

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
January 22, 2024

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member Amanda Ninneman, Member Ryan Stenzel, Member Robert “Bob” Klug, and Member Dave Fitzpatrick. City staff present: Jake Dickson, City Clerk/Administrator, Casey Klug, Public Works/Zoning Director. Visitors present: Eric Lynne, Donohue & Associates, Rose Korabek, *Caledonia Argus*, and Charlene Colson-Selbee, *Filmore County Journal*.

APPROVAL OF MINUTES: Member Klug moved to approve the minutes from the January 8, 2024 regular City Council meeting. Motion seconded by Member Ninneman, motion passed 5-0. Motion carried.

CONSENT AGENDA: Member Klug moved to approve the consent agenda. Member Fitzpatrick seconded the motion. Four members voted in favor of the motion and Member Ninneman abstained, and the motion passed. The consent agenda comprised the following item:

- a. Approve Regular Payments and Disbursements
- b. Approve Fastenal Sign Permit
- c. Approve Lift Station Upgrade Quote
- d. Approve One Day Liquor Licenses
- e. Approve Kerf Cutter Purchase

PUBLIC COMMENT: None.

PUBLIC WORKS/ZONING DIRECTOR: Eric Lynne from Donohue & Associates gave the City Council an update on the Wastewater Treatment Plant. Lynne reported that progress is steady but the project overall is 6 months to a year behind schedule and that Wapasha Construction is requesting an extension possibly into 2025. Lynne also requested that the City Council release the \$150,000 contingency to pay for additional engineering and monitoring, and that contract negotiations will continue with Wapasha.

CITY CLERK/ADMINISTRATOR: No report.

NEW BUSINESS:

- a. Approve Earned Sick and Safe Time Policy: Clerk/Administrator Dickson introduced a personnel policy update to include Earned Sick and Safe Time, a required sick leave program by the State of Minnesota. Dickson outlined the new sick leave program as well as minor updates to the personnel policy to match changes made with new labor

- contracts. Motion made by Member Klug to Approve 2024 Personnel Policy Updates, motion seconded by Member Ninneman. Motion passed 5-0, motion carried.
- b. Review Draft Ordinance Updates: City Clerk/Administrator Dickson presented two ordinance update drafts including changes to ATV operation on City streets and animal licensing. Dickson will publish the required notice and schedule a hearing to adopt the ordinances.
 - c. Approve Lifeguard Recruitment and Wages: City Clerk/Administrator Dickson introduced 2024 lifeguard recruitment material and wage adjustments. The proposal included raising wages by \$1/hour for lifeguards, assistant managers, and the pool manager. Motion made by Member Klug to Approve Lifeguard Wages, motion seconded by Member Fitzpatrick. Motion passed 5-0, motion carried.
 - d. Consider Resolution 2024-03 Opposing New State Flag and Seal: City Clerk/Administrator Dickson introduced a resolution opposing the new flag and seal considered by the State of Minnesota. Adoption of the new flag and seal carries a potential \$7,000 in unexpected costs to the City. Member Klug spoke in favor of the resolution and Member Ninneman spoke in opposition. Motion made by Member Klug to Approve Resolution 2024-03 Opposing New State Flag and Seal, motion seconded by Member Fitzpatrick. Motion passed 4-1 with Member Ninneman opposed. Motion carried.
 - e. Overtime Report Pay Period December 25 through January 18: The City Council reviewed the overtime report and took no action.

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, February 12, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Klug, seconded by Member Fitzpatrick. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 6:57p.m.

DeWayne "Tank" Schroeder
Mayor

Jake Dickson
Clerk/Administrator