a. Private Utility Petition and Waiver Agreements: City Clerk/Administrator Dickson introduced two petition and waiver agreements from Caledonia residents requesting

- that the City perform water service lines and assess the cost of the work to the property. The assessments are payable over 10 years at 5% interest. Public Works/Zoning Director Casey Klug explained the work being done and why it is necessary to repair the damaged and nonconforming utilities. Motion made by Member Klug to approve the Private Utility Petition and Waiver Agreements. Motion seconded by Member Fitzpatrick. Motion passed 5-0, motion carried.
- b. Resolution 2023-1x Ordering Preparation of Assessment Roll and Set Assessment Hearing: City Clerk/Administrator Dickson introduced the resolution to order preparation of the final assessment roll and set the assessment hearing for the Grove/Marshall Street and Utility Reconstruction Project. Dickson explained that, if approved, the engineer will prepare the final assessment roll for the project and send notices to the affected property owners. The resolution also sets a hearing date for November 27th and sets the terms and interest rates for the assessments. Member Stenzel asked if there is an option to complete the project without assessing property owners, Clerk/Administrator Dickson answered that the City could perform the project with no assessments but that the time to save for self-funded projects is much longer than moving forward with projects that have a portion of the costs assessed to the property owner. Motion by Member Klug to Approve Resolution 2023-16 Ordering Preparation of Assessment Roll and Setting Assessment Hearing for the Grove/Marshall Street and Utility Reconstruction Project. Motion seconded by Mayor Schroeder. Motion passed 5-0, motion carried.
 - c. Financial Reports: Finance Officer Stephanie Mann presented an update on the City financials and updates to the 2024 budget. Mann reported a cash and investments balance of \$7,257,406.
 - d. Overtime Report: The City Council reviewed the Overtime Report for pay period October 2nd through October 15th. No action taken.

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, October 23, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Fitzpatrick, seconded by Member Stenzel. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 6:58p.m.

DeWayne "Tank" Schroeder
Mayor

Jake Dickson
Clerk/Administrator