

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, July 10, 2006

CALL TO ORDER: Following due call and notice thereof, Mayor Morey called the meeting to order at 7:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Michael J. Morey; Council Members Paul Fisch (7:30 p.m.), Randi Vick, Gary Klug and Robert Standish. Members absent: None. Consultants and City staff present: Michael Gerardy. Visitors present: Larry and Joanne Bjergum and Nicole DeWall. (No reporter was present).

CONSENT AGENDA: Following brief discussion, a motion was made by Member Klug, seconded by Member Standish, to approve the Consent Agenda items, listed below. All members present voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS: To approve the minutes of the Regular Meeting held Monday, June 26, 2006, as presented.

B. ELECTION JUDGES: To appoint Election Judges for the Primary and General Elections of 2006 and any special elections or appropriate duties to be performed before re-appointment of Election Judges is made for the 2008 Elections. Further, setting a wage of \$6.85 per hour for general judges and \$7.60 per hour for the two head judges, one in each precinct.

Ethelyn Gensmer
Janelle Colleran
Lucille Pohlman
Gretchen Buege
Janice Dokken
Carolyn Fitzpatrick
Ione Frank
Virginia Muenkel
Iyla Mulvenna

Virginia Albert
Robert L. Nelson
Dorothy Klug
Rita Noel
Dorothy Manhart
Harriet Stapleton
Lolita St. Mary
LuEtta Fruechte

C. EXEMPT PERMIT: To approve an application for Exempt Permit, submitted by St. Mary's Parish, to conduct a gambling event at St. Mary's Grade School, 308 East South Street, on October 29, 2006, to conduct bingo, raffles and pulltabs, waiving the waiting period.

D. LIFEGUARD APPOINTMENTS: To appoint the following individuals as lifeguards for the Caledonia Pool upon the recommendation of Mark Murphy, Manager, Sarah A. Colleran, Kelsey J. Connor, David M. Jergenson, Blake G. Knutson and Caleb M. Schmitz.

VISITORS AND COMMUNICATIONS

A. ZONING APPLICATION – BJERGUM: The Council reviewed the application of Mr. and Mrs. Larry Bjergum, 1209 East Grant Street, proposing to construct a carport or storage shelter as shown on a photo enclosed with Addendum #3. This parcel is under a separate legal description from the parcel upon which rests the dwelling and other accessory buildings of the Bjergum's. The parcel in question recently had an existing dwelling torn down. The proposed shelter appears to be a metal roof supported by metal poles with no sides, front or back, over a concrete slab. Reference was made to the Ordinance stipulation that the primary building, in this case a dwelling, is to be the first structure constructed on a property. Comment was made that there are already two accessory buildings on this parcel plus an unattached garage and utility shed on the adjoining parcel which is the Bjergum's residence. Following discussion, a motion was made by Mayor Morey, seconded by Member Vick, to deny the Zoning Application based on the finding that the proposed improvement is not in compliance with the City Zoning Ordinance. Members voting in favor: Morey, Fisch, Vick and Klug. Opposed: Standish. The motion was declared carried.

B. JACK EDWARDS DEVELOPMENT: Nicole DeWall, resident of a mobile home in what had been Jack Edward's mobile home court, asked the Council to draft a letter asking Mr. Edwards for a time extension to move her mobile home from his property. In May 2005, Mr. Edwards had his property rezoned from a mobile home court to a single family district. At that time, The city negotiated with Mr. Edwards to allow three structures to remain on the property so long as inhabited by the present owners for a period of up to 22 years from that date. In this case, Ms. DeWall's mother passed away in November 2005 leading to a request by Mr. Edwards at this time to remove the structure from the property. Ms. DeWall said she has made arrangements with Mike Rogich, East Side Mobile Home Court, to relocate her mobile home,

but he has to shift another trailer to make room for hers. She is concerned that accommodations will not be available before the August 1 deadline set by Mr. Edwards. Following discussion, Mayor Morey and Member Fisch suggested that she request Mike Rogich to send a letter to Mr. Edwards, informing him that arrangements are in progress but a short, additional time maybe necessary.

