

Agenda
Regular Meeting of the City Council
Monday, March 26, 2007

I. Call to Order

A. 7:00 p.m. in the Council Room, City Hall.

II. Roll Call

A. Members present:

B. Members absent:

C. Consultants and City Staff present:

D. Visitors present:

III. Consent Agenda

A. Minutes of Past Meetings: Consideration for approval of the minutes of the Regular Meeting held Monday, March 12, 2007.

B.

C.

IV. Visitors and Communications

A. Ambulance Director: Mike Tornstrom will be present to introduce himself; he has also put together a list of proposed purchases for the Ambulance Department, which has been discussed with the other EMT's. If necessary, they are willing to put off purchase of the cot which is a budgeted item in 2007 until 2008, so more important items can be purchased in 2007. The budgeted amount for the cot is \$9,800.

Addendum #2

Council Action:

- B. Accountants Report: Stephanie Mann, City Accountant, will present 2006 year ending reports for all funds. Ms. Mann will also present the monthly cash and investment report.
Addendums #3, #4, #5 & #6

Council Action:

- C. Fire Relief Association: Doug Ely will be present to discuss the Fire Relief Association.

Council Action:

D.

E.

- F. Communications
1. LMC Friday Fax, 3-16-07. Addendum #7

V. Old Business

- A. Utility Tractor Bids: Mike Gerardy, Administrative Coordinator, will discuss his findings on the 2 Utility Tractor Bids that were received; the Council should award the bid.

Council Action:

- B. Employee Evaluation Sheet: Enclosed is a sample employee evaluation sheet.
Addendum #8

Council Action:

- C. Transfer Switch Estimate: Enclosed is an estimate in the amount of \$2,800 for installation & connection of the Transfer Switch & 30kw generator at the Police Department.
Addendum #9

Council Action:

- D. Ambulance EMT Time at County Fair: Mr. Gerardy will explain his findings on whether Ambulance Attendants were paid at the 2006 Houston County Fair.
- E. Gas Burner: Mr. Gerardy will present any new information he has at the Council Meeting.
- F.
- G.

VII. New Business

- A. Recreation Director Position: Mayor Morey will inform the Council on the Recreation Committee's recommendation of hire for the Director position. The Council should also set a wage rate.

Council Action:

- B. Athletic Field Rental: The City received a phone call from Caledonia Public Schools requesting authorization to rent the Athletic Fields for spring baseball, which has been done in the past. The Council set a rental rate of \$250 each for the baseball and softball fields last year.

Council Action:

- C. Police Department Computers: A random check was done on all police department computers on March 15, 2007. Mayor Morey will discuss this topic further at the meeting.

Council Action:

- D. Liquor Store Alarm: If any information is available it will be presented at the meeting.
- E.

F.

VII. Clerks Report

- A. Comprehensive Plan: We received our 10 folders and CD of the completed Comprehensive Plan. They are available for viewing in the Clerk's Office.
- B. Reminder: Tri-County Electric "Dinner and Discussion" night is this coming Thursday, March 29. Meet at City Hall at 4:30. (Morey, Vick, Fisch and Gerardy)
- C. Employee Time Record: Enclosed is the Employee Time Record for pay period February 26 – March 11, 2007. Addendum #10
- D. Council Hours: If any Council Members wish to turn in hours, we ask that they be turned into the Clerk's Office by noon on Tuesday, March 27, 2007. I have enclosed timesheets if you wish to use those.
- E. Ace Communications: Enclosed is a notice from Ace Communications Group notifying the City that effective May 1, 2007, they will be removing 3ABN (Channel 102) from its channel line-up. Addendum #11
- F. Fluorescent Bulb Collection: Enclosed is a notice from Houston County announcing Fluorescent Bulb Collection will be held on Saturday, April 14, from 8:00 – 3:00 p.m. Addendum #12
- G. Mediacom Rate Increase: Enclosed with the Agenda is a letter from Mediacom stating their rate increases for both the Broadcast Basic and Family Cable. Addendum #13
- H. Discharge Monitoring Report: Enclosed with the Agenda is the Discharge Monitoring Report showing a Total Monthly Average Nitrogen Level of 11.12 mg/l. Addendum #14

VIII. Miscellaneous Items

A.

B.

C.

IX. Adjournment