

Agenda  
Regular Meeting of the City Council  
Monday, November 24, 2008

I. Call to Order

A. 6:00 p.m. in the Council Room, City Hall.

II. Roll Call

A. Members present:

B. Members absent:

C. Consultants and City Staff present:

D. Visitors present:

III. Consent Agenda

A. Minutes of Past Meeting: Consideration for approval of the Minutes of the Regular Meeting held Monday, November 10, 2008, as presented. Addendum #1

B.

C

Council Action:

IV. Visitors and Communications

A. Administrative Coordinator's Topics:

1. Zoning Application – Houston County: A Public Hearing is scheduled for 6:05 p.m. to consider a Zoning Application from the Houston County Department of Transportation. The application includes a number of buildings or storage sites and requires variances as shown on the enclosed letter. Mayor Morey would recess the Regular Meeting to conduct the Public Hearing. Then when all testimony is received, close the Public Hearing and resume the Regular Meeting. Addendum #2

Council Action:

2. Auditorium Sound System: Mr. Gerardy will give detailed information to the Council on a proposal to purchase two cordless microphones and

receivers at a cost of approximately \$280 plus tax each for City use for auditorium events such as large scale, well attended public hearings.

Council Action:

- B. Economic Development Authority: Mike Werner, EDA President, and Jane Schiltz, EDA Director, will make a presentation to the Council on current activities of the Economic Development Authority and request seed money for further business improvement projects.

Council Action:

- C. City Accountant Topics
  - 1. Cash and Investment Balances: Stephanie Mann, City Accountant, will present the Cash and Investment balances as of October 31, 2008. Addendum #3

Council Action:

- 2. Budget Worksheet: Ms. Mann will present the budget worksheet as of October 31, 2008. Addendum #4

Council Action:

- 3. Indebtedness Worksheet: Ms. Mann will review the indebtedness worksheet. Addendum #5

Council Action:

- 4. Cafeteria Plan: The Council is requested to consider increasing the amount of set aside employees may have for medical expenses from \$1,500 to \$2,000 per year. We can discuss this in further detail at the meeting, including the possible disadvantage to the City. Addendum #6

Council Action:

D.

E.

- F. Communications
  - 1. Letter, SEMCAC, November 2008. Addendum #7

V. Old Business

- A. Clothing Allowance Clarification: I will explain this at the meeting.

Council Action:

- B. Insurance Qualification: I request a committee to review information for the City Comprehensive Health Coverage. This is in regard to the request received for a part-time employee to be covered by the City insurance plan.

Council Action:

- C. Wages for Council and Non-Association Members: The Council may review the proposed wages to date with the exception of one or two possible changes which we can explain at the meeting. Addendum #8

Council Action:

D.

E.

VI. New Business

- A. Auditing Service: Tostrud and Temp submitted a quote for the 2008 Audit for the same rate as charged for the 2007 Audit. There fee is not to exceed \$19,750, unless a single audit is required for federal funds received by the City in which case the not to exceed amount would be \$21,500. These amounts are shown in the last paragraph on page 4. Addendum #9

Council Action:

- B. Athletic Field Equipment: The Recreation Committee is recommending that we purchase some athletic field equipment at this time since the office season prices are substantially less than mid-summer prices. They recommended purchasing two new helmets for each team since every season ends with a certain number of helmets cracked or otherwise damaged. They also recommend purchasing some display jerseys to show business persons who may wish to contribute to the program by purchasing a number of jerseys with their business name advertised on the back. They also recommend buying a certain number of softballs and baseballs at the reduced – off season price. Their request would be to spend an amount of up to \$700 for these types of equipment.

Council Action:

C.

D.

VII. Clerk's Report

A. Employee Time Record: Enclosed is the Employee Time Record for pay period November 3 – 16, 2008. Addendum #10

B. Discharge Monitoring Report: If you recall the Monitoring Report submitted at the last meeting of November 10 had a Total Average Monthly Nitrogen Level of 15.6 mg/l. The maximum allowable amount is 10 mg/l. Tony said the plant was hit with a slug of milk from the industrial user of Caledonia. That killed the treatment process and caused the high average.

C. Future Meetings/Events:

1. December 1, Truth N Taxation Meeting, 6:00 p.m.
2. December 5, Christmas Parade, 7:00 p.m.
3. December 8, Council Meeting, 6:00 p.m.
4. December 9, Truth N Taxation Continuation Meeting (if necessary), 6:00 p.m.

D. State Mandated Training: Council Member Randi Vick and Mayor Elect Bob Burns along with myself attended the Local Board of Appeal and Equalization Training in Winona on November 18.

E.

F.

VIII. Miscellaneous Items

A.

B.

C.

IX. Adjournment