

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, April 14, 2008

CALL TO ORDER: Following due call and notice thereof, Mayor Morey called the meeting to order at 7:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Michael J. Morey; Council Members: Gary Klug and Robert Standish. Members absent: Randi Vick and Peggy Perry. Consultants and City staff present: Mike Tornstrom, Matt Blocker, Mike Gerardy and Robert L. Nelson. Visitors present: Tammy Twite, Amy Stemper, Kelli Tornstrom, Tom Molling, Mike Rogich and Charlie Warner, Reporter.

CONSENT AGENDA: Following brief discussion, a motion was made by Mayor Morey, seconded by Member Klug, to approve the Consent Agenda Items, listed below. All members present voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS: To approve the minutes of the Regular Meeting held Monday, March 24, 2008, except for a correction to line 5 of Paragraph A, Zoning Ordinance Amendment, under Visitors and Communications. The correction is to change the entry of 200 square feet to 200,000 square feet.

VISITORS AND COMMUNICATIONS

A. POOL SCHEDULE: Kelli Tornstrom commented that some people are unhappy with the 2:00 p.m. to 8:00 p.m. hours of open swim and having no evening swim lessons. Parents are taking their children to Waukon or Spring Grove. Mayor Morey commented that his thought was to have a trial run with open swim designated from 1:00 p.m. to 5:00 p.m. and 7:00 p.m. to 9:00 p.m. as it used to be in 2002 and prior years, to be tested during the month of June. The following month the schedule would revert back to the 2:00 p.m. to 8:00 p.m. open swim and a review of the number of patrons would be logged each day during the test period. Mayor Morey extended an invitation to Kelli Tornstrom to be on the committee that will review the scheduled hours of operation.

B. ADMINISTRATIVE COORDINATOR

1. ZONING APPLICATION – PAULETTE LAWSON: Mike Gerardy, Administrative Coordinator, recommended to the Council that he contact the LaCrescent Building Inspector to review the application for improvements to be made to Paulette Lawson's Manufactured Home along with review of City Ordinances and State Law to determine whether or not such improvements could be made. Following discussion, a motion was made by Mayor Morey, seconded by Member Standish, to authorize consultation with the LaCrescent Building Inspector, at his hourly rate. All members present voted in favor and the motion was declared carried.
2. ZONING APPLICATION – CHAMBER OF COMMERCE: Mr. Gerardy recommended approval for installation of a 4' x 7' double faced sign to extend from the front of the chamber office at 214 East Main Street. Following discussion, a motion was made by Mayor Morey, seconded by Member Klug, to approve the application and authorize a Zoning Permit for the unlighted double faced sign. All members present voted in favor and the motion was declared carried.
3. ZONING APPLICATION – RAY HAGEN: Mr. Gerardy reviewed the application by Ray Hagen, 323 South Winnebago Street, proposing to construct a 27' x 40' unattached garage to be located 16' from the south (side) property line and 30' from the west (front) property line, requiring an area variance of 180 square feet. Following discussion, a motion was made by Member Klug, seconded by Member Standish, to approve the application, authorizing a permit and granting the 180 square foot variance on size. All members present voted in favor and the motion was declared carried.
4. ZONING APPLICATION – BONANZA GRAIN: Mr. Gerardy reviewed the application of Bonanza Grain, Gary Kruckow, proposing to construct a 50' x 96' Cover-All Hoop Building to be located 20' from the north property line and 130' from the west property line. This building is intended for storage of rock, salt, sand and black dirt. Mr. Gerardy stated the proposal meets the requirements of the Zoning Ordinance. Following discussion, a motion was made by Mayor Morey,

seconded by Member Standish, to approve the application and authorize a Zoning Permit. All members present voted in favor and the motion was declared carried.

