

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
April 24, 2023

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member Ryan Stenzel, Member Amanda Ninneman, and Member David Fitzpatrick. Members Absent: Bob Klug. City staff present: Jake Dickson, City Clerk/Administrator, Casey Klug, Public Works/Zoning Director, Stephanie Mann, Finance Officer. Visitor(s) present: Charlene Selbee, *Fillmore County Journal*, Andrew Forliti, *Smith Schafer*, Rachel Stock, *Caledonia Argus*

APPROVAL OF MINUTES: Member Ninneman made a correction to a name printed in the minutes of the April 10, 2023 City Council Meeting. Member Fitzpatrick moved to approve the minutes as corrected, Mayor Schroeder seconded the motion. Motion passed 4-0, motion carried.

CONSENT AGENDA: Member Ninneman moved to approve the consent agenda. Member Stenzel seconded the motion. Four members present voted in favor of the motion and the motion passed. The consent agenda comprised the following items:

- a. Approve Temporary Liquor License – Founder’s Days
- b. Approve Sign Permit 205 N Kingston
- c. Approve Lifeguard Hire
- d. Approve Liquor Store Cooler Purchase

PUBLIC COMMENT: None

PRESENTATIONS:

- a. 2022 Financial Audit: Andrew Forliti of Smith Schafer presented the audited financials of the year ended December 31, 2022. The auditors submitted an unmodified “clean” audit opinion and found that the City’s financial record keeping is in line with Government Auditing Standards. As in past years, Smith Schafer found that the City lacked appropriate segregation of duties in the finance department. Forliti reported on fund balances for the general fund, fire fund, library fund, and enterprise funds. Forliti reported a property tax revenue of \$1,062,586 compared to a Local Government Aid revenue of \$1,068,413. Unassigned fund balance in the General Fund reached \$1,170,723 which was 55% of 2022 General Fund Expenditures. Debt outstanding for governmental funds was \$1,784,314 and \$3,845,586 for enterprise funds.

PUBLIC WORKS/ZONING DIRECTOR

Updates: Public Works/Zoning Director Casey Klug updated the City Council on work to prepare baseball fields, stormwater outfalls, damaged trees, Well No. 6 and Well No. 8.

CITY CLERK/ADMINISTRATOR

Updates: City Clerk/Administrator Dickson updated the City Council on the upcoming Planning Committee, Dorothy Ranzenberger's retirement, Summer Baseball, pending land use applications, and the upcoming Local Board of Appeals and Equalization meeting on May 1.

NEW BUSINESS

- a. City Facebook Page: City Clerk/Administrator Dickson updated the City Council on plans to create a Facebook page for sharing news, communication, and alerts to residents.
- b. Downtown Street Lighting: Public Works/Zoning Director Casey Klug presented two bids for downtown street lighting work to be performed during the Grove Marshall Street and Utility Reconstruction project. Klug recommended awarding the bid to P&T Electric of La Crescent, MN in the amount of \$138,834. Motion made by Member Fitzpatrick to Award the Downtown Street Lighting Bid to P&T Electric. Motion seconded by Member Ninneman. Motion passed 4-0, motion carried.
- c. Water Tower Repair: Public Works/Zoning Director Casey Klug presented one quote for repairs to Water Tower No. 2 to address a leak discovered in April. The City received one bid from Gentank in the amount of \$19,500. Mayor Schroeder made a Motion to Proceed with the Water Tower Repairs, seconded by Member Ninneman. Motion passed 4-0, motion carried.
- d. Overtime Report, March 20th through April 2nd: The City Council reviewed the Overtime Report and took no action.

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, May 8, 2023 at 6:00PM

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Fitzpatrick, seconded by Member Stenzel. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 6:42p.m.

DeWayne "Tank" Schroeder
Mayor

Jake Dickson
Clerk/Administrator