C. ADMINISTRATIVE COORDINATORS TOPICS:

1. FIRE BARN DRIVEWAY: Mr. Gerardy informed the Council that he would like to proceed with replacement of a 22' x 64' section of concrete apron in front of the fire barn. This area, estimated to be over 30 years of age, is severely cracked. This work would entail moving 3 fire vehicles to the Street Department Shop for several days while the work was being accomplished and the concrete hardened. Mr. Gerardy said he would coordinate the project with Fire Chief Gavin.
2. SIDEWALK – SOUTH WINNEBAGO STREET: Regarding the question of installing a sidewalk on the east side of South Winnebago Street, adjacent to the South Winnebago Estates Additions, Mr. Gerardy said Houston County is planning an improvement project for CSH #5, Winnebago Street in calendar year 2008. Sidewalks could be incorporated into that project. Member Fisch suggested that concrete curb and gutter could be installed from the south city boundary line to Adams Street and the sidewalk could be installed on the east side of that segment of Winnebago Street. Mr. Gerardy said he will keep the Council updated on the proposed county project.

D. COMMUNICATIONS

1. The Wheel, Rotary, July 2006.
2. Laws of Minnesota for 2005.

CLAIMS

A. PREPAID CLAIMS: Following review, discussion and deliberation, a motion to approve the Prepaid Claims list for June 2006 was made by Member Fisch and seconded by Member Klug. All members voted in favor and the motion was declared carried.

Accurint	PD – Contract Fee	40.00
Houston County Ag Society	EDA 2006 Fair Booth	62.50
LaCrescent Youth Baseball	Registration Fee	180.00
Laser Product Technologies	Print Cartridges	153.47
Stars of Tomorrow, Inc.	Registration Fee	395.00
Burroughs Equipment & Repair	Bucket Truck/Trencher	80.00
Caledonia True Value	Miscellaneous Items	323.86
Houston County Treasurer	Recording Fee	46.00
Information Management Ser.	Tech Services – clerk's office	11.80
Ken's Small Engine	Lawnboy Repair	35.18
Northern Beverage Distribution	Beer	1,550.70
Schott Distributing Co, Inc.	Beer	2,314.05
Spring Grove Soda Pop, Inc.	Beer	384.50
Tostrud & Temp, S.c.	2006 Audit – Partial Billing	11,300.00
Tunnel Rats, Inc.	Bore @ 509 Old Highway Drive	2,750.00
Valley Transportation	Haul Ladder Truck	1,800.00
Holmen Youth Baseball	Registration Fee	90.00
The Starliters	Music in the Park	275.00
Airgas North Central	Oxygen / Acetylene	46.26
Augedahl, Robert	Training Video	83.60
Bank of the West	Fed/Fica/Med payday 6-20-06	9,084.91
Caledonia Volunteer Fire Dept.	Relief Association	600.00
City Of Caledonia	Employee Share Health Insurance	383.55
City of Caledonia Emp. Assn.	Association Dues	80.00
Gavin, Mike	Animal Control – Rent, Miscellenous	75.00
Hennessy Towing	Tow Black Chevy S-10	135.00
Midwest Wireless Comm.	Mobile Unit	167.90
Minnesota NCPERS Life Inc.	NCPERS payday 6-20-06	64.00
MN Benefit Association	MBA payday 6-20-06	165.88
Orchard Trust Co, LLC	TSA payday 6-20-06	1,380.00
Public Emp. Retirement Assn.	PERA payday 6-20-06	4,332.71
Rolbiecki, Charles	Meals at training	15.51
Southeast Consultants, Inc.	EDA services	7,800.00
Stemper, James	Mileage/Sheldon	7.48