5. ZONING APPLICATION – SNO PAC FOODS: Sno Pac Foods, Peter Gengler, President, 512 West Enterprise Drive, submitted a Zoning Application proposing to construct a 40' x 80' building addition onto its existing plant to be located on the north side of the existing building, approximately 48' from Enterprise Drive right-of-way. The proposal meets ordinance requirements. Following discussion, a motion was made by Member Klug, seconded by Member Standish, to approve the application and grant a Zoning Permit. All members present voted in favor and the motion was declared carried.
6. ZONING APPLICATION – GRIFFITH MANAGEMENT: Griffith Management, Jeb Griffith, submitted a Zoning Application proposing to construct a 16' x 16' covered loading dock onto the existing building. Mr. Gerardy stated the proposal meets ordinance requirements. Following discussion, a motion was made by Mayor Morey, seconded by Member Klug, to approve the application and authorize a Zoning Permit to construct the 16' x 16' loading dock. All members present voted in favor and the motion was declared carried.
7. ZONING APPLICATION – ELSIE'S BAR AND GRILL: Elsie Vesterse, 226 East Main Street, submitted a Zoning Application proposing to construct a fence approximately 14 feet long on the north side and 46 feet long on the west side of a patio immediately adjacent to the bar and grill. Following discussion, a motion was made by Mayor Morey, seconded by Member Klug, to approve the proposed fencing. All members present voted in favor and the motion was declared carried.
8. 2008 CRACK FILL PROJECT: Mr. Gerardy opened bids received and read them aloud for the Council. Bids were as follow:

<u>Bidder</u>	<u>10,000-13,000 lbs.</u>	<u>13,000-15,500 lbs.</u>
Bargen, Inc.	\$1.65 per pound	\$1.55 per pound
TAZ	\$0.92 per pound	\$0.92 per pound
Fahrner	\$1.29 per pound	\$1.24 per pound
ASTECH	\$1.61 per pound	\$1.61 per pound
American Pavement Solutions	\$0.99 per pound	\$0.99 per pound
B & D Sealcoating	\$1.65 per pound	\$1.65 per pound

Following the reading of the bids, Mr. Gerardy requested authorization to review the bid packages to assure that all required documents and bid bonds were included. He recommended that he return to the next Council Meeting with a recommendation for award to the apparent low bidder who satisfied all requirements. Following discussion, a motion was made by Mayor Morey, seconded by Member Klug, to table the question to the next Council Meeting. All members present voted in favor and the motion was declared carried.

9. SKID LOADER ATTACHMENT: Mr. Gerardy requested authorization to obtain quotes for gravel hooks for the Skid Loader. Following discussion, the Council concurred by general consensus, asking Mr. Gerardy to return to the next meeting with an estimate of cost.

C. COMMUNICATIONS

1. SEMDC, Inc., 4-2-08, Grant Application.

CLAIMS

A. PREPAID CLAIMS: Following review, discussion and deliberation, a motion was made by Mayor Morey, seconded by Member Klug, to approve the Prepaid Claims list for March 2008. All members present voted in favor and the motion was declared carried.

Ace Link Telecommunications	Communication Expense	\$ 1,005.07
Alltel	Communication Expense – Cell Phones	91.14
Bank of the West	Federal/FICA/Medicare	6,621.00
Business Financial Planning	Cafeteria Plan	544.98
Caledonia Police Association	PD Association Dues – March 2008	60.00
Clarey's Safety Equipment, Inc.	Repair Part – Fire Department	104.03
Commissioner of Revenue	State Withholding	1,181.76
Griggs, Cooper & Company	Liquor / Wine	2,009.95
Jack Neumann Trucking	Liquor – Freight Expense	35.00

