Agenda
Regular Meeting of the City Council
Monday, July 14, 2008

I. Call to Order
   A. 6:00 p.m. in the Council Room, City Hall.

II. Roll Call
   A. Members present:

   B. Members absent:

   C. Consultants and City Staff present:

   D. Visitors present:

III. Consent Agenda
   A. Minutes of Past Meetings: Consideration for approval of the Minutes of the Regular Meeting held Monday, June 23, 2008. Addendum #1

   B. Gambling Permit: Consideration for approval of an application for Exempt Permit submitted by Caledonia Founders Days to conduct a charitable gambling event at the Houston County Fairgrounds on August 14, 15, 16 and 17 to conduct Bingo. Further, requesting waiver of the 30 waiting period.

   C. Gambling: Consideration of a request to conduct charitable gambling by the Starlite Bowling Center, 114 Bissen Street, in association with the USBC, WBA, Inc. Further, to waive the 30 waiting period.

   D. Gambling: Steve Schuldt requested a clerk certificate to send to the state offices for the conduct of charitable gambling at the American Legion. He believes we accomplished one when he submitted the application for gambling but it was apparently lost up at the state level. Addendum #2

   E. EDA Board Members: Craig Schroeder, Merchants Bank, has agreed to accept an appointment to the Economic Development Authority for a 4 year term, if the Council chooses to select him. He is recommended by the current EDA Board Members.

   F.

G.

Council Action:

IV. Visitors and Communications

A. Complaint: Scott Betz, 806 West Main Street, wishes to speak to the Council about a nuisance complaint, being the bright lights at the Eitzen State Bank across the street from his residence.

Council Action:

B. Administrative Coordinator Topics

1. Lift Station Repair: Mike Gerardy, Administrative Coordinator and Tony Klug, Water/Waste Water Supervisor, will present information on estimates for repair of 2 lift stations. The first lift station known to need service is the industrial park lift station adjacent to Bissen Street. The following estimates have been received with regard to repairing that lift station. North Star Pump Service: $26,469. Braun Pump and Controls: $23,997. Addendums #3 & #4

   The second lift station is the East Side Lift Station located at the east end of Bush Street in the South Winnebago Estates Addition. The estimated cost for repair of that lift station may be approximately the same as for the one above.

Council Action:

2. Zoning Amendments: Mr. Gerardy and Clerk Nelson may have language drafted as a proposal to amend zoning ordinance for residential districts. In addition, a second amendment may be introduced to require a deposit at the time the zoning application is submitted.

Council Action:

3. Other Topics:

C. Accountant: Stephanie Mann, Accountant will review the following topics.

1. Cash and Investments. Addendum #5
2. Budget Worksheet. Addendum #6
3. Water and Sewer Rate Changes. Addendum #7
4. Council Committee Study: Ms. Mann and Clerk Nelson ask to meet with a Committee to study the possibility of having the City Checking Account remain in one bank instead of rotating every two years.

Council Action:

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F. Communications
1. Letter, Mediacom, 7-7-08, Rate Increases. Addendum #8
2. Letter, State Demographic Center, 5-30-08, Population Estimates. Addendum #9

V. Claims
A. Prepaid Claims: Consideration of the Prepaid Claims for June 2008. Addendum #10

Council Action:

B. Claims Payable: Consideration of the Claims Payable for June 2008. Addendum #11

Council Action:

VI. Old Business
A. Police Officer Position: The Council Committee (Vick and Klug) meet with Chad Heuser to discuss final arrangements before making a recommendation to the City Council on whether or not the job offer should be made in its final form. The Committee makes the following recommendation. To appoint Chad Heuser to the full time officer position with a remaining probationary period of 6 months from the date of appointment and to start him at Step 2 of the Labor Agreement wage scale. Further, that Mr. Heuser shall relocate his residence to "a 15 minute response time area" within 1 year of appointment or ask for a further extension.

Council Action:

B. Badges: Please see the enclosed letter from Jason Leahy, Chief of Police Reserves. Addendum #12

Council Action:

C. Fire Hydrant Inspection: Does the Council wish to have the Fire Fighters perform the fire hydrant inspection as they did 2 or 3 years ago, with an offer of $1,600, or there abouts to the fire fighters for the assignment?

Council Action:

D. Storm Water Capacity: Enclosed is the report from Davy Engineering Company on the Storm Water Capacity for the pond at West Main Street. Addendum #13

Council Action:

E. Certificate of Survey: Enclosed is a Certificate of Survey of the old railroad track area and Dean Foltz's property included on the illustration is a depiction of the easement area Mr. Foltz is asking of the City of Caledonia that he may have access to his property south of the railroad track. We can discuss this in greater detail at the meeting. Addendum #14

Council Action:

F. Ambulance Service: The City received 3 applications for the offer to an ambulance attendant to prepare the MNSTAR reports for a fee of $5 per report. Does the Council wish to conduct interviews to make a determination as to the successful applicant?

Council Action:

G. Membership Fees: ISD #299 Staff pay their own dues for any organization they may join. They are not obligated, however, to join any organization as part of their job performance.

Council action:

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VII. New Business

A. Winona Area Ambulance Contract: Enclosed is a copy of the Winona Area Ambulance Contract to replace the expired contract. The term of the new agreement begins July 1, 2008 and expires at midnight June 30, 2010.
Addendum #15

Council Action:

B. Sno Pac Foods Electrical Rate: Enclosed is a copy of a calculated rate for Sno Pac Foods which was recently done by PowerPlus Engineering. We can discuss the question in further detail at the meeting. Addendum #16

Council Action:

C. Emergency Management Director: The Mayor is the designated Emergency Management Director for the City. Does the Council wish to consider assigning a secondary person to make decisions in the event that the Mayor is out of the community and unreachable in the case of an emergency?

Council Action:

D. Nuisance Condition: The Relay For Life cancer walk is scheduled for August 1 around the Caledonia Mall area. A request is made of the City to cut the grass and weeds which are on the property. Because of the current existing circumstances, it is doubtful the property owner will take care of the property before the Relay For Life event.

Council Action:

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VIII. Clerk's Report

A. Minimum Wage: For your information, here is a quote from a flyer named "Reporter." "Effective July 24, 2008, the federal minimum wage for covered non-exempt employees will rise from $5.85 to $6.55 per hour. The Fair Minimum Wage Act of 2007, which amended the Fair Labor Standards Act (FLSA), provides for another phased increase to $7.25 per hour effective July 24, 2009."

B. Police Department Reports: Enclosed are the Officer Activity List and Officer Activity Summary for June 2008. Addendums #17 and #18.

C. Employee Time Record: Enclosed is the Employee Time Record for pay period June 16 – 29, 2008. Addendum #19.

D. SEMLM: Would any Council Members like to attend the SEMLM at Hokah on July 29? Addendum #20.

E. Mosquito Inspection: Enclosed is a list of locations observed/treated for mosquitoes. Addendum #21.

F. Candidates for Office: So the City does not end up without candidates on the ballot, would Council Members wish to share whether or not they intend to run for election in November? The period to sign up as a candidate for City Council is from August 26 – September 9, 2008, inclusive.

G. Journey Lineman Position: There were no applications for Journey Lineman. We will advertise again and put the ad in newspapers farther away from Caledonia.

IX. Miscellaneous Items

A.

B.

C.

X. Adjournment