

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL  
COUNCIL CHAMBERS, CITY HALL  
CALEDONIA, MINNESOTA  
March 25, 2024

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member Amanda Ninneman, Member Ryan Stenzel, Member Dave Fitzpatrick, and Member Robert “Bob” Klug. City staff present: Jake Dickson, City Clerk/Administrator, Casey Klug, Public Works/Zoning Director. Visitors present: Rose Korabek, *Caledonia Argus*, and Charlene Colson-Selbee, *Filmore County Journal*, Brian Spier, Tracey Knutson, Donald & Sharon Burroughs, and Fred Kruckow.

APPROVAL OF MINUTES: Member Fitzpatrick moved to approve the minutes from the March 11, 2024 regular City Council meeting. Motion seconded by Member Stenzel, motion passed 5-0. Motion carried.

CONSENT AGENDA: Member Klug moved to approve the consent agenda. Member Ninneman seconded the motion. Five members voted in favor of the motion and the motion passed. The consent agenda comprised the following item:

- a. Approve Regular Payments and Disbursements
- b. Approve LG230 Application from Caledonia Fire Department Relief Association to conduct off-site gambling

PUBLIC COMMENT: None.

PUBLIC WORKS/ZONING DIRECTOR: Public Works/Zoning Director Casey Klug updated the City Council on the recent snowstorm, public works projects for summer 2024, the wastewater treatment plant, and general public works activities.

CITY CLERK/ADMINISTRATOR: City Clerk/Administrator Dickson updated the City Council on upcoming meetings, legislative news, and the accounting system changeover starting March 26.

NEW BUSINESS:

- a. Public Hearing – Setback Variances at 107 Adams Street: Motion made by Member Klug to close the regular City Council meeting and open the Public Hearing at 6:02. Motion seconded by Member Fitzpatrick. Motion passed 5-0, motion carried. Public Works/Zoning Director Casey Klug introduced a zoning application and variance request from Don Burroughs of 107 Adams Street. The request includes a setback variance of 5 feet to allow for a 5 foot setback from the west property line to construct a garden shed. Burroughs explained that the topography of the lot made it inconvenient to locate. Director Klug read the findings of fact and found that the

- request had not met the required seven findings of fact, and recommended denial of the variance. No neighbors submitted comments ahead of the meeting. Resident Fred Kruckow, owner of the neighboring lot to the West, recommended denial of the variance and suggested relocating the shed. Motion made by Member Ninneman to close the public hearing and reopen the regular City Council meeting at 6:18PM. Motion seconded by Member Fitzpatrick, motion passed 5-0. Motion made by Mayor Schroeder, seconded by Member Ninneman, to deny the requested setback variance. Motion passed 3-1-1 with Member Stenzel voting in the negative and Member Klug abstaining.
- b. Public Hearing – Ordinance 2024-01 Lifetime Animal Licenses: Motion made by Member Ninneman, seconded by Member Fitzpatrick, to close the City Council meeting and open the Public Hearing at 6:37PM, motion passed unanimously. City Clerk/Administrator Dickson introduced Ordinance 2024-01 which adds lifetime animal licenses at a cost of \$80 per animal. This ordinance is intended to reduce time and money spent on animal license renewals each year. Motion made by Member Fitzpatrick, seconded by Member Ninneman to close the public hearing and reopen the regular City Council meeting at 6:40PM. Motion passed unanimously. Motion made by Member Klug to approve Ordinance 2024-01, seconded by Member Ninneman. Motion passed unanimously, motion carried.
  - c. Public Hearing – Ordinance 2024-02 ATV Regulations: Motion made by Member Ninneman, seconded by Member Klug to close the City Council meeting and open the Public Hearing at 6:41PM. Motion passed unanimously. Dickson introduced an update to the ATV regulations ordinance, the change uses the same ordinance language and adds a requirement for turn signals at night. Mayor Schroeder asked clarifying questions about aftermarket turn signals and hand signals. Dickson stated that hand signals are acceptable in the daytime and the added cost of turn signals is part of the enhanced responsibility of an ATV. Motion made by Member Ninneman to close the public hearing and reopen the City Council meeting at 6:45PM. Motion seconded by Member Klug, motion passed unanimously. Motion made by Member Ninneman to adopt Ordinance 2024-02, seconded by Member Klug. Motion passed unanimously. Dickson will publish both approved ordinances and update the City Code.
  - d. Overtime Report Pay Period March 4<sup>th</sup> through March 17<sup>th</sup>: The City Council reviewed the overtime report and took no action.

#### ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, April 8, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Fitzpatrick, seconded by Member Klug. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 6:57p.m.

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DeWayne “Tank” Schroeder  
Mayor

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Jake Dickson  
Clerk/Administrator