Minnesota Energy Resources	Natural Gas	11,226.07
Orchard Trust Co., LLC	Tax Shelter Annuity	1,460.00
Paustis & Sons Wine Company	Liquor Store – Wine	294.50
Petty Cash	Replenish Petty Cash	93.15
Public Emp. Retirement Assn.	PERA	4,900.47
Servocal Instruments Inc.	Service Flowmeters	380.00
Sir Speedy	Copies (Ambulance Maps)	30.06
World Point ECC, Inc.	Ambulance – Training Supplies	1,962.63
American Safety Utility Corp.	Truck Tools – Electric	2,142.20
David Drown Associates	TIF Consulting Services	600.00
Four Seasons Com. Center	EDA – Rent for Appreciation Dinner	278.50
Little Maimi Catering	Cater Business Appreciation Dinner	410.03
Klug, Anthony	Water – Travel Expense	161.60
Northern Beverage Distribution	Beer	1,431.25
Pepsi Cola Bottling Co.	Liquor Store – Soft Drinks	85.00
Schott Distributing Co, Inc.	Beer	3,489.15
Spring Grove Soda Pop, Inc.	Beer	96.00
American Safety Utility Corp.	Truck Tools – Electric	1,342.63
Caledonia True Value	Miscellaneous Items/Parts	486.76
Monticello Ford	2008 Crown Victoria	21,857.00
Stryker Sales Corporation	Ambulance Cot & Floor Mount	4,600.52
Jack Neumann Trucking	Liquor – Freight Expense	76.00
Johnson Brothers Liquor Co.	Liquor / Wine	1,452.16
Phillips Wine & Spirits Co.	Liquor / Wine	1,528.51
Quarter Master	Uniforms – Shefelbine	268.01
RESCO	Inventory – Light	35,225.07
Schwartz, Norene	Reimbursement – EMS Class & Travel	288.50
SLJ Design	Light – Door Logo for Truck	99.05
American Legal Publishing	Ordinances	200.00
Clearview Design	PD Car Logo's for 2008 Crown Vic	150.00
Gear Wash	Gear Wash (Flood)	432.91
MN Ambulance Association	Individual Membership	15.00
Reliance Business Forms, LLC	Form's W-2's	84.29
Bubbers, Gary	2008 Uniform Allowance	46.06
Alltel	Ambulance – Communication Expense	62.12
Bank of the West	Federal/FICA/Medicare	6,868.46
Business Financial Planning	Cafeteria Plan	544.98
City of Caledonia Emp. Ann.	Association Dues	75.00
Commissioner of Revenue	State Withholding	1,142.68
Griggs, Cooper & Company	Liquor / Wine	1,681.66
Jack Neumann Trucking	Liquor – Freight Expense	35.00
Minnesota NCPERS Life Ins.	NCPERS	64.00
MN Benefit Association	MBA	157.27
MN Fire Service Cert. Board	Recertification Fee	90.00
MN Pollution Control Agency	Registration Fee – Tony Klug	180.00
Northern Beverage Distribution	Beer	774.00
Orchard Trust Co, LLC	TSA	1,460.00
Public Emp. Retirement Assn.	PERA	4,781.03
Public Emp. Retirement Assn.	PERA/DCP	205.66
Schott Distributing Co., Inc.	Beer	3,343.50
Spring Grove Soda Pop, Inc.	Beer	159.00
Tri-State Ambulance, Inc.	Intercept Fee Run	250.00
Caledonia Oil Co.	Diesel For Generator	177.50
Caledonia Volunteer Fire Dept.	Relief Assn. 1 st Quarter 2008	600.00
Gavin, Mike	Animal Control	75.00
Houston County Treasurer	Houston County Collection Site	3,330.00
Johnson, Allan	2008 Uniform Allowance	510.19
League of MN Cities	Registration Fee – Loss Control	80.00
Metro Sales, Inc.	Copier Agreement – PD	69.67
Minnesota Seamless Gutters	Generator Building Gutters	280.00
Momentos Gifts & Laser Eng.	Gear ID Tags	70.04
RESCO	Light – Inventory	9,661.68
Sam's Club	Membership Renewal	147.70
Southeast Consultants, Inc.	EDA Services	8,346.00
United Parcel Service	UPS fee	150.83
Byers & City, Craig	Meter Deposit Refund	129.23
Jack Neumann Trucking	Liquor – Freight Expense	88.50

