

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF CALEDONIA, MINNESOTA  
Monday, May 14, 2007

CALL TO ORDER: Following due call and notice thereof, Council Member Vick called the meeting to order at 7:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Council Members: Randi Vick, Gary Klug and Robert Standish. Members absent: Mayor Michael J. Morey; Council Member Paul Fisch. Consultants and City staff present: Michael Gerardy and Robert L. Nelson. Visitors present: Mr. and Mrs. Robert Buege, John Hauser Jr. and Amy Augedahl, Jeff Sheehan, Noel Brenza, Mike Buttell, Mr. and Mrs. Robert Buttell, Arden Krueger and Diane Schulze and Charlie Warner, Reporter.

CONSENT AGENDA: Following brief review of the Consent Agenda Items, listed below, a motion was made by Member Klug, seconded by Member Standish, to approve all Consent Agenda Items. All members present voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS: To approve the minutes of the Regular Meeting held Monday, April 23 and Special Meeting held Monday, April 30, 2007, as presented.

B. EXEMPT PERMIT: To approve an Exempt Permit, submitted by the Knights of Columbus Council 1198, to conduct a charitable gambling event at St. Mary's Grade School, 308 East South Street, on June 17, 2007, to conduct a raffle. Further, the Council waived the waiting period.

C. RETAIL ON SALE 3.2 MALT LIQUOR LICENSE: To approve an Application to conduct the retail sales of 3.2 malt liquor for 2 days beginning June 15, 2007, submitted by the Caledonia Founders Days with the event to take place at Veterans Memorial Field, 315 North First Street.

D. CHARITABLE GAMBLING: To approve an Application for Exempt Permit, submitted by the Spring Grove Lions Club, to conduct a raffle at the Houston County Fairgrounds, 1212 East Main Street on August 19, 2007 and waive the waiting period.

#### VISITORS AND COMMUNICATIONS

A. ZONING APPLICATION – HAUSER AND AUGEDAHL: At this time Member Vick recessed the Regular Meeting and opened the Public Hearing for a Zoning Application submitted by John Hauser Jr. and Amy Augedahl, proposing to construct a new residence with attached garage at 317 Gjere Avenue. Mr. Hauser reviewed the application with the Council explaining, contrary to the illustration submitted, he preferred to construct an 8' porch on the front of the house, but make the front of the porch the same 30' distance from the front yard property line as shown on the illustration and to increase the length of the garage from 30' to 34'. These changes would locate the rear of the garage approximately 19' from the rear property line, requiring an 11' setback variance, being less than the 15' variance advertised. When all discussion and questionings was ended, Member Vick closed the Public Hearing and resumed the Regular Meeting. A motion was made by Member Klug, seconded by Member Vick, to table the question to a future meeting when a four fifths Council would be present to vote on the requested variance. All members present voted in favor and the motion was declared carried.

B. ATHLETIC FIELD USE: Michael Buttell and Mr. and Mrs. Robert Buttell requested authorization to use the athletic fields without charge for a benefit softball tournament and auction for Mark Buttell. They requested authorization to conduct charitable gambling and to conduct retail sale of 3.2 malt liquor. They indicated a Friday and Saturday usage but we uncertain whether that would be the weekend of August 11 or August 18. Clerk Nelson informed them, it would be necessary to approach a charitable organization, authorized to sell 3.2 malt liquor and to conduct charitable gambling since they could not do either of those things as a group of individuals. Following discussion, a motion was made by Member Standish, seconded by Member Klug, to authorize the Buttell's to use the athletic field facilities for 2 days and 2 nights activity plus any necessary setup and take down time. All members present voted in favor and the motion was declared carried.

