

Agenda
Regular Meeting of the City Council
Monday, July 11, 2005

I. Call to Order

A. 7:00 p.m. in the Council Room, City Hall.

II. Roll Call

A. Members present:

B. Members absent:

C. Consultants and City Staff present:

D. Visitors present:

III. Consent Agenda

A. Minutes of Past Meetings: To approve the minutes of the regular meeting held Monday, June 27, 2005. Addendum #1

B. Staff Appointment: To appoint Karly Misch as a Seasonal Employee for life guarding at a starting wage of \$5.65 per hour.

C. Charitable Gambling: To approve an Application for Exempt Permit, submitted by Caledonia Founders Days, for an the conduct of bingo at 203 History Lane, Houston County Fairgrounds, on August 18, 19, 20 and 21, 2005, waiving the waiting period.

D.

E.

Council Action:

IV. Visitors and Communications

A. Insurance Renewal: Tom Danielson, Danielson Insurance Agency, will be present to review the various insurance coverage's for the one year period July 1, 2005 – July 1, 2006.

Council Action:

B.

C.

D. Communications

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|----|-------------------------|---------------|
| 1. | The Wheel, July 2005. | Addendum #2 |
| 2. | LMC Friday Fax, 7-1-05. | Addendum #3 |
| 3. | LMC Friday Fax, 7-8-05. | Addendum #3a. |

V. Claims

A. Prepaid Claims: Consideration of the Prepaid Claims for June 2005.
Addendum #4

Council Action:

B. Claims Payable: Consideration of the Claims Payable for June 2005.
Addendum #5

Council Action:

VI. Old Business

A. Washington Street Project: Consideration for approval of Partial Estimate #7, payable to Badger Environmental and Earthworks, Inc., in the amount of \$28,607.62. This payment applies to Change Order #5. The work was inspected by Davy Engineering Company and is recommended for payment.
Addendum #6

Council Action:

B. Doering Estates Streets: Gary Becker, Bluff Country Properties, has requested a letter from the City, approving placement of the Bituminous Surface on Courtney Drive and Cul-de-sacs, that payment may be made to Mathy Construction Company. Mike Gerardy and I inspected the work and find it satisfactory. We recommend preparing a letter per their request. The letter would have no impact on any other work on the Development. I request Council concurrence.

Council Action:

- C. Comprehensive Plan: Letters to community organizations, churches, and the like, have been mailed out and I discussed the need for a Comprehensive Plan Director with Michael Bubany of David Drown Associates. Shannon Sweeney works with Comprehensive Planning & Zoning as well as economic development issues. Would you prefer to hire someone who specializes more in Comprehensive Planning? Addendum #7.

Council action:

D.

E.

VII. New Business

- A. Zoning Ordinance: Tabled at the past regular meeting was the issue of multi-family housing, particularly converting an old single family dwelling into apartments. Mike Gerardy, Zoning Administrator, concurs with a proposal to follow the same Zoning procedures for such conversions as are implemented for new multi-family unit construction. Addendum #8.

Council action:

- B. County Election Plan: Enclosed is information on a County Election Plan, so named because the State has made counties responsible for overseeing and coordinating the planning process to comply with Help America Vote Act (HAVA). We can discuss the present status at the meeting. Addendum #9.

Council action:

C.

D.

VIII. Clerk's Report

- A. Request to be Excused from Council Meetings: I request the Council's permission to be excused from the Council Meetings of July 25 and August 8. My wife, Sharon, and I have signed up for a Microsoft Excel class at WWTI, which unfortunately, is scheduled for each Monday evening, July 25, August 1, 8 and 15. Mike Gerardy has "cheerfully and eagerly volunteered" to take my place at the meetings.

Council action:

- B. Police Department Reports: Enclosed are the Officer Activity List and Officer Activity Summary for the month of June 2005. Addendums #10 & 11. (Also included is a note from Chief Shefelbine and the referenced Incident Report. Addendum #12.
- C. Notice to Provide Interexchange Service: Enclosed is a type of notice we receive from time to time since there are constant purchases of companies by others, mergers or expansions. Notification is required as part of the legal process, but I do not know of any valid reasons the City would have to offer objection. Addendum #13.
- D. Employee Time Record: Enclosed are copies of the Employee Time Records for Pay Period June 20 – July 3, 2005. Addendum #14.
- E. Reminders:
1. The LMC Regional Meeting at Lanesboro is scheduled for July 21.
 2. The Mid-Year Fire District Meeting is scheduled for 7:00 p.m., Tuesday, July 26, in the Council Room (Morey & Fisch).
- F. Discharge Monitoring Report: Enclosed is the Discharge Monitoring Report Form for June 2005, showing a Monthly Average Total Nitrogen Level of 3.14 mg/l. Maximum allowable is 10.0 mg/l.
- G.
- H.

IX. Miscellaneous Items

A.

B.

C.

X. Adjournment