Johnson Brothers Liquor Co.	Liquor / Wine	1,467.37
Johnson, Allan	Meal Reimbursement	16.91
Koelsch & City, Clinton	Meter Deposit Refund	127.09
Kruse, Jessica	2008 Clothing Allowance	60.00
MN Department of Revenue	Sales / Use Tax	14,321.00
Northern Beverage Distribution	Beer	2,031.75
Phillips Wine & Spirits Co.	Liquor / Wine	1,277.06
Principal Life	Life Insurance/Disability Ins.	607.95
Richard's Sanitation	Collections – March	5,960.75
Schott Distributing Co, Inc.	Beer	2,537.15
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	213.75
USA Mobility Wireless Inc.	Communication Expense	53.01
VISA	Running Boards for Truck/Travel Ex.	591.86
Ziebell's Hiawatha Foods, Inc.	Liquor – Mix / Wine	37.72
Ace Link Telecommunications	Communication Expense	1,021.00
Bank of the West	Federal/FICA/Medicare	1,198.56
Caledonia Volunteer Fire Dept.	Supplement Benefit Reimbursement	1,000.00
Commissioner of Revenue	State Withholding	148.75
Connecticut General Life Ins.	Ambulance – Interest Refund	8.27
Frisch, Ann	Refund – Duplicate Payment (AMB)	225.38
Houston County Auditor	Special Assessment / TIF Fees	683.05
Parks & Trails Council of MN	Membership Fee	35.00
Public Emp. Retirement Assn.	PERA	555.51
SE MN Historic Bluff Country	Tourism	33.44
Thies, Mildred	Ambulance – Refund / Duplicate Payment	249.30
Tri-County Electric Co-op	Electric Energy	79.44
Burns, Marla	Mileage Reimbursement – SELCO Mtg.	79.79
Chadbourn, Connie	Instruct CPR Class	60.00
Bubbers, Gary	Travel Expense – Reimbursement	26.20
Alltel	Communication Expense	82.80
Bank of the West	Federal/FICA/Medicare	7,108.50
Blue Cross Blue Shield of MN	Health Insurance	21,754.00
Business Financial Planning	Cafeteria Planning	544.98
Caledonia Police Assn.	PD Association Dues	60.00
Commissioner of Revenue	State Withholding	1,281.36
Esch Builders	Generator Building	1,751.21
Griggs, Cooper & Co.	Liquor / Wine	1,781.68
Jack Neumann Trucking	Liquor – Freight Expense	50.50
Kraus Oil Company	Unleaded	1,476.00
MaComber Sr., Walter	Reimbursement for Mileage – Fire	154.03
Merchants Bank	ACH Fee for April	20.50
Minnesota Dept. of Commerce	4 th Quarter Fiscal Year 2008	262.26
Minnesota Energy Resources	Natural Gas	8,757.46
MN State Fire Dept. Assn.	Membership Dues for 2008	144.00
Orchard Trust Co, LLC	TSA	1,480.00
Public Emp. Retirement Assn.	PERA	5,421.47
Schott Distributing Co., Inc.	Beer	4,803.65
Schroeder, Michael	Water – Repair Parts	300.00
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	248.25
Tri-County Firefighters Assn.	2008 Association Dues	50.00
Buttell's Lighting	Bulbs	249.53
Business Financial Planning	Administration Fees	99.00
Galls Inc.	2008 Crown Vic Accessories	540.75
Guillaume, Britney	Reimbursement – Rec Supplies	99.75
Houston County Public Health	Hepatitis B Shot – Blocker	120.00
Johnson, Allan	2008 Uniform Allowance	31.00
Northern Beverage Distribution	Beer	283.95
River Valley Newspaper Group	LaCrescent Guide	205.00
Stemper, James	Reimbursement – Car Expense, Meal	81.86
Tri-County Electric	Appliance Rebate, Install Volt Recorder	512.00
Northern Beverage Distribution	Beer	620.66
Schott Distributing Co, Inc.	Beer	3,803.70
Spring Grove Soda Pop, Inc.	Beer	68.25
Tornstrom, Michael	Mileage Reimbursement/Storage Bins	<u>149.69</u>
		\$ 253,855.17

B. CLAIMS PAYABLE: Following review, discussion and deliberation, a motion was made by Mayor Morey, seconded by Member Standish, to approve and authorize payment of the Claims Payable list for March 2008. All members present voted in favor and the motion was declared carried.

