

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
February 24th, 2025

CALL TO ORDER: Following due call and notice thereof, Mayor Jeremy Leis called the meeting to order at 6:00p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Leis led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Jeremy Leis, Member Amanda Ninneman, and Member John Rauk. Members Absent: Bob Klug and Dave Fitzpatrick. Staff present: Jake Dickson, City Clerk/Administrator, Casey Klug, Public Works/Zoning Director, and Stephanie Mann, Finance Officer. Visitors present: Charlene Corson Selbee, *Filmore County Journal*, Olivia Schmidt, *Caledonia Argus*.

APPROVAL OF MINUTES: Member Rauk moved to approve the minutes from the February 10th, 2025 regular City Council meeting. Motion seconded by Member Ninneman, motion passed unanimously, motion carried.

PUBLIC COMMENT: None

CONSENT AGENDA: Member Ninneman moved to approve the consent agenda. Member Rauk seconded the motion. Three members voted in favor of the motion and the motion passed. The consent agenda comprised the following item:

- a. Approve Regular Payments and Disbursements
- b. Approve Petition & Waive Agreement
- c. Approve Mosquito Vector Control Contract
- d. Approve 3.2 Liquor License Renewals
- e. Approve Lifeguard Advertisement

PUBLIC WORKS/ZONING DIRECTOR: Director Klug updated the City Council on water main breaks, the Wastewater Treatment Plant construction project, zoning issues, and general public works matters.

CITY CLERK/ADMINISTRATOR: City Clerk/Administrator Dickson updated the City Council on recent ordinance hearings, upcoming trainings, City Day on the Hill, and the Wastewater Treatment Plant construction project.

NEW BUSINESS:

- a. 2024 Pre-Audit Financials: Finance Officer Stephanie Mann reported on the City's financial activities in 2024. Mann reported that several budgets came in under budget through various savings and some projects that were not completed. Mann reported that the 2024 financial year ended approximately \$426,000 under budget due to

various savings including \$68,000 in street sweeper savings and the delay of a snow hauler purchase, \$29,000 from donations, grant proceeds, and materials not purchased, and \$293,000 of street reserve funds. Staff recommended leaving a bottom line of \$36,782 and transferring \$390,000 to Fund 352. Motion made by Member Ninneman, seconded by Member Rauk, to Transfer \$390,000 from the General Fund to Fund 352. Motion passed unanimously, motion carried.

- b. Capital Improvement Plan & Funding Goals : City Clerk/Administrator Dickson introduced a draft Capital Improvement Plan to manage capital spending and estimate future revenue needs. Dickson reported that, in order to meet the need for vehicle replacements and infrastructure projects the City would need to increase annual revenues by approximately \$853,000. Dickson reported that staff is exploring different alternative revenue streams and looking for every method to increase revenue while avoiding increases to property tax. Dickson will continue to work on the Capital Improvement Plan and bring it back for regular review.
- c. Ordinance 2025-01 Chickens: City Clerk/Administrator Dickson introduced Ordinance 2025-01, an ordinance amending Chapter 92 of the City Code by adding language regulating chickens. Dickson stated that there have been rooster complaints and that he expects interest in backyard chickens to increase in coming years. Dickson stated that the ordinance caps the number of chickens at six, prohibits roosters, and establishes criteria for coops, runs, and enclosures. Member John Rauk asked clarifying questions about lines of the ordinance that appeared incompatible. Dickson stated that the edits could be made while passing the ordinance. The ordinance was amended for clarity. Motion made by Member Rauk, seconded by Member Ninneman, to approve Ordinance 2025-01 with corrections. Motion passed unanimously, motion carried.
- d. Overtime Reports: Pay Period February 3rd through 17th: The City Council reviewed the overtime reports and took no action.

OLD BUSINESS:

- a. None.

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, March 10th at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council Mayor Leis adjourned the City Council Meeting at 7:20PM

Jeremy Leis
Mayor

Jake Dickson
Clerk/Administrator