

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
November 24th, 2025

CALL TO ORDER: Following due call and notice thereof, Mayor Jeremy Leis called the meeting to order at 6:00p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Leis led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Jeremy Leis, Member John Rauk, Member Bob Klug, Member Amanda Ninneman, and Member Dave Fitzpatrick. Staff present: Jake Dickson, City Clerk/Administrator and Stephanie Mann, Finance Officer. Visitors present: Tracey Knutson, Eric & Barb Hefte, Kayla Schmitz, *Wieser Law Office*, Kim Nielsen, *Caledonia Argus*, and Charlene Corson Selbee, *Fillmore County Journal*.

APPROVAL OF MINUTES: Member Rauk moved to approve the minutes from the November 10, 2025 regular City Council meeting. Motion seconded by Member Ninneman, motion passed unanimously, motion carried.

CONSENT AGENDA: Mayor Leis moved a Street Vacation to the New Business and named it Item A. Member Rauk moved to approve the consent agenda. Member Klug seconded the motion. Motion passed unanimously, motion carried. The consent agenda comprised the following items:

- a. Approve Regular Payments and Disbursements
- b. Approve Commercial Solar Application – 225 S. Kingston Street
- c. Approve Commercial Solar Application – 515 Old Highway Drive
- d. Approve Sign Permit – 129 S Marshall Street
- e. Approve Sign Permit – 921 Industry Road
- f. Approve Salvage Yard Permit – 806 W Main Street
- g. Approve Petition & Waiver – 927 E Grove Street
- h. Approve Resolution 2025-11 in Support of a Business Development Public Infrastructure Grant Application

PUBLIC COMMENT: Resident Tracey Knutson asked about inspections at the Dewitz building and plans for future action.

PUBLIC WORKS/ZONING DIRECTOR: None

CITY CLERK/ADMINISTRATOR: City Clerk/Administrator Dickson updated the City Council on the land acquisition for Warrior Ave, ISD299 Facility Task Force meetings, the upcoming healthcare town hall on December 2nd, the recent MiEnergy Municipal Meeting and proposed Maribell transmission line, the Wastewater Treatment Facility project, upcoming Roundabout, Winnebago Street reconstruction meetings, the Winter parade, Light Up Caledonia, and upcoming grant applications.

NEW BUSINESS:

- a. Street Vacation – 504 N. Decorah: City Clerk/Administrator Jake Dickson introduced a request from Barb & Eric Hefte to vacate a platted portion of N Decorah Street that is in the Hefte's front yard. The Planning Commission recommended approval and expected no future use of the street. Attorney Kayla Schmitz confirmed that the portion of street to be vacated is the Hefte's front yard and has never been used as a public street. Member Klug asked if there are any access concerns at Water Tower 2, staff explained there are not. Motion by Member Fitzpatrick, seconded by Member Klug, to approve the Street Vacation at 504 N. Decorah. Motion passed unanimously, motion carried.
- b. Financial Reports: Finance Officer Stephanie Mann reported on the 2026 Budget and Levy and reported minimal changes. Mann recommended that the Council keep the proposed 12% levy increase. The Truth in Taxation Hearing is scheduled for Monday, December 8th at 6:00PM
- c. Winter Parade Street Closure: City Clerk/Administrator Dickson requested street closures for Friday, December 5th for the Winter Wonderland Parade. The affected streets are Grant, Pine, Kingston, and part of Washington. Motion made by Member Klug, seconded by Member Fitzpatrick, to approve the parade street closures. Motion passed unanimously, motion carried.
- d. Overtime Reports: Pay Periods October 27th through November 9th: The City Council reviewed the overtime reports and took no action.

OLD BUSINESS:

- a. None

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, December 8th at 6:00 p.m.
- b. City Hall is closed Thursday, November 27th and Friday, November 28th

ADJOURNMENT: There being no further business before the Council Mayor Leis adjourned the City Council Meeting at 7:03PM

Jeremy Leis
Mayor

Jake Dickson
Clerk/Administrator