Affordable Technology Sol.	Tech Support/Office Supplies/Server	5,394.56
Airgas North Central	Oxygen / Acetylene	73.63
ALCO Discount Store	Office Supplies	15.54
American Legal Publishing	Ordinances	566.00
American Safety Utility Corp.	Truck Tools – Light	1,122.22
Artic Glacier Inc.	Ice	44.35
Baker & Taylor Books	Library Books	1,044.02
Bonanza Grain, Inc.	Crushed Rock/Sand	127.80
Border States Electric	Light – Inventory	7,320.22
Burmeister	Light – Inventory	328.02
Caledonia Haulers, Inc.	FD – Parts	122.09
Caledonia Implement Co.	Bulk Steel / Hose	95.02
Caledonia Lumber Co, Inc.	Latch Guard / Parts / Repairs	31.79
Caledonia Oil Company	Squad 19 Maintenance / Bulbs	122.93
Caledonia Ready Mix, Inc.	Flow Fill	477.12
Carquest Auto Parts	Miscellaneous Items	109.77
Clarey's Safety Equipment, Inc.	Voice Amplifier & Bracket	406.13
Crystal Canyon Inc.	Drinking Water / Cooler Rent	48.11
Curt & Candy's Hardware Hank	Miscellaneous Items	236.17
D S Electric Supply, Inc.	Light – Inventory / Street Lighting	1,038.96
DALCO	Cig Receptacle	210.98
Davy Laboratories	3 Total Coliforms / Mercury Testing	1,589.64
DEMCO	Laminated Tape – Library	189.40
Diversified Engraving	Council Name Sign (Perry)	9.00
ECM Publishers, Inc.	Publications	642.53
EDC Educational Services	Library Books	192.74
Emergency Medical Products	Response Bags, Supplies	520.38
Fastenal Co.	Parts – Street	20.22
First Supply	STP – PVC	11.93
Franciscan Skemp Healthcare	Vaccinations	126.19
Gaylord Bros, Inc.	Library Supplies	50.17
Gopher State One-Call, Inc.	6 Location Notifications	8.70
Green Power Equipment	Street Equipment / Equip Parts	180.68
H & L Mesabi	Loader Parts	887.78
Hawkins, Inc.	Chemicals	749.70
Hoskins Electric Company	Light Repair – PD/AMB	55.00
Houston County Highway Dept.	Maintenance Salt	2,445.48
Image Tech Services	Marking Paint	154.43
Jack Neumann Trucking	Freight Expense	128.00
Johnson Brothers Liquor Co.	Liquor / Wine	2,538.84
Kemske/Oswald Co.	License Forms	211.22
Ken's Small Engine	Saw Chain / Oil	75.45
Kraus Oil Co, Inc.	Diesel	135.00
Kwik Trip Stores	Unleaded	127.68
Mac Queen Equipment, Inc.	Sweeper Parts	25.28
McMaster – Carr Supply Co.	FD – Parts	143.83
Meisch Upholstery	Seat Cushion Repair – PD	38.23
Midwest Tape	Library DVD(s)	368.27
Mississippi Welders Supply	Oxygen	184.01
Natchez Shooters Supply	Ammo	389.15
P & H Services	Replacement Radio / 2008 Squad	7,264.79
Paustis & Sons Wine Company	Liquor Store – Wine	258.50
Phillips Wine & Spirits Co.	Liquor / Wine	1,109.33
PowerPlus Engineering	Mapping Updates	826.79
PT Welding & Driveshaft	Loader Cutting Edge	718.88
RESCO	Light – Inventory	2,172.60
Richard's Sanitation	Refuse Disposal – March 2008	262.08
Rippe, Hammell & Murphy	General Matters / Prosecution Matters	9,146.00
Ronco Engineering Sales, Inc.	Parts – Light	110.82
Sandry Fire Supply, LLC	Coats / Pants / Helmets / Boots	17,292.70
Shilling Supply Company	Copy Paper / Bags / Sacks / Towels	484.24
Schmitz Refrigeration Htg & A	Cooler Repair / Furnace Repair	140.00

