REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
April 28th, 2025

CALL TO ORDER: Following due call and notice thereof, Mayor Jeremy Leis called the meeting to order at 6:00p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Leis led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Jeremy Leis, Member Amanda Ninneman, Member John Rauk, Member David Fitzpatrick, and Member Bob Klug. Staff present: Jake Dickson, City Clerk/Administrator, Casey Klug, Public Works/Zoning Director, Stephanie Mann, Finance Officer. Visitors present: Tracey Knutson, Charlene Corson Selbee, *Filmore County Journal*.

APPROVAL OF MINUTES: Member Rauk moved to approve the minutes from the April 14th 2025, regular City Council meeting. Motion seconded by Member Klug, motion passed unanimously, motion carried.

PUBLIC COMMENT: None

CONSENT AGENDA: Member Ninneman moved to approve the consent agenda. Member Rauk seconded the motion. Five members voted in favor of the motion and the motion passed. The consent agenda comprised the following item:

a. Approve Regular Payments and Disbursements
b. Approve Land Use Permit at 617 W Caledonia Street
c. Approve Land Use Permit at 155 Bissen Street
d. Approve Setback Variance at 1218 E Grant Street

PUBLIC WORKS/ZONING DIRECTOR: Public Works/Zoning Director Casey Klug updated the City Council on upcoming parks projects, maintenance, and general public works matters.

CITY CLERK/ADMINISTRATOR: City Clerk/Administrator Dickson submitted a written update.

NEW BUSINESS:

a. Financial Reports: Finance Officer Stephanie Mann gave the City Council a quarterly update on financials. Mann reported that all funds were on budget with about 25% of expenditures recorded for the year. Mann reported a cash & investments total of $8,378,986.07. Mann stated that there were some investments set to mature in May, and that the City Council will hear the annual financial audit report on May 27.

b. Approve Strategic Planning and Goal Setting Session: City Clerk/Administrator Dickson introduced a proposal from Phil Kern to provide strategic planning and goal setting services to City leadership and staff. Dickson proposed a 1 day workshop with Phil Kern to complete strategic planning, goal setting, and other beneficial workshops at a cost of $3,500. Motion made by Member Rauk, seconded by Member Fitzpatrick, to accept the proposal from Phil Kern. Motion passed unanimously, motion carried. Dickson will finalize the details and provide an update.

c. Overtime Reports: Pay Period March 31st through April 13th: The City Council reviewed the overtime reports and took no action.

OLD BUSINESS:

a. Founder's Day Street Closures: The City Council discussed Founder's Day Street closures with resident Tracey Knutson. Knutson and a committee of staff and Council discussed the street closures at an earlier meeting and reached consensus that Kingston street may be closed partially to allow for street vendors as well as liquor store patrons.

ANNOUNCEMENTS:

a. The next regular Council meeting was scheduled for Monday, May 12th at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council Mayor Leis adjourned the City Council Meeting at 6:44PM

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Jeremy Leis
Mayor

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Jake Dickson
Clerk/Administrator