C. WATER LEAK: At this time Mr. and Mrs. Robert Buege, 210 East Adams Street, discussed a water leak at their residence in February 2007 while they were away on vacation and the water meter froze. The broken meter indicated a use of 12,134 cubic feet since its last reading. The lift station pumps discharging the water indicated having pumped approximately 14,400 cubic feet during the six day period of the leak. Clerk Nelson reported the calculations performed by Tony Klug, Water / Waste Water Superintendent which indicated reasonable

similarity of quantities from the broken water meter reading and the pump report for the lift station, suggesting that the water loss quantity was within reason, calculated both ways. Following discussion, a motion was made by Member Vick, seconded by Member Klug, to access a fee as originally calculated by the Clerk's Office and Tony Klug for the quantity of 12,134 cubic feet as registered on the water meter. All members present voted in favor and the motion was declared carried.

D. CALEDONIA FOUNDERS DAYS: Noel Brenza, President, Caledonia Founders Days, reviewed briefly the plans for the Founders Days Events on June 15<sup>th</sup> and 16<sup>th</sup>. The softball tournament will be held as in the past with the approval of the City to sell 3.2 Malt Liquor and cooperation to assist with the addition of garbage cans in the activity area, picnic tables to be located at the site and use of the concession stand to serve food. She said there will be a band playing in the evening as last year. Ms. Brenza was told the city would cooperate as they did last year and that the application for retail sale of 3.2 Malt Liquor was approved at the beginning of this meeting.

E. ZONING APPLICATION – SHEEHAN: Jeff Sheehan, 416 East Main Street, presented his proposal for construction of a 28' x 34' addition to an existing 21' x 28' private garage for a total building dimension of 28' x 55'. The addition plus the existing garage equal 1,540 square feet whereas the Zoning Ordinance stipulates 1,200 square feet as the maximum allowable area on a parcel this size, requiring a 340 square foot variance. Mr. Sheehan said he needed the additional area to park his classic cars and commented that the existing garage because of different floor levels within the building allows room for only 1 vehicle. When there was no further discussion, a motion was made by Member Vick, seconded by Member Klug, to table the issue to a future meeting when a four fifths majority of the City Council was available to consider a vote on the requested variances. All members present voted in favor and the motion was declared carried.

F. ZONING APPLICATION – SCHULZE AND KRUEGER: Diane Schulze and Arden Krueger Jr., 1129 East Grant Street, explained their proposal to construct a new 52' x 34' residence with attached 28' x 32' garage, proving a garage area of 896 square feet. Because there is already a 1,200 square foot unattached garage on the property, being the maximum allowable garage area, this application requires a variance of 896 square feet for the proposed, new attached garage as well as a variance to permit 2 garages on the same parcel of property. Mr. Krueger contended that the attached garage is necessary to access the house directly from the garage in times of adverse weather since the existing unattached garage is planned to be located quite some distance from the residence. When discussion ended, a motion was made by Member Vick, seconded by Member Klug, to table the issue to a future meeting when a four fifths majority of Council Members would present to vote on the requested variance. All members present voted in favor and the motion was declared carried.

G. ZONING APPLICATION – ROGICH: Mike Gerardy, Administrative Coordinator, reported that Mike Rogich, 1004 East South Street, reported at the meeting held October 23, 2006, that he would contact the City, proposing a permanent location for a 26' x 28' garage which was at that time temporarily located on his property. At the October meeting, the Council granted 6 months to make a decision as to the permanent location of the garage. Mr. Gerardy reported that he had recently contacted Mr. Rogich asking for a decision on the garage since the 6 month period had elapsed. At this time Mr. Rogich requests an additional 2 months, to June 30, 2007, for a decision on placement of the garage, because he is currently negotiating sale of the garage. Following discussion, a motion was made by Member Standish, seconded by Member Vick, to grant Mr. Rogich an extension to June 30, 2007. All members voted in favor and the motion was declared carried.

