

Agenda
Regular Meeting of the City Council
Monday, February 23, 2009

I. Call to Order

- A. 6:00 p.m. in the Council Room, City Hall.

II. Roll Call

- A. Members present:

- B. Members absent:

- C. Consultants and City Staff present:

- D. Visitors present:

III. Consent Agenda

- A. Minutes of Past Meetings: Consideration for approval of the Minutes of the Regular Meeting held Monday, February 9 and Continued Meeting held Saturday, February 14, 2009, as presented. Addendum #1
- B. Gopher State One-Call Workshop: Matt Blocker requests authorization to attend a Gopher State One-Call workshop at Winona on March 18. The purpose for this workshop is to train attendees on the procedure for computer registration of locates to be performed on behalf of the City. At this time, Mr. Blocker has had no training and must inform the clerk's office secretary of locates to be performed by the City. The secretary then enters the request to Gopher State One-Call via her computer. There is no registration fee for this workshop.

- C.

- D.

Council Action:

IV. Visitors and Communications

- A. EDA Project: Jane Schiltz, EDA Director, will be present with an applicant to recommend an EDA project to the Council.

Council Action:

- B. Municipal Liquor Store: Mr. and Mrs. Dave Wedl will be present to encourage the Council to close the municipal liquor store and sell off-sale intoxicating liquor licenses to the four establishments now serving on-sale. Enclosed for your review are profit and loss statements of the municipal liquor store from 2002 through 2007. These have also been shared with the Wedl's. Addendum #2

Council Action:

- C. Administrative Coordinator Report: Mr. Gerardy will report any projects he has to the Council.

Council Action:

- D. City Accountant
 - 1. Cash and Investment Balance: Stephanie Mann, Accountant, will present the Cash and Investment balance as of January 31, 2009. Addendum #3

Council Action:

- 2. Budget Reduction Items: Ms. Mann and Clerk Nelson will review information on discussed budget items for reduction of expenditures, regarding the state proposed reduction of local government aid distributions. Addendums #4 & #5

Council Action:

- E. Houston County Projects
 - 1. Fluorescent Bulb Collection: Rick Frank will be present to request the Council's decision on whether or not to participate again this year for the fluorescent bulb collection. City staff recommends that the City join the annual collection, as usual, this is how the City rids itself of burned out bulbs from the auditorium, street lights and other departments.

Council Action:

- 2. Drop-Off Sites: Enclosed is a report on the revenues and expenditures of the Houston County Drop-Off Sites for calendar years 2006, 2007 & 2008. Addendum #6

Council Action:

F.

G.

- H. Communications
 - 1. Letter, Houston County EDA, Joint Meeting. Addendum #7

V. Old Business

- A. Clerk-Administrator Position: Since the Council had previously discussed the possibility of hiring the Brimeyer Group, Inc., for advertising and conducting initial interviews for the Clerk-Administrator's position, submitted herewith are examples of the types of advertisement done by the company. I have submitted a request for their fee structure, but have not received a response from this time. No action is required at this time. Addendum #8

B.

C.

VI. New Business

A.

B.

C.

VII. Clerk's Report

- A. PowerPlus Engineering: PowerPlus Engineering will be present at the March 9th council meeting to present their plan for 2010 improvements which are at this time estimated to cost roughly \$550,000.
- B. Upcoming Meetings
 - 1. Senator Erickson-Ropes to conduct a town hall meeting in Caledonia on Saturday, February 21, at 1:30 p.m. at the Caledonia Middle/High School Auditorium.
 - 2. The MNDOT long range state wide transportation plan meeting will be held at Rochester from 1:00 p.m. to 3:30 p.m. on Thursday, February 26, at the Ramada Hotel and Conference Center, 1517 16th Street SW, located off Highway 52 at the 16th Street exit in Rochester.
 - 3. The Annual Board of Appeal Meeting for the City of Caledonia will be conducted during the regular council meeting of April 13th, beginning at 6:00 p.m.
- C. Committee Meeting: I request a committee meeting for the police department (Members Vick and Lemke) immediately after the Council Meeting.

D.

E.

VIII. Miscellaneous Items

A.

B.

C.

IX. Ajournment