

Agenda
Regular Meeting of the City Council
Monday, June 25,, 2007

I. Call to Order

A. 7:00 p.m. in the Council Room, City Hall.

II. Roll Call

A. Members present:

B. Members absent:

C. Consultants and City Staff present:

D. Visitors present:

III. Consent Agenda

A. Minutes of Past Meetings: Consideration for approval of the minutes of the Regular Meeting held Monday, June 11, 2007. Addendum #1

B. Retail On-Sale: Consideration for approval of a 3.2 Malt Liquor License to the Caledonia Lions Club for 2 days beginning August 10, 2007, for an event at the Veteran's Memorial Park, 315 North First Street, for a license fee of \$20.

C.

D.

E.

Council Action:

IV. Visitors and Communications

A. Accountant's Report

1. Cash and Investment Balance.

Addendum #2

2. Budget Worksheet – Monthly YTD Analysis.

Addendum #3

Council Action:

3. Proposed Water / Sewer Rates: Stephanie Mann will review the proposed rates with background information. Addendum #4

Council Action:

- B. Administrative Coordinator's Report
 1. Salt Shed:

Council Action:

2. Electric Department Garage: Mr. Gerardy will update the Council on the construction progress.

Council Action:

3. Mike Rogich Garage: Mr. Gerardy will update the Council on the current status of Mr. Rogich's plans for the garage which was moved from the County's land parcel adjacent to South Street to his property at the east end of South Street.

Council Action:

C.

D.

E.

V. Old Business

- A. Pay Equity Report: I will review the results of the Pay Equity Reports submitted following the last council meeting and propose corrections to wages (Addendum #6) to achieve compliance. I will also inform you of any recommendations made

by Paul Ness, Consultant, should he present any to the City by the time of the meeting. Addendum #5 & #6

Council Action:

B.

C.

VI. New Business

- A. Ambulance Instructor Wages: Enclosed is an e-mail from Mike Tornstrom, Ambulance Director, recommending 2 new wage positions for lead instructor/trainer at \$20 per hour and assistant instructor/helper at \$15 per hour. Addendum #7

Council Action:

- B. Ambulance Policy Statement: Enclosed is a recommended policy and procedure statement submitted by Mike Tornstrom, Director. Addendum #8

Council Action:

- C. Parking Restrictions, Chapter 72: City Police Officers have been attempting to get citizens to move vehicles, trailers, and the other items off the streets, as opposed to parking them for long durations of time, even year round. Chapter 72 does not mention such things as trailers, campers, RV's and other items found parked on the street. Officer Rolbecki has requested the council consider adding a longer list of vehicles and machinery so that they may be pointed out in the ordinance when people contest why they are being told to remove the item from the street. Are there any other changes the Council would like to incorporate into Chapter 72, considering any and all parking within the municipality? Addendum #9

Council Action:

D.

E.

VII. Clerk's Report

- A. Employee Time Record: Enclosed is the Employee Time Record for pay period June 4 – 17, 2007. Addendum #10

- B. Officer Patrol Reimbursements: At the past Council Meeting an inquiry was made of the reimbursement for police officers time and other costs when they volunteer on their off duty time to perform the seatbelt checks encouraged by the State. The officers' time is reimbursed at the 1.5 times rate since it is all considered overtime. Fringe benefits are reimbursed to the City at the rate of 11.95% and mileage on the city police vehicle is reimbursed at 48.5¢ per mile.

- C. Houston County CJC Building: Enclosed are minutes of a meeting with County and City Representatives on June 19. There will be another meeting on June 27 at which several city staff persons, including the fire chief will be present to exchange information with the county representatives. Mayor Morey and Member Klug attended the meeting on June 19. Two other members may attend the June 27 meeting, if they wish. Addendum #11

- D.

- E.

VIII. Miscellaneous Items

- A.

- B.

- C.

IX. Adjournment