H. ADMINISTRATIVE COORDINATOR:

1. FENCING: Mr. Gerardy reported on fencing estimates for installation of fence around the City parcel adjoining Old Highway Drive. The quotation from Phillips Fencing, Inc was \$11,500 for fence installation and \$5,250 for installing slates on 3 sides for a total of \$16,750. The quotation from Moe Fencing, Inc. was \$8,830 to install the fence and \$5,702 to install slates on 3 sides plus an additional \$150 charge for a total of \$14,682. Following discussion, a motion was made by Member Klug, seconded by Member Standish, to approve the project for Moe Fencing, Inc. for the apparent low bid of \$14,682. All members present voted in favor and the motion was declared carried.
2. TENNIS COURT FENCING AND BATTERS CAGE: Mr. Gerardy reviewed his estimates for setting up a batters cage on the east court of the 3 tennis courts along Grant Street. A 10' high chain link fence is estimated to cost \$3,200 plus an

additional \$200 for Minnesota Sales Tax and netting to retain batted balls is estimated to cost approximately \$1,000 which would include sales tax and shipping expense. The quoted price for the netting is \$763 for a piece 10' x 50' x 150'. Following discussion, a motion was made by Member Vick, seconded by Member Klug, to authorize up to \$4,800 for fencing, netting and other batting cage assembly expense. All members present voted in favor and the motion was declared carried.

3. LIQUOR STORE COUNTERTOP: Mr. Gerardy presented the following quotes for installing a new countertop at the Municipal Liquor Store with 2 tip-up entrances. Augedahl Construction - \$2,596; Caledonia Lumber - \$2,419.13; Stemper Construction - \$1,960. Following discussion, a motion was made by Member Standish, seconded by Member Vick, to approve the apparent low quote of Stemper Construction in the amount of \$1,960. All members present voted in favor and the motion was declared carried.

H. COMMUNICATIONS

1. LMC Friday Fax, 4-27-07.
2. LMC Friday Fax, 5-4-07.
3. Historic Bluff Country News, May 2007.
4. The Wheel, Rotary Club, May 2007.

CLAIMS

A. PREPAID CLAIMS: Following review, discussion and deliberation, a motion was made by Member Klug, seconded by Member Vick, to approve the Prepaid Claims list for April 2007. All members present voted in favor and the motion was declared carried.

Dakota Supply Group	Restocking Fee	145.18
Klug, Anthony	Mileage Reimbursement For Seminar	226.51
WS Darley & Company	Equipment	250.57
Gavin, Mike	Animal Control – Reimbursement Seminar	331.97
Northern Beverage Distribution	Beer	610.55
Sam’s Club	Membership Renewal	147.70
Schott Distributing Co, Inc.	Beer	2,496.20
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	98.50
Caledonia True Value	Miscellaneous Items	208.96
G & F Distributing	Beer	58.20
Kraus Oil Company Inc.	Unleaded	1,210.50
Benedum, Elizabeth	Animal Control - Quarantine	50.00
Blocker, Matt	Mileage Reimbursement	46.28
Houston County Recorder	Recording Fee – K Properties	46.00
Minnesota Revenue	2006 Annual Permit Fees	1,450.00
Schroeder, DeWayne	Reimbursement (Measuring Wheel)	84.40
Bubbers Jewelry	Key to the City	24.50
E O Johnson Company	Clerk’s Office – Copier Maintenance	76.00
Metro Sales Inc.	Copier Agreement	107.22
Midwest Wireless Comm.	Mobile Unit	132.62
Northern Beverage Distribution	Beer	985.85
Schott Distributing Co, Inc.	Beer	3,652.35
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	84.25
Bank of the West	Federal/Medicare/FICA	7,070.02
City of Caledonia	Employee Share Health Insurance	788.53
City of Caledonia Emp. Assn.	Association Dues – April	80.00
Commissioner of Revenue	State Withholding	1,312.80
Gavin, Mike	Animal Control – April 2007	75.00
Green Power Equipment	JD 3520 Tractor	18,374.45
Houston County Highway Dept.	Maintenance Salt	1,068.78
Houston County Treasurer	Houston County Collection Site	3,310.00
Jack Neumann Trucking	Liquor – Freight Expense	52.00
Jilek, Brad	Storage Rental Agreement	120.00
Johnson Brothers Liquor Co.	Liquor / Wine	679.99
Minnesota NCPERS Life Ins.	Payday 4-24-07	64.00
MN Benefit Association	MBA payday 4-24-07	165.88
Orchard Trust Co, LLC	TSA payday 4-24-07	1,495.00
Phillips Wine & Spirits Co.	Liquor / Wine	1,592.62
Public Emp. Retirement Assn.	PERA payday 4-24-07	5,086.15
Standish Instant Shade	Relocate one tree	80.00