Schulze Plumbing & Heating	Water Main Break	242.50
SE Libraries Cooperating	Barcodes / Auto Fees	431.43
Sir Speedy	AMB – Poster Lamination	14.94
South Central College	Safety & Health Training	860.50
St. Mary Auto Body Shop	Towing	42.60
Storey Kenworthy	Laminator – Clerk’s Office	367.41
Taste of Home Books	3 Library Books	88.95
Tri-County Electric Co-Op	Electric Energy	138,303.37
Tri-State Doors	Install 3 Garage Doors – St. Shop	5,550.00
Tri-Sate Business Machines	Copier Repair	522.98
United Auto Supply, Inc.	Miscellaneous Items	801.86
United Laboratories	Drain Cleaner	183.51
World Point ECC, Inc.	Training Supplies	182.90
WWTP MPCA PFA Loan Fund	1993-96 PFA Loan	3,500.00
Zep Manufacturing Company	Trash Bags	90.41
Ziebell’s Hiawatha Foods, Inc.	Liquor – Mix	15.50
		\$ 222,119.95

OLD BUSINESS

A. **CONCESSION STAND:** Clerk Nelson reported that 3 parties had applied for consideration to lease the concession stand. The apparent most qualified and nearby residence was Mark and Debra Krause, 624 East Main Street. Following brief discussion, a motion was made by Mayor Morey, seconded by Member Standish, to award the lease of the concession stand to Mark and Debra Krause. All members present voted in favor and the motion was declared carried.

B. **COUNCIL COMMITTEES:** Mayor Morey handed out a listing of Council Committees and Position Appointments in consideration of the resignation of Paul Fisch and the appointment of Peggy Perry. He reviewed the appointments of Peggy Perry in detail and also included some changes of Council Members from one committee to another. Following his review, a motion was made by Member Klug, seconded by Member Standish, to approve the Mayors recommendations for committee appointment. All members present voted in favor and the motion was declared carried.

2008 POSITIONS / APPOINTMENTS

Administrator Coordinator, Zoning Officer	Mike Gerardy
Ambulance Director	Mike Tornstrom
Economic Development Authority	Perry and Vick
City Clerk – Administrator	Robert L. Nelson
Economic Development Authority Director	Jane Schiltz
Deputy City Clerk	Joyce Guillaume
City Treasurer	City Clerk – Administrator
City Attorney	Timothy A. Murphy/Michael J. Morey
Auxiliary Mayor	Randi Vick
Community Education Representative	Randi Vick or Bob Standish
Official Newspaper	Caledonia Argus
Official Depositories	Bank Of The West
	Merchants Bank
	Minnesota 4M Fund
	All Institutions Covered by
	FDIC Insurance
Fire Chief	Charles Gavin
1 st Assistant Chief	Mike Meiners (Training)
2 nd Assistant Chief	Dan Schwartz
Designated Purchasing Officer	Dan Schwartz
Safety Officer	Randall Ashbacher
Fire Marshal	Kevin Jacobson
Equipment Custodians	Nathan Speltz
	Zach Gengler
	Tim Schroeder
Treasurer	James Houdek
Secretary	Matt Blocker
Police Chief	Randy Shefelbine
Weed Inspector	Mayor
Assistant Weed Inspector	Administrative Coordinator
Consulting Tree Inspector	Minnesota Forestry
City Health Administrator	City Clerk – Administrator
Animal Control Officer	Mike Gavin
Emergency Management Director	Mayor
Planning and Zoning Commission	City Council
Airport Zoning Board	Council Member Klug
	City Clerk – Administrator

Library Board

Pam Griffith, President
Diane Muenkel
Lisa Michelsen
Patty Schieber
Hilda Oitzman

COUNCIL COMMITTEES

General Government Committee

Morey and Perry

Legislative, Judicial, Executive
City Clerk – Administrator' Office
Financial Administration
Law
Personnel Administration
Salary Negotiations
Pay Equity Compliance Oversight

