

Agenda
Regular Meeting of the City Council
Monday, April 24, 2006

I. Call to Order

- A. 7:00 p.m. in the Council Room, City Hall.

II. Roll Call

- A. Members present:

- B. Members absent:

- C. Consultants and City Staff present:

- D. Visitors present:

III. Consent Agenda

- A. Minutes of Past Meetings: To approve the minutes of the Regular Meeting held Monday, April 10, and the Special Meeting held Tuesday, April 18, 2006.
Addendum #1

- B. 3.2 Malt Liquor License: To approve a 3.2 Malt Liquor License requested by Caledonia Founders Days for a three day period beginning June 16, 2006.

- C.

- D.

Council Action:

IV. Visitors and Communications

- A. Caledonia Founders Days: Noel Brenza, President, wishes to address the Council concerning Founders Days, June 16 – 18, 2006.

Council Action:

- B. Proposed Criminal Justice Center: Houston County Commissioner, Kevin Kelleher, will be present to update the Council on developments on the proposed Criminal Justice Center.
- C. Mapping: James Kochie, Davy Engineering, maybe present for discussing updating City maps and offering an estimate for the service. This may involve discussion of various software programs for mapping with city staff who will also be present.

Council Action:

- D. Department Reports
 - 1. Electric Department: Roger Schmitz, City Electrician, will be present to advise the Council on the current status of the Electric Department and its needs.

Council Action:

- 2. Water / Sewer Department: Tony Klug will be present to advise the Council on the status of the Water and Sewer Departments and needs.

Council Action:

- 3. Administrative Coordinator: Michael Gerardy will discuss the possible need for purchase of a generator and other issues.

Council Action:

E.

F.

G. Communications

- 1. LMC Friday Fax, 4-13-06.

Addendum #2

V. Old Business

- A. Minnesota Alliance for Safe Highways: Recalling the petition from Jennifer Jarowski Guinan at the last meeting, enclosed herewith is a copy of the letter drafted by Houston County Engineer Tracey Von Burgen and signed by Kevin Kelleher, Chairperson, Houston County Board of Commissioners. Does the Council wish to endorse this same letter and submit it to Minnesota Senators and Representatives?
- Addendum #3

Council Action:

- B. Proposed Accounting Position: I will provide information at the meeting concerning the previously discussed accounting position for the City Of Caledonia.

Council Action:

- C. Antennas on Water Tower: Staff is continuing to review the proposed lease documents as drafted by Midwest Wireless and sample copy drafted by the League of Minnesota Cities or MMUA. I request a Council Committee to meet with the Midwest Wireless Representative to discuss the lease agreement in detail, then make a recommendation to the City Council.

Council Action:

D.

E.

VI. New Business

- A. Seasonal Grounds Keeper / Janitor: Years ago, when John Schmitz directed activities at the Athletic Field and Swimming Pool, he typically hired 1 and sometimes 2 seasonal youth to perform grounds keeping, painting, and the like. We would like to discuss the possibility of hiring a grounds keeping / janitor for the summer season, June – August, to attend to the Athletic Field, pool area, parks and buildings on those properties for cleaning, painting and similar duties. If such individual were hired for 32 hours per week at \$7.00 an hour, the seasonal total would be approximately \$3,000 for gross wages.

Council Action:

- B. Fire Hydrant Maintenance: Fire Chief Chuck Gavin has requested authorization for maintenance of fire hydrants to the extent that they would be inspected, oiled and greased as necessary by 1 or 2 firefighters. He is requesting a payment plan similar to what the Council approved last year for flow testing the hydrants in preparation for the ISO Inspection.

C.

D.

VII. Clerk's Report

- A. Employee Time Record: Enclosed with the Agenda is the Employee Time Record for pay period March 27 – April 9, 2006. Addendum #4

- B. Reminders

- 1. 4-26-06: 7:00 p.m. Board of Review. Please refresh my memory on which Council Members attended the Training Session held at the Four Seasons Community Center on June 23, 2005 in order to be eligible to conduct a Board of Review Session. Addendum #5

- 2. 5-2-05: 7:00 p.m. Houston County Commissioner Meeting to provide an update on the Criminal Justice Center. The meeting is to be held at the Caledonia Middle / High School Auditorium.

C.

D.

VIII. Miscellaneous Items

- A.

- B.

- C.

IX. Adjournment