Winona Area Ambulance Ser.	Contracted Billing	1,097.50
Houston County Public Health	Mantoux Test – Betz (ambulance)	10.00
Stryker Sales Corporation	Stair Chair	2,307.86
Four Seasons Comm. Center	Rent for Appreciation Dinner	295.00
Northern Beverage Distribution	Beer	1,275.25
Precision Office Machines	Cash Register Ink	7.50
Schott Distributing Co, Inc.	Beer	3,967.70
Sonny & Bev's	Catering Business Appreciation Supper	450.00
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	425.25
Arch Wireless	Mobile Units	53.09
Dakota Youth Group	Registration Fee – 12/under girls	75.00
Johnson, Allan	Reimbursement – License Renewal	65.00
Kraus Oil Company Inc.	Diesel	1,215.00
MN Department of Revenue	Sales/Use Tax	13,155.00
MN Rural Water Assn.	Training Registration – Mann	75.00
Richard's Sanitation	Recycling – Collections April	5,978.50
SE MN Historic Bluff Country	Tourism	271.95
US Postal Service	Utility Billing April 2007	302.44
VISA	Miscellaneous Items	1,339.45
Bank of the West	Federal/FICA/Medicare	1,083.42
Commissioner of Revenue	State Withholding	145.06
Hershberger & City, Eli	Meter Deposit Refund	130.26
Houston County Recorder	Recording Fee – Candlewood Investments	46.00
Johnson Brothers Liquor Co.	Liquor / Wine	2,440.46
Jones & City, Levi	Meter Deposit Refund	130.99
Leis & City, Jeremy	Meter Deposit Refund	129.59
Public Emp. Retirement Assn.	PERA payday 5-2-07	486.62
Snodgrass & City, Cole	Meter Deposit Refund	126.47
Traff & City, Mike	Meter Deposit Refund	230.00
Twite & City, Barbara	Meter Deposit Refund	83.95
Walhus & City, Marion	Meter Deposit Refund	86.25
Weber & City, Jennifer	Meter Deposit Refund	86.26
Ziebell's Hiawatha Foods, Inc.	Liquor – Soda / Mix, Can Coolers	52.25
Ace Link Telecommunications	Communication Expense	1,210.35
Coulee Region Softball	League Fee – Year 2007	40.00
Hass, Kevin	Reimbursement 25% Sidewalk Project	675.00
Houston County Recorder	Recording Fee – Farmhouse	46.00
LaCrosse Area Independent	League Fee – 2007	100.00
Principal Life	Life/Ad&d/Std	604.02
Tri-County Electric Co-op	Electric Energy	77.90
League of MN Cities Ins. Trust	Attorney Fees – Logan Grievance	1,000.00
Northern Beverage Distribution	Beer	3,030.55
Riverland Community College	FD – Training	215.00
Schott Distributing Co, Inc.	Beer	4,518.85
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	113.50
Bank of the West	Federal/Fica/Medicare	7,003.59
Blue Cross Blue Shield of MN	Health Insurance	21,876.00
Caledonia Oil Company	Unleaded Fuel	1,386.50
Caledonia Police Association	PD Association Dues – May 2007	110.00
City of Caledonia	Employee Share Health Insurance	788.53
Commissioner of Revenue	State Withholding	1,262.88
Griggs, Cooper & Company	Liquor / Wine	2,913.59
Jack Neumann Trucking	Liquor – Freight Expense	110.00
Minnesota Energy Resources	Natural Gas	3,942.62
Orchard Trust Company, LLC	TSA payday 5-8-07	1,495.00
Phillips Wine and Spirits Co.	Liquor / Wine	1,083.35
Public Emp. Retirement Assn.	PERA payday 5-8-07	4,927.03
United Parcel Service	Ups Fee	109.15
Wells Fargo Brokerage Services	PD/Ambulance Interest/Principal	56,726.27
Merchants Bank	ACH Fee May 2007	20.36
Northern Beverage Distribution	Beer	855.40
Pepsi Cola Bottling Company	Soft Drinks	72.50
Schott Distributing Co., Inc.	Beer	3,116.90
Spring Grove Soda Pop, Inc.	Beer	190.75
		<u>\$ 211,185.18</u>

