Agenda
Regular Meeting of the City Council
Monday, April 23, 2007

I. Call to Order
   A. 6:30 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Board of Review
   A. Presentation by Houston County Assessor's Office and comments from property owners on valuation.

Council Action:

IV. Consent Agenda
   A. Minutes of Past Meetings: Consideration for approval of the minutes of the Regular Meeting held Monday, April 9 and Special Meeting held Monday, April 16, 2007, as presented.

   B. 3.2 Malt Liquor License: To approve a 3.2 Malt Liquor License requested by Caledonia Rod & Gun Club for May 19, 2007, for an event to be held at the Caledonia Auditorium, 219 East Main Street.

   C.

   D.

Council Action:

V. Visitors and Communications

A. Administrative Coordinator:

1. Zoning Application – Sunny Benson: A Zoning Application has been submitted by Sunny Benson, 220 North Kingston Street, proposing to construct a wooden deck on the front of the home. The deck meets all setback requirements, it is being brought before the Council because the deck is proposed to be 6′ deep plus steps, therefore resulting in the house no longer being aligned with the other houses on the street, see picture #1. Mike Gerardy, Administrative Coordinator, will explain further at the meeting. Addendum #2

Council Action:

2. Zoning Application – Peterson: James Peterson, 448 West Sunnyside Drive, wishes to build a second utility shed on his property, this utility shed will be 7′ x 7′. A variance will need to be granted, but Mr. Gerardy would like to get the opinion of the Council prior to going through the variance process. Addendum #2a

Council Action:

3. Other Topics:

Council Action:

B. Bob Buege, Water Usage: Tony Klug, Water/Waste Water Superintendent, will be present to discuss his review of the other water meter usages for the Sunnyside lift station. The proposed bill is once again enclosed for your review. Addendum #3

Council Action:

C. Ambulance Department

1. Rate Change – Increase: It is proposed to increase the Ambulance Rates by 10% due to Medicare. A 10% increase will put us slightly above the Medicare Base Fee, which is the amount they allow to be billed to the patient. Further, it is recommended by Mike Tornstrom, Director, to implement an Advanced Life Support Charge and a No Transport – Care Given charge. Typically if a patient needs advanced life support, they are transported into a Tri-State ambulance, whereupon Tri-State attendants take over the care of the patient. We bill Tri-State $250, and Tri-State bills the patient. Mr. Tornstrom suggests that when advanced life

support is needed, the patient does not leave our ambulance, rather the Tri-State attendant's would get into our ambulance. He will further explain this at the meeting along with his recommendation for a No Transport – Care Given charge. Addendum #4

Council Action:

2. Collections: Currently the City of Caledonia has an agreement with Credit Bureau Data, Inc., to collect the uncollected ambulance bills. When Winona Area Ambulance Service took over the billing to patients it was agreed upon that we would be responsible for submitting the information to Credit Bureau Data Inc. for collection; however this has not been done. Winona Area Ambulance Service now states they are able to forward the information needed for collections to Credit Bureau Data, Inc. The additional service will cost approximately $20 - $25 a month. An account must be 180 days past due before it is submitted to collections, currently we have approximately $25,000 that is eligible for collections. Does the Council wish to have Winona Area Ambulance Service perform this additional service? I have enclosed the Credit Bureau Data, Inc., agreement for your information. Addendum #5

Council Action:

3. Equipment Quotes:
   a. Enclosed is a quote received from Affordable Technology Solutions in the amount of $3,542.31 for a new computer, monitor, ink jet printer and projector. The previous quote presented from Dell Inc. was in the amount of $2,366.53. Member Fisch is also working on another quote for a projector. Addendum #6

Council Action:

   b. Mr. Tornstrom received a quote by telephone from Creative Laminates Inc. for lower cabinets and countertop for the garage area in the amount of $1,320.00; the previous quote was from Home Depot in the amount of $411.98.

Council Action:

4. Approval to Hire: Mr. Tornstrom is seeking approval to hire Allan Johnson, Police Officer, as an EMT for the Caledonia Ambulance Service.

Council Action:

D. Accountant's Report

1. Police & Ambulance Station Lease: Stephanie Mann, Accountant, will present information on a possible early payoff for the Police and Ambulance Station Lease, the payment amount is $56,726.27.
Addendum #7

Council Action:

2. Other Material: Ms. Mann will also present the monthly cash & investment report as of March 31; updated 2006 budget history and the 1st quarter monthly year to date analysis. Addendums #8, #9 & #10

Council Action:

E.

F.

G. Communications

1. Minnesota Rural Partners Round-Up. Addendum #11
2. LMC Friday Fax, 4-13-07. Addendum #12
3. USDA Rural Development Newsletter. Addendum #13

VI. Old Business

A.

B.

C.

VII. New Business

A. EDA Revolving Loan: Upon the recommendation of the EDA Board, to approve a $30,000 Loan from the EDA Revolving Loan Fund for K Properties, 425 Vista Drive.

Council Action:

B.

C.

VIII. Clerk's Report

A. Planned Electrical Outage: The next planned electric outage is scheduled for 1:00 a.m., Friday, April 27, and is planned to last approximately 3 hours.
Addendum #14

B. Southeastern Minnesota League of Municipalities: The membership meeting for Southeastern Minnesota League of Municipalities is scheduled for Monday, April 30 in Spring Valley. Do any Council Members wish to attend? The registration cost is $25.00 per person. Addendum #15

C. Reminder: A Special Meeting has been called for 5:30 p.m., Monday, April 30, 2007, for an application of a Conditional Use Permit.

D.

E.

IX. Miscellaneous Items

A.

B.

C.

X. Adjournment