Public Safety Committee

Vick and Klug

Police Department
Traffic Engineering
Animal Control
Other Protection

Ambulance Department
Fire Department/Fire District
Civil Defense

Morey and Perry

Public Works; Health and Welfare Committee

Standish and Vick

Street Department
Streets, Sidewalks, Curb and Gutter
Sanitation
Health
Welfare

Culture-Recreation Committee

Morey and Klug

Recreation Department
Auditorium / Athletic Field
Parks

Programs
Library
Economic Development

Vick and Perry

Seasonal-Recreation Committee

Morey and Klug

Enterprise Funds Committee

Klug and Standish

Water Department
Sewer Department
Electric Department
Liquor Store

B. **APPRENTICESHIP PROGRAM:** Clerk Nelson distributed copies of a proposed agreement with Tim Evans to enter into an Apprenticeship Program. Included with that contract was a proposal to grant 1,500 hours of credit for the schooling and work experience toward a Journey Lineman's Position. Matt Blocker recommended the Council consider a credit of 1,000 hours rather than 1,500 hours. Following discussion, a motion was made by Member Klug, seconded by Mayor Morey, to use a credit of 1,000 hours rather than 1,500 and to make all other necessary changes in the contract, including the calculation of wage increases and hours of credit calculated at December 31 of each year. All members present voted in favor and the motion was declared carried.

NEW BUSINESS

A. **BASEBALL FIELD USE BY SCHOOL:** Clerk Nelson reported that the City had been contacted by Superintendent Mike Moriarty for use of the city baseball field for the high school games in April and May. The City Recreation Committee also requested use of the school baseball fields for the City Summer Recreation Program. Clerk Nelson reported having a conversation with Superintendent Moriarty resulting in a decision to utilize each others fields without pay, provided that the amount of usage was roughly equal. At the end of the season, a determination will be made as to whether one entity should bill the other.

B. **RECREATION DEPARTMENT**

1. **LAPTOP:** Clerk Nelson explained to the Council that a recommendation had been made by the Recreation Committee to purchase a laptop for use by the Recreation Director. Nelson recommended that, should the Council agree to this purchase, the laptop should be returned to the City Clerk's Office for loaning to various departments throughout the remainder of the year when the Recreation

Department was not active. Following discussion, a motion was made by Mayor Morey, seconded by Member Klug, to solicit quotes for a laptop along with the software programs which would be installed. All members present voted in favor and the motion was declared carried.

2. RECREATION FIELD WAGES: Clerk Nelson informed the Council that the Recreation Committee had recommended a wage of \$10.00 per hour for Angie Ideker to assume the role of Assistant Director of Girls Softball. Following brief discussion, a motion was made by Mayor Morey, seconded by Member Standish, to assign a wage of \$10.00 per hour for Angie Ideker as the Assistant Director of Girls Softball. All members present voted in favor and the motion was declared carried. Nelson also mentioned the hiring of boys baseball coaches Kevin Voight and Craig Loeffler at the starting rate of \$6.65 per hour and the rate for Kevin Ranzenberger, who worked last year as a baseball coach, to return at the standard 20¢ per hour increase for a 2008 season rate of \$6.85 per hour. Nelson explained this was the rate structure for the Athletic Field coaches and would be the rates established for the 3 coaches unless the council wished to change the rate structure at this time. There was no motion to change the standard rates.

C. WIRELESS INTERNET ACCESS: Clerk Nelson presented a request from Marla Burns, Librarian, requesting authorization to install a wireless internet access point at the Library. The access point would have a 1 time cost of \$120. The first year fees would be \$550 and subsequent years would have a maintenance and support fee of \$195 annually. The contract cycle runs from January 1 through December 31, annually. Following discussion, a motion was made by Mayor Morey, seconded by Member Standish, to approve the installation of the wireless internet access point for the Library. Members voting in favor: Morey and Standish. Opposed: Klug. The motion was declared carried.

D. WINNEBAGO STREET PROJECT: Clerk Nelson reviewed the proposal of Davy Engineering Company for engineering work to be done on Winnebago Street in conjunction with the Houston County Rebuilding Project. For the Cities portion the initial estimate for water main work is \$55,650 and storm sewer work at an estimate of \$25,800 with engineering costs to be \$27,720 for a grand total of \$109,170. These costs would increase if the City wished to install sidewalk along the segment of Winnebago Street north of this projects site. Following discussion, a motion was made by Mayor Morey, seconded by Member Klug, to approve the engineering estimate and cost for the Winnebago Street project. All members present voted in favor and the motion was declared carried.

