

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
November 25, 2024

CALL TO ORDER: Following due call and notice thereof, Vice Mayor Dave Fitzpatrick called the meeting to order at 6:00p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Vice Mayor Fitzpatrick led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Member Ryan Stenzel, Member Robert “Bob” Klug, Member Amanda Ninneman, and Member Dave Fitzpatrick. Members absent: Mayor Schroeder. Staff present: Jake Dickson, City Clerk/Administrator, Stephanie Mann, Finance Officer, and Casey Klug, Public Works/Zoning Director. Visitors present: Charlene Corson Selbee, *Filmore County Journal*

APPROVAL OF MINUTES: Member Ninneman moved to approve the minutes from the November 12, 2024 regular City Council meeting. Motion seconded by Member Klug, motion passed unanimously, motion carried.

PUBLIC COMMENT: None

CONSENT AGENDA: Member Klug moved to approve the consent agenda. Member Ninneman seconded the motion. Four members voted in favor of the motion and the motion passed. The consent agenda comprised the following items:

- a. Approve Regular Payments and Disbursements
- b. Approve Zoning Permit Application at 151 Bissen Street
- c. Accept Grant Award from Taylor Family Farms Foundation
- d. Approve Sign Permit at 124 E Main Street

PUBLIC WORKS/ZONING DIRECTOR: Public Works/Zoning Director Casey Klug updated the City Council on Fall cleanup, winter weather, and general Public Works matters.

CITY CLERK/ADMINISTRATOR: No report.

NEW BUSINESS:

- a. Financial Reports: Finance Office Stephanie Mann presented financial reports through November 1, 2024. Mann reported a cash and investments total of \$7,079,216.68. Mann updated the City Council on the 2025 budget and levy and reported a 2025 bottom line of approximately \$50,000 with a 12% levy increase. The truth in taxation hearing is scheduled for December 9.
- b. E-Navigator Job Description and Advertisement: City Clerk/Administrator Dickson introduced a proposal for the E-Navigator position. This is a 50% grant funded, temporary, position to support the Chamber of Commerce and Economic Development Authority, along with the Caledonia Forward. If approved, the position will remain City sponsored for one year and supported by outside funding after that.

Motion made by Member Klug, seconded by Member Stenzel to approve the E-Navigator Job Description and Advertisement. Motion passed unanimously, motion carried.

- c. Freedom Rock: Tabled for future discussion.
- d. Overtime Report Pay Period October 28th through November 10th: The City Council reviewed the overtime report and took no action.

OLD BUSINESS:

- a. None.

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, December 9th at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Klug, seconded by Member Ninneman. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 7:10PM

DeWayne "Tank" Schroeder
Mayor

Jake Dickson
Clerk/Administrator