TYSC Baseball	Registration Fee	70.00
Civic Systems, LLC	Semi-annual support	2,066.00
Fox Valley Systems, Inc.	Marker Paint	104.09
Mary Ann's Floral	Flowers/Planting	27.56
Minnesota Dept. of Health	License Renewal	23.00
Northern Beverage Distribution	Beer	1,058.84
P & T Electric	Concession Stand, Warming House	365.18
Schott Distributing Co., Inc.	Beer & Root Beer	1,730.25
Spring Grove Soda Pop, Inc.	Liquor Store – Beer	196.75
Strub, Duane	10 yards Black Dirt	120.00
Buttell's Lighting	Bulbs	207.68
Caledonia Oil Company	Unleaded	1,447.24
Houston County Treasurer	April 2006 Fluorescent Bulb Collection	504.10
Johnson, Allan	Travel Expense	25.55
Logan, James	Travel Expense	23.80
Scott Construction	Seal Coat City Street	45,021.73
Stemper, James	Travel Expense	23.80
Arch Wireless	Mobile Unit	51.27
Bubbers Jewelry	Tourney Medals	335.47
Franciscan Skemp Healthcare	Rabies Vaccine – Mike Gavin	256.75
Houston County Treasurer	Houston County Collection Site	3,300.00
Independent School District	City Share X-ing Guards	1,412.91
Jack Neumann Trucking	Liquor – Freight	86.00
Johnson Brothers Liquor Co.	Liquor / Wine	3,031.71
Ken's Small Engine	Lawn Mower Repair	45.18
Leage of MN Cities Ins. Trust	Work Comp	35,958.00
Phillips Wine & Spirits	Liquor / Wine	1,015.73
Printy Quik	Bottle Tickets	43.63
VISA	Miscellaneous Items	129.58
Von Arx, Chris	Music in the Park	600.00
Bank of the West	Fed/Fica/Med payday 6-29-06	550.86
Blom & City, Gusta	Meter Deposit Refund	203.44
Bonanza Grain, Inc.	Curb/Gutter Removal/Replacement	4,067.68
Caledonia Police Association	Retro Association Dues	318.00
City of Caledonia	Shipping on riffle	85.65
Commissioner of Revenue	State Withholding	3,205.84
EDA Revolving Loan Fund	Refund Temp Loan from 2005	70,000.00
Goetzing & City, Todd	Meter Deposit Refund	125.24
Kimbro & City, Rebecca	Meter Deposit Refund	77.47
Krzebietke & City, Melanie	Meter Deposit Refund	76.45
Meyer Estate & City, Lois	Meter Deposit Refund	76.62
Nelson, Robert L.	Reimbursement – License Plates	17.50
Revels & City, Jamie	Meter Deposit Refund	79.23
Rohn & City, Eric	Meter Deposit Refund	77.14
Troge & City, Tricia	Meter Deposit Refund	126.79
United Parcel Service	Ups Fee	69.92
Us Postal Service	Utility Billing June 2006	286.24
Von Burgen & City, Tracey	Meter Deposit Refund	126.24
Bonanza Grain, Inc.	Recycled Asphalt	823.33
Michaud, Alma	Refund Duplicate Payment	88.29
Public Emp. Retirement Assn.	PERA Payday 6-29-06	488.94
Public Emp. Retirement Assn.	payday 6-29-06	199.50
SE MN Historic Bluff Country	Tourism	1,508.38
Winona Area Ambulance Ser.	Contracted Billing	852.50
Caledonia Chamber	Sesquicentennial Cookbook Sales	60.00
MN Department of Revenue	Sales Tax	12,526.00
Northern Beverage Distribution	Beer	1,731.45
Richard's Sanitation	Recycling Collections	5,538.50
Schott Distributing Co, Inc.	Beer	4,662.20
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	99.75
Bank of the West	Fed/Fica/Med payday 7-4-06	9,807.47
Caledonia Police Association	PD Association Dues	120.00
City Of Caledonia	Employee Share Health Insurance	383.55
Orchard Trust Co., LLC	TSA Payday 7-4-06	1,380.00
Public Emp. Retirement Assn.	PERA payday 7-4-06	4,912.59
Ace Link Telecommunications	Communication Expense	970.10
Caledonia Chamber	Tourism (Postage)	27.67

City of Onalaska	Registration Fee	200.00
Griggs, Cooper & Company	Liquor / Wine	2,063.14
Information Management Ser.	Computer – accountant	1,689.82
Jack Neumann Trucking	Liquor – Freight Expense	41.50
Jilek, Brad	Storage Rental Agreement	180.00
Logan, James	Reimbursement of Dog Food	51.08
Merchants Bank	Water – ACH Fee July 2006	20.01
Principal Life	Life/Ad&d/Std	613.77
Rippe, Hammell & Murphy	Easement – Harley Meiners	75.00
River Valley Newspaper Group	Ad share w/ chamber	90.00
Schott Distributing Co, Inc.	Beer	346.50
US Bank NA	Go Imp Refunding Series Bond	26,612.50
Witmer Associates, Inc.	Helmet Shields	951.50
Ziebell's Hiawatha Foods, Inc.	Liquor – Soda/Mix	34.17
Impact Sports, Inc.	Recreation Program – Hats	360.79
Link, Sue	Reimbursement for WSI Course Fee	100.00
Northern Beverage Distribution	Beer	1,229.85
Schott Distributing Co, Inc.	Beer	5,539.70
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		\$ 311,672.59

B. CLAIMS PAYABLE: Following review, discussion and deliberation, a motion to approve the Claims Payable List and authorize payment was made by Mayor Morey and seconded by Member Klug. All members voted in favor and the motion was declared carried.

