

Agenda  
Regular Meeting of the City Council  
Monday, May 23, 2005

I. Call to Order

- A. 7:00 p.m. in the Council Room, City Hall.

II. Roll Call

- A. Members present:

- B. Members absent:

- C. Consultants and City Staff present:

- D. Visitors present:

III. Consent Agenda

- A. Minutes of Past Meetings: To approve the minutes of the regular meeting held Monday, May 9, 2005. Addendum #1.
- B. Lease Agreement – State of Minnesota: Acknowledge and accept Lease Agreement extension for Motorcycle Skill Test Course on McKinley and Marshall Streets from July 1, 2005 through June 30, 2007. Addendum #2.
- C. LMC Training Session: Clerk-Administrator Nelson requests authorization to attend both LMC Training Sessions at Rochester on June 16. Addendum #3. Would any Council Members wish to attend? The Reservation Fee is \$25 per person per session.
- D. MMUA Seminar: Roger Schmitz, City Electrician, request authorization for Tim Evans, Asst. City Electrician, to attend a Pole Climbing Class, June 7 - 9, 2005, at Marshall, MN. Registration Fee is \$350. Expense will also include mileage, hotel and meal costs. Addendum #4.

E.

F.

IV. Visitors and Communications

- A. Contested Utility Billing – Dvoraks: Patrick and Holly Dvorak met with the Council Committee and Tony Klug on May 19 to contest water and sanitary sewer usage at their past residence of 803 South Pine Street. The Council Committee will present a summary of that meeting and make a recommendation to the full Council.

Council action:

- B. Police Department:
1. Equipment Purchase: Chief Shefelbine recommends the purchase of a radar system for the squad car, estimated cost of \$900.00.

Council action:

- 2, Dog Issue: South Winnebago Street?

Council action:

- C. Potentially Dangerous Dog Issue: Mike Gavin is anticipated to advise the Council on a Potentially Dangerous Dog.

Council action:

- D. Zoning Application – Richard Skauge: Mike Gerardy, Zoning Administrator, recommends approval of the enclosed Zoning Application proposing construction of a recycling building at the Richard's Sanitary Service Transfer Station. The proposal meets Ordinance requirements, but is presented to the Council for approval since the Zoning Administrator is

granted authority to approve Single Family Residential units, only.  
Addendum #5.

Council action:

E.

F.

G.      Communications

1.      Ltr, Caledonia Founder's Days, Parade. Addendum #6.
2.      Ltr, 5-6-05, SE MN Initiative Fund, Community Dialogue.  
Addendum #7.
3.      LMC, FridayFax, 5-13-05. Addendum #8.
4.      LMC, FridayFax, 5-20-05. Addendum #9.

V.      Old Business

- A.      Sanitary Sewer Rehab Project: Recommend Partial Payment #6 for completed work and partial release of retained funds in the amount of \$84,932.13. Addendum #10.

Council action:

B.      Rabies Vaccination: Discuss at the meeting.

Council action:

C.

VI.     New Business

- A.      Committee Reports/Comments
1.      Personnel Committee: Custodian Position.

2. Other Committee Reports:

- B. Donation: The EDA recommended, at its May 11 meeting, granting a \$500 contribution to the SE MN Initiative Foundation to aid its efforts in Economic Development. Addendum #11.

Council action:

- C. East Side Lift Station Rehab: Tony Klug, Water/Wastewater Superintendent is gathering data on the cost to rehab the East Side Lift Station. If he has at least two estimates, I shall present them at the meeting.

Council action:

- D. Liquor Store Staffing: Patty Gavin, Manager, is taking Employment Applications for a new part time Clerk. If she is prepared to make a recommendation for hire, I shall present it at the meeting.

Council action:

- E. LMC Regional Meeting: I request authorization for up to three city staff to attend the LMC Regional Meeting at Lanesboro on July 21 for a fee of \$35 each. I encourage Council Members to attend. Addendum #12.

Council action:

- F. Zoning Application – Peterson: Curt Peterson, 1020 East Caledonia Street, has submitted a Zoning Application to install a fence one foot from his west property line. I will explain in more detail at the meeting. Addendum #13.

Council action:

- G. Insurance Coverage: Tom Danielson reports that the City has not directed coverage of the "Earthwalker" sign in the North Park. The stone "Caledonia" signs are insured for a value of \$5,500 each. The "Earthwalker" sign is valued at approximately \$6,000 and the insurance

rate is approximately \$1.00 per \$100 = \$60.00. Does the Council choose to insure the sign?

Council action:

H.

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VII. Clerk's Report

- A. SE MN League Meeting: The Annual Meeting of the Southeastern Minnesota League of Municipalities (SMLM) is being hosted by Red Wing on July 14, 2005. There are daytime tours. The actual meeting begins at 6:00 p.m. with social hour and dinner, meeting at 7:00. Cost is \$15.00 per person (plus \$5 for the Red Wing tour). Do any Council Members choose to attend? Addendum #14.

Council attendees:

- B. Employee Time Report: Enclosed is the Employee Time Report for pay period April 25 – May 8, 2005. Addendum #15.
- C. Building Permits/Building Inspector: Enclosed is a letter from Ann Thompson, Houston County Commissioner and my response. We can discuss this more fully at the meeting. Addendum #16.

D.

E.

VIII. Miscellaneous Items

A.

B.

C.

IX. Adjournment