

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
April 8, 2024

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member Amanda Ninneman, Member Ryan Stenzel, Member Dave Fitzpatrick, and Member Robert “Bob” Klug. City staff present: Jake Dickson, City Clerk/Administrator, Casey Klug, Public Works/Zoning Director. Visitors present: Rose Korabek, *Caledonia Argus*, and Charlene Corson Selbee, *Filmore County Journal*, Bryan Spier, Tracey Knutson, Tom Austin, David Tsang, *MNDOT*, Greg and Cole Skauge, *Richards Sanitation*.

APPROVAL OF MINUTES: Member Fitzpatrick moved to approve the minutes from the March 25, 2024 regular City Council meeting. Motion seconded by Member Stenzel, motion passed 5-0. Motion carried.

CONSENT AGENDA: Member Klug moved to approve the consent agenda. Member Ninneman seconded the motion. Five members voted in favor of the motion and the motion passed. The consent agenda comprised the following item:

- a. Approve Regular Payments and Disbursements
- b. Approve City Hall Computer Purchases
- c. Approve Police Officer Hire, Storm Davis
- d. Approve Pool Gate Purchase

PUBLIC COMMENT: None.

PUBLIC WORKS/ZONING DIRECTOR: No Report

CITY CLERK/ADMINISTRATOR: City Clerk/Administrator Dickson updated the City Council on upcoming meetings, legislative news, and general city matters.

NEW BUSINESS:

- a. Presentation MNDOT Projects: MNDOT Project Manager Tom Austin gave the City Council a presentation about the upcoming Highway 44/76 Roundabout project scheduled for 2028. Austin’s presentation covered the issues at the intersection, safety improvements, and the construction process. Most of the City’s financial responsibility is covered by HSIP funding, granted in 2023. Council and staff asked clarifying questions from Tom Austin, an informational town hall meeting will be held in June, the City Council has not yet considered a resolution in support of the project.

- b. Public Hearing – Setback Variance at PID#210534000: Motion made by Member Ninneman, seconded by Member Klug, to close the City Council meeting and open the Public Hearing at 6:55PM, motion passed unanimously. Public Works/Zoning Director Casey Klug introduced the application for a 25 foot setback variance on the south side. The proposal is for a welding shop to maintain dumpsters owned by the property owner. Klug reported that the variance request meets the required 7 findings of fact. Motion made by Member Fitzpatrick, seconded by Member Stenzel to close the public hearing and reopen the regular City Council meeting at 7:00PM. Motion passed unanimously. Member Klug asked clarifying questions about utility service and vacated streets. Director Klug stated that the streets had been vacated and utilities are not decided at this point. Motion made by Member Fitzpatrick to approve the 25 foot setback variance at PID #210534000, seconded by Member Stenzel. Motion passed unanimously, motion carried.
- c. Public Hearing – Ordinance 2024-03: Motion made by Member Ninneman, seconded by Member Stenzel to close the City Council meeting and open the Public Hearing at 7:02PM. Motion passed unanimously. Dickson introduced Ordinance 2024-03 which establishes and sets the powers and duties of the Planning Commission. Dickson said he will advertise the Planning Commission and report back with interested applicants. Motion made by Member Klug to close the public hearing and reopen the City Council meeting at 7:12PM. Motion seconded by Member Fitzpatrick, motion passed unanimously. Motion made by Member Stenzel to adopt Ordinance 2024-03, seconded by Member Fitzpatrick. Motion passed unanimously. Dickson will publish the ordinance and update the City Code.
- d. Pool and Lifeguard Discussion: City Clerk/Administrator Dickson stated that only 3 lifeguard applications had been received and that staff was proposing a \$1/hour wage increase for all lifeguards to increase recruitment. Staff also booked a lifeguard training class in Caledonia in late May. The City Council discussed other options to improve recruitment and ways to find more lifeguards. Dickson stated that the Council should review staffing levels at the April 22nd meeting. Motion made by Member Fitzpatrick to increase pool wages by \$1/hour, seconded by Member Klug. Motion passed unanimously, motion carried.
- e. Tennis & Pickleball Court: Public Works/Zoning Director Casey Klug introduced quotes to construct the tennis and pickleball courts at Veterans Park. Klug stated that the quote from Wieser Construction came in just under budget with the vapor barrier alternative and the fence quote from Apex came in as expected. The total project is estimated at \$89,975 which is \$25 under budget. Motion made by Member Klug, seconded by Member Ninneman, to accept the proposal from Apex Fence with Option 2 and to accept the proposal from Wieser Construction with Alternative 2. Motion passed unanimously, motion carried.
- f. Wastewater Treatment Facility Pay Request No. 26: City Clerk/Administrator Dickson reported to the City Council that Pay Request No. 26 had been received and that city staff recommended withholding \$253,000 from the payment. Dickson stated that for numerous contractual and scheduling reasons that a fee of \$1,000/day can be withheld from this and future payments for nonperformance. Dickson stated that, beyond nonperformance, the contractor had not submitted important construction documents and the extended schedule forced the City to obtain a new wastewater permit at its expense. Motion made by Member Stenzel, seconded by Member Klug, to approve Pay Request No. 26 less \$253,000 withheld. Motion passed unanimously, motion carried.

- g. Overtime Report Pay Period March 18th through March 31st: The City Council reviewed the overtime report and took no action.

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, April 22, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Fitzpatrick, seconded by Member Stenzel. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 8:05p.m.

DeWayne "Tank" Schroeder
Mayor

Jake Dickson
Clerk/Administrator