Accurint	Contract fee	31.00
Airgas North Central	Oxygen / Acetylene	61.02
American Safety Utility Corp	Stick Shotgun	323.29
Artic Glacier Inc.	Ice	350.85
Baker & Taylor Books	Library Books	380.71
Burmeister Electric Company	Inventory	180.66
Buttell's Lighting	Bulbs	57.30
Caledonia Implement	Bulk Steel	262.42
Caledonia Lumber Co, Inc.	Repair Materials	1,143.70
Caledonia Oil Company	Oil/Filter/Wash Fluid	295.37
Caledonia Ready Mix, Inc.	Catch Basin Repair	143.14
Caledonia Wheel Alignment	Parts / Labor	46.63
Clarey's Safety Equipment, Inc.	Mask Bag	257.03
Crystal Canyon Inc.	Drinking Water	60.48
Curt & Candy's Hardware Hank	Miscellenous Items	306.21
D S Electric Supply Inc.	Inventory	948.78
Davy Engineering	Mapping Project	6,366.98
Davy Laboratories	3 Total Coliforms	1,746.45
Diversified Engraving	Desk Sign	18.79
Duerkop, Hilda	Interpretation Services	7.50
ECM Publishers, Inc.	Ads	765.60
Emergency Medical Products	Supplies – Ambulance	1.166.48
First Supply	Pressure Gauge	53.88
Hawkins Inc.	Chemicals	759.97
High Voltage Test Laboratory	Safety Equipment	1,903.76
Hoskins Electric Co.	Labor	72.00
Jack Neumann Trucking	Liquor – Freight Expense	65.00
Johnson Brothers Liquor	Liquor / Wine	1,361.64
Ken's Small Engine	Honda Carb	70.51
Kwik Trip Stores	Gas	9.26
Laser Product Technologies	Printer – accountant	628.35
M. Peters Enterprises	Flags	217.26
Mathy Construction Co.	Hot Mix	1,000.65
Midland Telecom Inc.	Pagers	1,084.00
Midwest Tape	Library DVDs	117.95
Mississippi Welders Supply	Oxygen	68.03
Northland Business Systems Inc.	Adapter / Batteries	117.53
P & H Services	Holster	47.00
Pepsi Cola Bottling Co.	Liquor Store – Soft Drinks	69.50
Pladsen Ford, Inc.	A/C Labor	119.52
PowerPlus Engineering, LLC	Engineering	3,731.85
Quillins IGA	Cleaning Supplies	3.60
RESCO	Inventory	2,295.33

Richard's Sanitation	Refuse Disposal – June 2006	154.44
Rippe, Hammell & Murphy	Prosecution Matters	3,774.25
Sandry Fire Supply, LLC	Batteries	152.76
Schilling Supply Company	Bags, Tissue, Towels	826.25
Schulze Plumbing & Heating	Heater Repairs	188.00
SE Libraries Cooperating	Auto Fees	401.33
SE MN Development Corp.	Comm RLF/Nelson	685.51
Spotlight – Abdo Publishing	Library Books	798.75
St. Mary's Auto Body Shop	2 tows	63.90
United Auto Supply, Inc.	Miscellaneous Items	49.39
Universal Truck Equipment, Inc.	Accessories for Truck	11,193.15
Weichert Motors	Freon in 3 vehicles	147.55
Witt's Pharmacy – Caledonia	Ice Paks	36.77
WWTP MPCA PFA Loan Fund	1993-96 PFA Loan	3,725.00
Tri-County Electric	Electric Energy – June 2006	<u>143,872.01</u>
		194,786.04

