

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
May 13, 2024

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member Ryan Stenzel, Member Dave Fitzpatrick, Member Amanda Ninneman and Member Robert “Bob” Klug. staff present: Jake Dickson, City Clerk/Administrator, Casey Klug, Public Works/Zoning Director. Visitors present: Rose Korabek, *Caledonia Argus*, and Charlene Corson Selbee, *Filmore County Journal*, Bryan Spier, Tracey Knutson, Kathryn Lamb.

APPROVAL OF MINUTES: Member Klug moved to approve the minutes from the April 22, 2024 regular City Council meeting. Motion seconded by Member Stenzel, motion passed 3-0-1. Member Ninneman abstained, Member Fitzpatrick was not present. Motion carried.

CONSENT AGENDA: Member Klug moved to approve the consent agenda. Member Ninneman seconded the motion. Five members voted in favor of the motion and the motion passed. The consent agenda comprised the following item:

- a. Approve Regular Payments and Disbursements
- b. Approve Founders Day Street Closures
- c. Approve Firefighter Hire, Owen Blocker
- d. Approve Temporary Liquor License, American Legion Post 191

PUBLIC COMMENT: Resident Tracey Knutson asked for the procedure to get involved with economic development work with the City. City Clerk/Administrator responded that Tracey can set up a meeting with City Hall to get involved.

PUBLIC WORKS/ZONING DIRECTOR: Public Works/Zoning Director Casey Klug updated the City Council on parks & recreation work, wastewater treatment plant, and general public works matters. Klug reported that approximately 50 zoning nuisance letters were sent by City staff, and that Wieser Brothers are performing steady work on the tennis and pickleball courts.

CITY CLERK/ADMINISTRATOR: City Clerk/Administrator Dickson updated the City Council on a proposed Cannabis prohibition ordinance to be discussed at a Houston County Board of Commissioners work session on May 14. Dickson planned to attend.

NEW BUSINESS:

- a. Financial Reports: Finance Officer Stephanie Mann presented financial reports to the City Council. Mann reported on cash, investments, and budget to actuals. Mann reported a total cash and investments balance of \$7,359,201.81. The City Council took no action.

- b. Stormwater Project Proposal at 820 State 44: City Clerk/Administrator Dickson introduced a proposal from resident Bruce Muenkel to share the costs of a stormwater project at his property. The proposal is to install wire baskets known as Reno Mattresses in the waterway to slow down water and prevent erosion. The total project cost is \$78,832.67, if approved the City would be responsible for 10%. Dickson and Public Works/Zoning Director Klug stated that the City's stormwater priorities are maintenance and repair upstream to lessen the amount of water at the discussed site as it is the southern end of the City's stormwater system. The City Council took no action.
- c. Pay Application #27 for Work Completed on the Wastewater Treatment Plant in the Amount of \$567,827.66: City Clerk/Administrator Dickson introduced Pay Application #27. Dickson stated that staff and the City Attorney are working on a resolution and that staff will have further updates soon. Dickson recommended full payment for actual work completed. Motion made by Member Fitzpatrick to approve Pay Application #27, motion seconded by Member Ninneman. Motion passed unanimously, motion carried.
- d. Pool & Lifeguard Discussion: City Clerk/Administrator Dickson reported on lifeguard applications and recommended the hire of Gracie Heaney as 2024 pool manager. Motion made by Member Fitzpatrick, seconded by Member Ninneman, to approve the hire of Gracie Heaney as Pool Manager, effective immediately, at \$16.75 per hour. Motion passed unanimously, motion carried.
- e. Overtime Report Pay Period April 15th through 28th: The City Council reviewed the overtime report and took no action.

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Tuesday, May 28 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Klug, seconded by Member Stenzel. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 6:52p.m.

DeWayne "Tank" Schroeder
Mayor

Jake Dickson
Clerk/Administrator