

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
June 10, 2024

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member Ryan Stenzel, Member Amanda Ninneman and Member Robert “Bob” Klug. Members Absent: Member Dave Fitzpatrick. Staff present: Jake Dickson, City Clerk/Administrator. Visitors present: Charlene Corson Selbee, *Filmore County Journal*, Rose Korabek, *Caledonia Argus*, Bryan Spier, Tracey Knutson, Kathryn Lamb, Eric Lynne, *Donohue & Associates*.

APPROVAL OF MINUTES: Member Ninneman moved to approve the minutes from the May 28, 2024 regular City Council meeting. Motion seconded by Member Klug, motion passed 5-0, motion carried.

CONSENT AGENDA: Member Klug moved to approve the consent agenda. Member Fitzpatrick seconded the motion. Five members voted in favor of the motion and the motion passed. The consent agenda comprised the following item:

- a. Approve Regular Payments and Disbursements
- b. Approve Pay Application No. 6 in the Amount of \$31,403.86 for work performed on the 2023 Street & Utility Improvements
- c. Approve 1 to 4 Day Liquor License – Houston County Fair
- d. Approve Street Closure – July 13th Tractor Auction
- e. Approve Retail Cannabinoid License – 608 Esch Dr.
- f. Approve EMT Hire – Kristen Klug

PUBLIC COMMENT: None

PUBLIC WORKS/ZONING DIRECTOR: None

CITY CLERK/ADMINISTRATOR: City Clerk/Administrator Dickson updated the City Council on the tennis/pickleball courts, a sinkhole on 249, the Lead & Copper Inventory project, the roundabout town hall meeting, upcoming meetings, summer parks & recreation, and City Council candidate filing.

NEW BUSINESS:

- a. Wastewater Treatment Plant Construction Discussion, Pay Request #28, and Donohue Engineering Agreement Amendment #3: Eric Lynne of Donohue & Associates presented an update on the Wastewater Treatment Plant construction project. Lynne’s update included the construction schedule, which is not being provided reliably by the contractor, that is expected to extend into summer 2025.

- Lynne presented numerous instances of unsatisfactory work and the efforts to replace or improve the work that was done. Lynne stated that the contract delays and unsatisfactory work are within the control of the contractor and are their responsibility. Member Klug asked about a replacement roof for a pump building, Lynne said the roof comes with an extended warranty. Mayor Schroeder asked if Wapasha Construction will complete demolition of the old WWTP, Lynne stated they are required to. Following the project update City Clerk/Administrator Dickson presented Pay Application #28 from Wapasha Construction in the amount of \$560,515. Dickson recommended withholding \$1,000/day since the last pay and withholding on April 8. Motion made by Member Klug to approve Pay Application #28 withholding \$62,000 in liquidated damages. Second by Member Ninneman. Motion passed unanimously, motion carried. Eric Lynne presented a request for Amendment #3 to the Engineering Services Agreement. Donohue & Associates estimated engineering services through final completion in summer of 2025 at an additional cost of \$444,656. Dickson stated that staff, along with consulting engineers and attorneys, will make every effort to recoup this cost from Wapasha Construction. Motion made by Member Klug to Approve Pay Application #28 with \$62,000 withheld and to direct staff to recoup the costs. Motion seconded by Member Stenzel. Motion passed unanimously, motion carried.
- b. Planning Commission Appointments: City Clerk/Administrator Dickson presented applications for seats on the Planning Commission. The City Council held a confidential vote and appointed Bryan Spier, Dylan Becker, Kole Skauge, Sheri Allen, and Joe Olson to the Planning Commission. Member Dave Fitzpatrick will serve as Council Liaison.
 - c. Closed Session – City Clerk/Administrator Review: Following a motion by Member Fitzpatrick and a second by Member Klug the City Council went into closed session at 6:51P.M. Following a motion by Member Fitzpatrick and a second by Member Stenzel the City Council reopened the regular meeting at 7:28. The City Council gave Clerk/Administrator Dickson a favorable review and granted a 1 step increase (to Grade 9 Step 8).
 - d. Overtime Report Pay Period May 13th through 26th: The City Council reviewed the overtime report and took no action.

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, June 24th at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Klug, seconded by Member Fitzpatrick. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 7:23p.m.

DeWayne “Tank” Schroeder
Mayor

Jake Dickson
Clerk/Administrator