Agenda
Regular Meeting of the City Council
Monday, May 12, 2008

I. Call to Order
   A. 7:00 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Consent Agenda
   A. Minutes of Past Meetings: Consideration for approval of the Minutes of the Regular Meeting held Monday, April 28, 2008. Addendum #1

   B. Beer License: Consideration for approval of a request for a temporary 3 day beer license beginning June 13, 2008 for Caledonia Founders Days with sales to take place at both 315 North First Street, the City Athletic Field and 219 East Main Street, the City Auditorium.

   C.

   D.

   Council Action:

IV. Visitors and Communications
   A. Administrative Coordinator
      1. Zoning Application – Koel: Gary Koel, 614 East Lincoln Street, proposes to construct a 68′ long home a portion of which is 18′ wide and a portion of which is 24′ wide. This will be located approximately 17′ from the north property line and 10′ from the west (rear) property line, requiring a 10′ setback variance on the north (side) property line and a 20′ setback variance on the west (rear) property line. Addendum #2

   Council Action:

2. Seasonal Staffing: Mr. Gerardy will review the terms for hiring an ABC Client for work up at the Athletic Field and Parks. Addendum #3

Council Action:

3. Experience Works: Mr. Gerardy will explain the results of his contact with Experience Works.

Council Action:

4. Street Department Semi-Annual Report: Mr. Gerardy will make the semi-annual report for the street department.

Council Action:

B. Elsie's Bar & Grill: Elsie Vesterse, Elsie's Bar & Grill, requests authorization to set a schedule for June, July and August for conducting a battle of the bands from 2:00 p.m. to 11:00 p.m. on specified days and dates in the parking lot east of the building.

Council Action:

C.

D.

E. Communications
1. Chamber of Commerce Board Meeting Minutes, 5-1-08. Addendum #4

V. Claims
A. Prepaid Claims: Consideration of the Prepaid Claims for April 2008. Addendum #5

Council Action:

B. Claims Payable: Consideration of the Claims Payable for April 2008. Addendum #6

Council Action:

VI. Old Business

A. Recreation Department

1. Staffing – Umpires: We request the following persons be appointed as umpires for either baseball or softball games. The rate of pay for umpires is $12 per game for 10 & Under and 12 & Under Teams and $15 per game for 14 & Under or older players. Those who have applied to be umpires are Katy Tweeten, Libby Augedahl, Isaac Schiltz, Phillip Schulze and Zachary Gran.

Council Action:

2. Staffing – Coaches: We recommend hiring Kody Moore and Sara Kasten as coaches for the girls softball teams. Kody Moore has worked for a number of previous seasons with the City and his rate of pay, if calculated at the rate for all returning coaches would increase by 20¢ per hour from the 2007 season of $6.85 per hour to $7.05 per hour for 2008. Sara Kasten is also recommended as a beginning coach at the base rate of $6.65 per hour. I can explain in greater detail regarding a possible different wage for Kody Moore at the meeting.

Council Action:

3. Coaches – Dress Code: The Recreation Committee commented that coaches should have some type of uniform appearance, particularly at games. The recommended a t-shirt or other uniform which would have the name of the city or the word "coach" or something to that effect. Does the Council wish to mandate a uniform policy?

Council Action:

B. Pool / Lifeguard Issues: Discussion was held with the Recreation Committee and some parents for changes in the operation of the pool. Following are some of the suggested topics for change.

1. Swimsuits: A claim was made that children at the pool do not know who the lifeguards are because they do not have a uniform dress code and that it would be more professional appearing if they did have a uniform dress code. The recommendation is made that at least during open swims, the lifeguards wear swimsuits with the word lifeguard or something to that effect on them. These suits cost an average of $50. Each guard would have to have at least 2 suits, possibly more. If the Council wishes to order this uniform policy, does it wish to pay for the suits or make a contribution towards the costs of the suits?

2. Staff Extra Guards on Certain Days for Special Events Like Inner-tube Day. There would probably only one extra guard and these days are not frequent.

3. Open Swim: Change the hours for Open Swim from 2:00 – 8:00 p.m. to 1:00 – 5:00 p.m. and 7:00 – 9:00 p.m.

4. Punch Cards: Sell punch cards with 10 or 20 entries, particularly for the daycare providers.

5. Adult Swim (Cancel): Since adult swims have been cancelled once weekly, the guards find that most often only one person attends and that person may only attend one or two weeks out of a month.

6. Slide for Deep End.

7. 5:00 p.m. Swim Lessons Next Year and Thereafter

NOTE: WATER BABIES OR HANDICAPPED PERSONS SWIM FROM 12:00 NOON TO 12:25 (WATER BABIES) OR 12:50 (HANDICAPPED).

Prospective Lifeguard Day:
9:00 a.m. – Noon: Lessons
Noon - 12:50 p.m.: Handicapped or Water Babies
1:00 - 5:00 p.m.: Open Swim
5:00 – 6:00 p.m.: Lessons
7:00 – 9:00 p.m.: Open Swim

Council Action:

VII. New Business

A. Electric Department Computer Operation: In order to connect the electric department laptop computer with the internet and with the server at the Clerk's Office which contains electric department data, certain equipment needs to be installed at both the electric department and clerk's office. For installing a DSL Line there is an initial fee of $50.00 and a monthly fee thereafter of $39.95 for a 384K line. In order for the electric department laptop computer and the server at the clerk's office to communicate with one another instruments must be installed both at the electric department and clerk's office with the cost of that equipment quoted at $1,347.63. In addition, there would be service charges for labor to install this equipment, estimated not to exceed $750. The grand total amount to facilitate the computer operation then is an estimated amount not to exceed $2,150. I recommend approval that the electric department may begin their computer operation which is undoubtedly to become more complex in the future just as all other things have in other offices in the past. Addendum #7

Council Action:

B. Outside Band: Allison Zard, Student, under the supervision of Sue Link, Advisor, requests permission from the City to have a band play for the students on Friday, May 23, from approximately 7:00 p.m. to Midnight outside on the west side of the Middle / High School Building.

Council Action:

C. Donation Requested: SEMCAC requests a donation from the City to purchase a new bus which has a total cost approximately $59,000 for which they are responsible for $11,800. They are petitioning to the various municipalities within the county to make a contribution towards that purchase. Addendum #8

Council Action:

D. Outside Burners: Enclosed is a letter describing certain discontent in one community with action by the City Council to restrict outside boilers. I will explain further at the meeting. Addendum #9

Council Action:

VIII. Clerk's Report

A. Zoning Application: The zoning application for Houston Counties Highway Department will have the public hearing conducted on May 19 at a Special Council rather than May 12 at the Regular Meeting.

B. Electric Department Improvement Project: The Electric Department Improvement Project will begin today, May 12, 2008.

C. Police Department: Enclosed is the Officer Activity List and Officer Activity Summary for the month of April 2008. Addendums #10 & #11

D. Employee Time Record: Enclosed herewith is the Employee Time Record for pay period April 21 – May 4, 2008. Addendum #12

E. The next Council Meeting will be Tuesday, May 27 since Monday the 26th is Memorial Day, a holiday.

F. LMC Directors Positions: There are some League of Minnesota Cities Director Positions open for which interested Council Members may file. If anyone is interested I have a packet of information which contains the governance handbook.

G.

H.

IX. Miscellaneous Items

A.

B.

C.

X. Adjournment