NEW BUSINESS

A. ADVERTISEMENTS

1. MINNESOTA TRAILS MAGAZINE: Joyce Iverson had requested through the Clerk's Office, whether or not the Council wished to participate in the Fall Issue of Minnesota Trails Magazine by placing a similar size ad as the previous issue for a cost of approximately \$245. The Fall 2006 Issue is to carry a story on the Richard J. Dorer Forrest (Southeastern Minnesota). The magazine has a distribution of approximately 45,000 copies. Following discussion, including consideration of whether the ad might actually increase tourism to Caledonia, a motion was made by Mayor Morey, seconded by Member Fisch, to reframe from advertising in the Minnesota Trails Magazine. All members voted in favor and the motion was declared carried.
2. WILD TURKEY TIMES: The Council reviewed a previous full page advertisement in the Wild Turkey Times, published by the Caledonia Argus, then a motion was made by Mayor Morey, seconded by Member Vick, to advertise in the upcoming issue with a full page ad for the City Of Caledonia for an amount of \$550. All members voted in favor and the motion was declared carried.

CLERK'S REPORT

A. MUNICIPAL COMMUNICATIONS LAW UPDATE: Enclosed with the Agenda was a copy of the Municipal Communications Law Update – July 2006 received from Brian T. Grogan, esq., Moss & Barnett. Topics included Federal Legislation Update, Pole Attachment Agreements, 800 MHz Rebanding, Municipal Wireless, Wi-Fi and WiMAX Systems, Franchise Fee Payment Review and Right – of – Way Management.

B. DISCHARGE MONITORING REPORT: Enclosed with the Agenda was the Discharge Monitoring Report for June 2006, showing a Total Monthly Average Nitrogen Level of 2.89 mg/l.

C. ELECTRIC UTILITY IMPROVEMENT: Enclosed with the Agenda was an e-mail from Tom Nigon, P.E. PowerPlus Engineering, stating that staking has been completed for the feeder line project and materials have been ordered. Supplies should arrive in approximately 4 weeks at which time PUSH Construction will be contracted to install the underground work with Tri-County Electric Cooperative installing connections to the elbow centers and transformers.

D. WHOLESALE ELECTRIC RATES: Enclosed with the Agenda was a copy of Tri-County Electric Cooperatives Wholesale Electric Rates to the City Of Caledonia for the 12 month period beginning May 1, 2006.

E. STATE AUDITORS ADVISORY: Enclosed with the Agenda was a directive from the Minnesota State Auditors Office concerning public utilities spending tax dollars to support the constitutional amendment to be on the ballot this fall to dedicate all motor vehicle sales tax to transit and highways. Municipalities have no legal authority to expend funds for lobbying this issue.

F. POLICE DEPARTMENT: Enclosed with the Agenda was the Office Activity List and Officer Activity Summary for June 2006.

G. EMPLOYEE TIME RECORD: Enclosed with the Agenda was the Employee Time Record for pay period June 19 – July 2, 2006.

H. TAX/SPECIAL ASSESSMENTS: The Council was informed that the City had received the first half tax and special assessment distribution from Houston County in the amount of \$227,060.54.

I. FIRE DISTRICT MEETING: The Council was informed that a tentative date for the mid-year Fire District Meeting scheduled for 7:00 p.m., Thursday, July 20, in the Council Room, City Hall.

MISCELLANEOUS ITEMS

A. CALEDONIA SWIMMING POOL: Member Vick commented that some parents had contacted her, recommending that the pool returned to its old hours for open swim, meaning from 1:00 p.m. – 5:00 p.m. and 7:00 p.m. – 9:00 p.m. in contrast to the present schedule of open swim from 2:00 p.m. – 8:00 p.m. Following brief discussion, the Council agreed by general consensus that the Recreation Committee would meet with Mark Murphy, Pool Manager, to discuss the issue.

B. MAYOR AND COUNCIL MEMBER SALARIES: Mayor Morey introduced a motion to increase the salary of Mayor and Council Members by \$500 each, increasing the Mayor's annual salary from \$2,500 to \$3,000 and the annual Council Member's salaries from \$2,300 to \$2,800. Further, to increase the hourly rate for attendance at informational meetings, to review equipment, committee meetings, and the like, from \$5.00 to \$10.00 per hour. All other terms remain the same. The motion was seconded by Member Fisch. All members voted in favor and the motion was declared carried and to be effective January 1, 2007.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Mayor Morey and seconded by Member Klug. All members voted in favor, the motion was declared carried and the meeting then adjourned at 9:31 p.m. The next Regular Meeting of the City Council is scheduled for 7:00 p.m., Monday, July 24, 2006, in the Council Room, City Hall.

Michael J. Morey, Mayor

Robert L. Nelson
City Clerk - Administrator