

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
May 28, 2024

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member Ryan Stenzel, Member Amanda Ninneman and Member Robert “Bob” Klug. Members Absent: Member Dave Fitzpatrick. Staff present: Jake Dickson, City Clerk/Administrator, Stephanie Mann, Finance Officer. Visitors present: Charlene Corson Selbee, *Filmore County Journal*, Bryan Spier, Tracey Knutson, Andrew Forliti, *Smith Schafer*.

APPROVAL OF MINUTES: Member Stenzel moved to approve the minutes from the May 13, 2024 regular City Council meeting. Motion seconded by Member Ninneman, motion passed 4-0

CONSENT AGENDA: Member Klug moved to approve the consent agenda. Member Ninneman seconded the motion. Four members voted in favor of the motion and the motion passed. The consent agenda comprised the following item:

- a. Approve Regular Payments and Disbursements

PUBLIC COMMENT: None

PUBLIC WORKS/ZONING DIRECTOR: None

CITY CLERK/ADMINISTRATOR: City Clerk/Administrator Dickson updated the City Council on the tennis/pickleball courts, recent storm damage, street patching, Wastewater Treatment Plant progress, legislative news, the Planning Commission, and Dickson’s annual review.

NEW BUSINESS:

- a. Annual financial Audit Report: Andrew Forliti of Smith Schafer presented the audited financials of the year ended December 31, 2023. The auditors submitted an unmodified “clean” audit opinion and found that the City’s financial record keeping is in line with Government Auditing Standards. As in past years, Smith Schafer found that the City lacked appropriate segregation of duties in the finance department. Forliti reported on fund balances for the general fund, fire fund, library fund, and enterprise funds. Forliti reported a property tax revenue of \$1,146,627 compared to a Local Government Aid revenue of \$1,085,572. This is the first time that property taxes have exceeded Local Government Aid in the City of Caledonia. Forliti reported an unassigned fund balance in the General Fund of \$1,198,388 or 59% of total general fund expenditures. Debt outstanding for governmental funds was \$1,675,000 and \$4,990,897 for enterprise funds, the enterprise debt figure will rise as payments are made on the Wastewater Treatment Plant.

- b. Tort Liability Waiver & LMCIT Renewal: City Clerk/Administrator Dickson introduced a request to not waive municipal tort limits and approve the 2024-25 Property & Liability Insurance through the League of Minnesota Cities Insurance Trust. Dickson stated that part of the annual insurance renewal is to waive or not waive statutory municipal tort limits. The tort limits cap the amount of money that can be recovered by an individual claimant and that the municipal tort limit is a statutory protection that is not usually waived. Motion made by Member Klug to Not Waive the Municipal Tort Limits and Maintain the \$2,500 Deductible, seconded by Member Ninneman. Motion passed 4-0, motion carried.
- c. Pool & Lifeguard Discussion: City Clerk/Administrator Dickson reported on lifeguard applications and recommended the included appointments. Member Ninneman clarified that Griffen Heaney’s wage should be \$15/hour. Dickson noted the error and will correct. Motion made by Member Ninneman to Approve 2024 Lifeguard Hires and Appointments. Motion seconded by Member Stenzel. Motion passed unanimously, motion carried.

Position	Name	Wage
Manager	Gracie Heaney	\$16.75
Assistant Manager	Owen Denstad	\$15.25
Assistant Manager	Griffen Heaney	\$15.00
Lifeguard	Hayden Gore	\$12.75
Lifeguard	Evelyn Doyle	\$12.75
Lifeguard	Jacob Klug	\$12.75
Lifeguard	Tyson Ginther	\$12.75
Lifeguard	Maddox Walk	\$14.00
Lifeguard	Caden Hauser	\$13.00
Lifeguard	Julian Moen	\$13.00
Lifeguard	Kellyn Cognac	\$12.75
Lifeguard	Sophie Blocker	\$13.75
Pool Monitor	Ancy Hellickson	\$12.75

- d. Overtime Report Pay Period April 29th through May 12th: The City Council reviewed the overtime report and took no action.

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, June 10th at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Klug, seconded by Member Stenzel. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 6:53p.m.

DeWayne "Tank" Schroeder
Mayor

Jake Dickson
Clerk/Administrator