

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL  
COUNCIL CHAMBERS, CITY HALL  
CALEDONIA, MINNESOTA  
October 24, 2022

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member Robert “Bob” Klug, Member Amanda Ninneman, and Member Brad Ryhkus. Members Absent: Dave Fitzpatrick. City staff present: Jake Dickson, City Clerk/Administrator, Casey Klug, Public Works/Zoning Director. Visitor(s) present: Rachel Stock, *Caledonia Argus*, Charlene Selbee, *Fillmore County Journal*.

APPROVAL OF MINUTES: Member Klug made a correction to the votes recorded for the Consent Agenda. Member Ryhkus moved to approve the minutes from the October 10, 2022 Regular City Council Meeting with the correction. Motion seconded by Member Klug, motion passed 4-0. Motion carried.

CONSENT AGENDA: Member Ninneman moved to approve the consent agenda. Member Ryhkus seconded the motion. All members present voted in favor of the motion, and the motion passed. The consent agenda comprised the following item:

- a. Approve Payments and Disbursements
- b. Approve Pay Request No. 9 from Wapasha Construction for Work Performed on the WWTP in the Amount of \$550,749.01
- c. Approve Pay Request No. 12 from Wapasha Construction for Work Performed on Well No. 8 in the Amount of \$39,332.19
- d. Approve Pay Request Nos. 3 & 4 from Winona Controls for Work Performed on the Municipal Auditorium in the Amount of \$105,290.40

PUBLIC COMMENT: None.

PUBLIC WORKS/ZONING DIRECTOR

- a. Updates
  - i. Public Works/Zoning Director Casey Klug updated the City Council on the projects carried out by City Staff. Klug updated the Council on Wellhouse No. 8, the Wastewater Treatment Plant, Municipal Auditorium, Wellhouse No. 6, a weir installed on W Adams St, Fall Cleanup, the Minnesota Energy natural gas service line replacement project, and a recent water main break.

CITY CLERK/ADMINISTRATOR

- a. Updates
  - i. City Clerk/Administrator Dickson updated the City Council on the sale of the Tower 50 Fire Truck, recent work on recreation grants, the upcoming election, and upcoming policy updates to City policy manuals.

#### NEW BUSINESS:

- a. City IT Hardware and Network Quote: City Clerk/Administrator Dickson presented a report on proposed Information Technology improvements from Solution Builders. Dickson stated that, as a part of the onboarding process, Solution Builders determined that much of the City's IT infrastructure was dated, insufficient, and would not pass an audit performed by the Bureau of Criminal Apprehension which is due before December 30<sup>th</sup>. Dickson reported that Solution Builders presented a quote for network upgrades, a quote for Police Department hardware, and a quote for City Hall hardware. Solution Builders advised that the network and Police Department work needs to get done before the City will pass the audit from the BCA. Dickson stated that there are potential savings if all three quotes are approved in 2022, and that there are unused and unallocated Capital Improvement monies around \$58,000 that could pay for the IT work. Mayor Schroeder said that it would be beneficial to do all the work this year as it needs to be done regardless of time. Member Klug made a motion to approve the Network, Police Department, and City Hall Server Quotes from Solution Builders Inc. Member Rykhkus seconded the motion. Motion passed 4-0, motion carried.
- b. Well House No. 6 Variable Frequency Drive: Public Works/Zoning Director Klug reported that the June failure of the Well No. 6 motor was determined to have been caused by a soft starter device and that the firm initially contracted to repair the motor would no longer do the repairs. Instead, Klug reported that the City would have to purchase a different used motor that requires a Variable Frequency Drive in order to operate. Klug presented a quote with a not-to-exceed amount for a Variable Frequency Drive in the amount of \$22,055. Mayor Schroeder moved to order the Variable Frequency Drive for \$22,055. Second by Member Klug. Motion passed 4-0, motion carried.
- c. Approve Municipal Auditorium Change Order for Temporary Heat: Public Works/Zoning Director Klug presented a quote for temporary heat in the Municipal Auditorium for the winter at \$2,060. Klug reported that Winona Controls would install a temporary 140,000 BTU heater to maintain the temperature in the Auditorium until permanent heaters are installed in the Spring. Member Klug asked if 140,000 BTU are enough for the space. Director Klug responded that 140,000 BTU is not enough for the entire space, but that radiators are working and only the main gymnasium needs the temporary heat. Motion made by Member Klug to install temporary heat in the gymnasium for \$2,060. Seconded by Member Rykhkus. Motion passed 4-0, motion carried.
- d. Overtime Report: October 3-16: The City Council reviewed the overtime report and took no action.

#### ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, November 14, 2022, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Klug, seconded by Member Ryhkus. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 6:40 p.m.

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DeWayne "Tank" Schroeder  
Mayor

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Jake Dickson  
Clerk/Administrator