Agenda
Regular Meeting of the City Council
Monday, April 28, 2008

****Start 6:30 p.m. Start 6:30 p.m. Start 6:30 p.m. ****

I. Call to Order
   A. 6:30 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Board of Review
   A. Houston County Assessors Office: Representatives from Houston County will conduct the Board of Review, explaining the laws and regulations which apply and consider any questions from visitors on the valuation of their properties. Minnesota Law stipulates that we must be prepared to deal with visitors for a period of one hour.

Council Action:

IV. Consent Agenda
   A. Minutes of Past Meetings: Consideration for approval of the minutes of the Regular Meeting held Monday, April 14, 2008, as presented. Addendum #1

   B.

   C.

Council Action:

V. Visitors and Communications

A. Storm Water Runoff Concern: Joe and Sally Slavicek, 214 West Lincoln Street, wish to speak to the Council about the condition of storm water runoff across their yard. City Attorney Murphy is to be at the Council Meeting to explain his investigation of this condition. In so far as the Cities responsibility or lack of responsibility to intervene.

Council Action:

B. Economic Development: Joyce Iverson, past Economic Development Director, will be present to review the priority issues for Jane Schiltz and the EDA for calendar year 2008.

Council Action:

C. Accountant: Stephanie Mann, Accountant, will review the following reports with the Council.

| | | |
|---|---|---|
| 1. | Cash and Investments. | Addendum #2 |
| 2. | 2007 Actual Profit and Loss Statement. | Addendum #3 |
| 3. | 2007 General Fund Budget/Actual Comparison. | Addendum #4 |
| 4. | 2008 1st Quarter Budget. | Addendum #5 |
| 5. | Street Sweeper Loan Data. | Addendum #6 |
| 6. | Permanent Transfer. | Addendum #7 |

Council Action:

D. Administrative Coordinator Topics: Mike Gerardy will review the below listed items with the Council.

1. 7:30 p.m. Public Hearing – Mobile Home Court. Mr. Gerardy will review with Mike Rogich a proposal for expansion of his present east side mobile home court. Addendum #8

Council Action:

2. Zoning Application – Beverly Varney: Beverly Varney, 14102 State Highway 76, is proposing to remove an existing 8′ x 15′ rear entryway and replace it with a 15′ x 15′ new entryway. Being located approximately 5′ from the west (rear) property line, this application requires a 25′ setback variance. Addendum #9

Council Action:

3. Gravel Bucket Quotes:

Council Action:

4. Legion Shelter Damage:

Council Action:

5. Crack Fill Bids:

Council Action:

6. MNDOT Salt Shed Information:

Council Action:

7. Recreation Department Staffing:

Council Action:

VI. Old Business

A. Apprenticeship Program: Enclosed are documents relating to the contract with Timothy Evans regarding his Apprenticeship Program. The State Apprenticeship Agreement Form has been revised in accordance with the changes directed by the Council at the last meeting, particularly granting credit for 1,000 hours toward completion of the Apprenticeship Program. Addendums #10 & #11

Council Action:

B.

C.

VII. New Business

A. Design – Ad – Contest: I will explain this at the meeting. Addendum #12

Council Action:

B. Laptop Quotes:

1. Electric Department Laptop: Enclosed is a bid from ATS for a laptop with 15" Screen plus a 17" regular LCD Monitor for a total cost of $1,498.33. Addendum #13

Council Action:

2. Recreation and Other City Departments: Enclosed is a quote for a 15" laptop including software programs thought to be necessary for an amount of $1,208.75 Addendum #14

Council Action:

C. Health Insurance Providers: Member Vick brought the enclosed document to the City Clerk's Office, recommending that it be provided to the Council to determine whether or not they wish to solicit bids for the employee health insurance coverage's. We can discuss that at the meeting. Addendum #15

Council Action:

D.

E.

VIII. Clerk's Report

A. Employee Time Record: Enclosed is the Employee Time Record for pay period April 7 – 20, 2008. Addendum #16

B. Letter, District 299, Underage Drinking: Addendum #17

C. Pre-Construction Conference: There will be a pre-construction conference with the Great Lakes Line Company, related to the Electric Department Improvement Project to be held at 9:00 a.m. on May 1 at the City Hall Council Room. A Council Committee is welcome to attend.

D.

E.

IX. Miscellaneous Items

A.

B.

C.

X. Adjournment