

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL  
COUNCIL CHAMBERS, CITY HALL  
CALEDONIA, MINNESOTA  
March 24<sup>th</sup>, 2025

CALL TO ORDER: Following due call and notice thereof, Mayor Jeremy Leis called the meeting to order at 6:00p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Leis led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Jeremy Leis, Member Amanda Ninneman, Member John Rauk, Member David Fitzpatrick, and Member Bob Klug. Staff present: Jake Dickson, City Clerk/Administrator, and Casey Klug, Public Works/Zoning Director. Visitors present: Tracey Knutson, Katherine Lamb, Charlene Corson Selbee, *Filmore County Journal*, Olivia Schmidt, *Caledonia Argus*.

APPROVAL OF MINUTES: Member Klug moved to approve the minutes from the March 10<sup>th</sup>, 2025, regular City Council meeting with a correction to the Roll Call. Motion seconded by Member Fitzpatrick, motion passed unanimously, motion carried.

PUBLIC COMMENT: Resident Tracey Knutson provided an update on Founder's Days and Crazy Dayz.

CONSENT AGENDA: Member Klug moved to approve the consent agenda. Member Ninneman seconded the motion. Five members voted in favor of the motion and the motion passed. The consent agenda comprised the following item:

- a. Approve Regular Payments and Disbursements
- b. Approve Parks & Recreation Manager Hire, Zachary Lewis
- c. Approve Conditional Use Permit at 402 W Grove Street

PUBLIC WORKS/ZONING DIRECTOR: Director Klug updated the City Council on general Public Works matters,

CITY CLERK/ADMINISTRATOR: City Clerk/Administrator Dickson updated the City Council on upcoming meetings with Southeastern Minnesota League of Municipalities, lifeguard recruitment, housing, grants, and road projects.

NEW BUSINESS:

- a. Civil Engineer Interviews: The City Council held interviews with Civil Engineering firms that submitted proposals for civil engineering services. The City Council interviewed SEH, WHKS, and Davy Engineering. Bolton & Menk was unable to appear due to a family emergency. The City Council took no action and referred the Bolton & Menk interview to the General Government Committee who will conduct the interview and bring a recommendation to the April 14<sup>th</sup> City Council meeting.

- b. Ordinance Adoption 2025-02 Regulating Cannabis Products: City Clerk/Administrator Dickson presented an update to the City's cannabis ordinance. This update removes the requirement for an active tobacco license and reduces the registration fee to \$500, and adding zoning provisions for the various cannabinoid licenses. Motion made by Member Fitzpatrick, seconded by Member Ninneman, to Adopt Ordinance 2025-02. Motion passed unanimously, motion carried.
- c. Approve Sewer Department Purchases: Public Works/Zoning Director Casey Klug presented two items for purchase. The pipe threader quote from DSG for \$4,248.90 will replace manual valve exercising tools and allow the Water Department to work safer. The sewer camera from Utility Logic for \$10,560 allows the Sewer Department to televise sewer lines for maintenance. Typically, it costs the City around \$300 to contract sewer television service and this tool will pay for itself in fees. Motion made by Member Klug, seconded by Member Fitzpatrick. Motion passed unanimously, motion carried.
- d. Overtime Reports: Pay Period March 3<sup>rd</sup> through 16<sup>th</sup>: The City Council reviewed the overtime reports and took no action.

OLD BUSINESS:

- a. None.

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, April 14<sup>th</sup> at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council Mayor Leis adjourned the City Council Meeting at 7:33PM

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Jeremy Leis  
Mayor

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Jake Dickson  
Clerk/Administrator