B. CLAIMS PAYABLE: Following review, discussion and deliberation, a motion was made by Member Klug, seconded by Member Standish to approve and authorize payment of the Claims Payable List for April 2007. All members present voted in favor and the motion was declared carried.

A-1 Fire Protection	Auditorium – Fire Extinguisher	43.67
Ace Communications Group	Five Phones	831.82
Affordable Technology Solution	Office Supplies	401.59
Airgas North Central	Oxygen / Acetylene	64.22
Artic Glacier Inc.	Ice	203.30
Baker & Taylor Books	Library Books	502.49
Border States Electric Supply	Inventory – Light	23,138.36
Buttell’s Lighting	Bulbs	44.39
Caledonia Drugs	Gloves/Band Aids	16.96
Caledonia Implement	Hyd Oil	26.09
Caledonia Lumber Co, Inc.	Repair Materials & Entry Brass	78.97
Caledonia Oil Company	Car #19 Maintenance	55.35
Caledonia Ready Mix, Inc.	Storm Sewer – W Main Pond	22.43
Clarey’s Safety Equipment	Coupling Tower 50	303.27
Crystal Canyon Inc. Ecowater	Drinking Water	141.05
Curt & Candy’s Hardware Hank	Miscellaneous Items/Supplies	125.42
D S Electric Supply Inc.	Street Lighting Bulbs	1,051.82
Dalco	Can liners	106.23
Davy Laboratories	Lab Analysis & 3 total coliforms	1,378.40
Don Rogich	Diseased Tree Removal	435.00
ECM Publishers, Inc.	Advertisements	932.32
Ellingson Motors	Car Wash Tickets	100.00
Emergency Medical Products	Miscellaneous Supplies	725.61
EMS Regulatory Board	MNSTAR Forms	16.86
Farmer’s Coop Elevator Co.	Lawn Chemicals, Gopher Bait	439.29
Fastenal Company	Snow Plow Parts	45.07
Gopher State One-Call, Inc.	37 location notifications	53.65
Hawkins, Inc.	Chemicals	1,759.32
HD Supply Waterworks, LTD	Meters/Connectors	1,546.92
Hoskins Electric Company	Lift Station & Pump House Repairs	222.06
JR Burroughs Blading	Storm Sewer – Allen Waterway	780.00
Ken’s Small Engine	Fuel Kit, Pole Saw, Oil Mix	673.50
Mauss Pumping Service, Inc.	Portable Toilet for Light Shop	85.20
Meyer Brothers	Storage Yard Curb/Sidewalk	1,796.50
Mississippi Welders Supply Co.	Oxygen	29.71
Northern Balance & Scale	Clean/Calib/Bal Scale	139.00
P & H Services	Replacement Part & Labor	84.95
Public Safety Center, Inc.	Evidence Bags	7.46
Push, Inc.	Direct Drill/Backhoe	10,166.00
RESCO	Light – Inventory	23,916.51
Richard’s Sanitation	Refuse Disposal	252.72
Rippe, Hammell & Murphy	Prosecution Matters	2,396.25
Ronco Engineering Sales Inc.	Water – Repair Parts	441.33
Sandry Fire Supply, LLC	Coat & Boots	922.37
Schilling Supply Company	Copy Paper & Shop Towels	223.89
Schulze Plumbing & Heating	Galv Pipe & Faucet Repair	200.39
SE Libraries Cooperating	Auto Fees & Barcode Scanner	564.33
St. Mary Auto Body Shop	Towing 87 Pontiac	42.60
Thein Well Company	Well #6 Repairs	36,992.03
Tom’s Speedometer Shop	Keys – Park Area	5.00
Tri-County Electric Co-op	Electric Energy	134,699.57
Ultramax	Ammo	437.00
United Auto Supply, Inc.	Miscellaneous Items	111.65
Zarnoth Brush Works, Inc.	Street Equipment – Dispose Gutter Broom	219.39
Zep Manufacturing Company	Cleaning Supplies	46.97
		<u>\$ 250,047.25</u>