E. BEREAVEMENT LEAVE: Clerk Nelson reported that a city employee had taken 2 of his 3 day maximum bereavement leave days to attend a relatives funeral and asked if the 3rd day could be used when the relative were interned at the cemetery. At the time of the funeral, the body was placed in a mausoleum. Following brief discussion, a motion was made by Mayor Morey, seconded by Member Klug, to authorize the 3rd day of Bereavement Leave to be used for the cemetery internment. All members present voted in favor and the motion was declared carried.

F. EDA RECOMMENDATIONS

1. TOURISM CRISIS GRANT: Clerk Nelson informed the Council that the EDA Board recommended a donation of \$500 to Southeast Minnesota Historic Bluff Country for a tourism crisis grant, explained on literature enclosed with the Agenda. Following discussion, a motion was made by Mayor Morey, seconded by Member Standish, to donate \$500 out of the General Fund to the tourism crisis grant. All members present voted in favor and the motion was declared carried.
2. WATER / SEWER EXCHANGE: Clerk Nelson informed the council that the EDA Board recommends the City investigate extension of water and sanitary sewer services along with other utilities to the lands surrounding the intersection of County State Aid Highway #12 and STH 44/76 and those properties leading a short distance westward on CSAH #12. Nelson reminded the Council that within the past year the City had obtained an estimate from Davy Engineering Company for extending water and sanitary sewer from Main Street to CSAH #12.
3. PORTABLE BANNER: Clerk Nelson reported the EDA Board recommends obtaining a cloth or other type portable banner which is easier to transport than the large plastic banner in the Council Room. They recommended one which could be folded and placed in a suit case. Following discussion, the Council

agreed by general consensus that the EDA should obtain a bid and present a preview of what the banner would contain for logos and wording.

CLERK'S REPORT

- A. EMPLOYEE TIME RECORD: Enclosed with the Agenda was the Employee Time Record for pay period March 10 – 23 and March 24 – April 6, 2008.
- B. POLICE DEPARTMENT: Enclosed with the Agenda was the Officer Activity List and Officer Summary List for March 2008.
- C. DISCHARGE MONITORING REPORT: Enclosed with the Agenda was the Discharge Monitoring Report for March 2008 showing a Total Average Monthly Nitrogen Level of 3.90 mg./l.
- D. ENERGY CONSERVATION REIMBURSEMENT: Clerk Nelson informed the Council the City had received a reimbursement from Minnesota Energy for Energy Conservation involved with replacement of the old heating system delivering steam and water from the Auditorium with the new apparatus which is a far more energy efficient unit. The reimbursement from MN Energy was in the amount of \$1,033.
- E. CABLE TV: Enclosed with the Agenda was a communication from Ace, adding a Biography Channel #68 and History International Channel #74 to its lineup as of April 10, 2008.

MISCELLANEOUS ITEMS

- A. CALEDONIA POLICE ASSOCIATION GRIEVANCE PROCEDURE /COURT CASE: City Attorney Murphy explained to the Council that the District Judge had made a decision regarding the contested issue of whether or not the Caledonia Police Association could take the City to arbitration with regard to the position of sergeant established by Police Chief Randy Shefelbine and thereafter ordered vacated by the City Council. The Court determined that it had jurisdiction to make a decision on the case and found that the City and Caledonia Police Association had a valid Labor Agreement in effect and found, further, that the issue of establishing a sergeant's position is an inherent managerial right of the City. Therefore the Grievance procedure is now terminated.
- B. CLOSED SESSION: At this time Mayor Morey announced that the City Council was going into a Closed Session to receive legal advice from the City Attorney on a matter before the Council. When the Closed Session had ended, Mayor Morey resumed the Regular Meeting at approximately 9:19 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Mayor Morey and seconded by Member Klug. All members present voted in favor, the motion was declared carried and the meeting then adjourned at 9:20 p.m. The next Regular Meeting of the City Council scheduled for 6:30 p.m., Monday, April 28, 2008, in the Council Room, City Hall.

Michael J. Morey, Mayor

Robert L. Nelson
City Clerk - Administrator