OLD BUSINESS

A. ADVANCED LIFE SUPPORT: Clerk Nelson explained that following the past meeting when initial recommendation was made to set the advanced life support rate at \$600, further consideration was given to the rates also changed for emergency and non-emergency patient transport at that same meeting. The rate for emergency – non subsidized basic life support

transport was set at \$693 basic life support service. It could reasonably be anticipated that the advanced life support rate would be greater than the basic life support rate. Nelson suggested that a more proper advanced life support rate might be an amount such as \$250 in addition to the basic life support rate designated for emergency and non-emergency non-subsidized and subsidized rates. Nelson reported that a meeting with Tri-State Ambulance Service was to be scheduled for further investigation of the rates and the agreement for this advanced life support care and recommended setting of rates be postponed until after that meeting. Following discussion, the Council Members present agreed by general consensus to table the question until further recommendations were made.

B. INTERCEPT AGREEMENT: Clerk Nelson reviewed portions of the proposed agreement for ALS Intercept Service with Tri-State Ambulance and said the liability for parts of the agreement would be investigated with the City's insurance carrier to get their recommendation on the proposed agreement. Following discussion, the council members present agreed by general consensus to table the issue until further recommendations were made.

#### CLERK'S REPORT

A. ELECTION REPORT: Enclosed with the Agenda was the Election Report and Analysis of the 2006 Post-Election Performance Review. This was a report that had a detailed study of 32 voting precincts within the State of Minnesota, following the general election of 2006 to determine how many spoiled ballots, rejected absentee ballots and errors were found in each precinct.

B. POLICE DEPARTMENT REPORT: Enclosed with the Agenda was the Police Officer Activity List and Police Officer Activity Summary for April 2007.

C. DISCHARGE MONITORING REPORT: Enclosed with the Agenda was the Discharge Monitoring Report for April 2007, showing a Monthly Average Total Nitrogen Level of 5.88 mg/l. The maximum allowable is 10 mg/l.

D. MOSQUITO BORN DISEASE CONTROL: Enclosed with the Agenda was a report on Mosquito Control in Houston County, prepared by Mr. Dave Geske.

E. SELCO LIBRARY FUNDING: Enclosed with the Agenda was a notice of meeting at the Caledonia Public Library on May 16, along with information on the contract, funding and the like for the SELCO Distribution of funds.

F. EMPLOYEE TIME RECORD: Enclosed with the Agenda were the Employee Time Records for pay period April 9-22, 2007, and April 23-May 6, 2007.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Vick and seconded by Member Klug. All members present voted in favor, the motion was declared carried and the meeting then adjourned at 9:10 p.m. The next Regular Meeting of the City Council is scheduled for 7:00 p.m., Tuesday, May 29, 2007, in the Council Room, City Hall.

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Michael J. Morey, Mayor

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Robert L. Nelson  
City Clerk – Administrator