

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
July 22, 2024

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member Ryan Stenzel, Member Dave Fitzpatrick, and Member Robert “Bob” Klug. Members Absent: Member Amanda Ninneman. Staff present: Jake Dickson, City Clerk/Administrator, Stephanie Mann, Finance Officer. Visitors present: Charlene Corson Selbee, *Filmore County Journal*, Rose Korabek, *Caledonia Argus*, Tracey Knutson, Kathryn Lamb.

APPROVAL OF MINUTES: Member Klug moved to approve the minutes from the June 24, 2024 regular City Council meeting. Motion seconded by Member Stenzel, motion passed 4-0, motion carried.

CONSENT AGENDA: Member Fitzpatrick moved to approve the consent agenda. Member Klug seconded the motion. Four members voted in favor of the motion and the motion passed. The consent agenda comprised the following item:

- a. Approve Regular Payments and Disbursements
- b. Approve 3.2 License at 302 MN44
- c. Approve Tobacco License at 302 MN44
- d. Approve Soft Drink License at 302 MN44
- e. Approve School Crossing Agreement with ISD299

PUBLIC COMMENT: None

PUBLIC WORKS/ZONING DIRECTOR: City Clerk/Administrator Dickson provided a written report of Public Works/Zoning matters including street, parks, utilities work and general Public Works matters.

CITY CLERK/ADMINISTRATOR: City Clerk/Administrator Dickson updated the City Council on recent and upcoming meetings and general City matters.

NEW BUSINESS:

- a. Financial Reports: Finance Officer Stephanie Mann updated the City Council on the General Fund through June 30th 2024. Mann reported that the budget was on track with no major irregularities. Mann reported cash and investments totaling \$6,632,041.
- b. Pay Application #29 in the Amount of \$203,943.32 for Work Performed on the Wastewater Treatment Plant: City Clerk/Administrator Dickson introduced Pay Application #29. Dickson noted that the Pay Application was late due to an error, and that the amount requested is not on track with the project completion date. Dickson

will continue to work with the Engineer of Record and City's legal counsel. Motion made by Member Klug to Approve Payment Application 29 with \$1,000 withheld per day since July 30, 2023. Motion seconded by Member Fitzpatrick. Motion passed unanimously, motion carried.

- c. Front-End Loader Purchase Approval: City Clerk/Administrator Dickson introduced a trade-in proposal for the 2022 John Deere Loader owned and operated by the City. The existing loader is valued at \$176,500 leaving a balance of \$36,399 for the purchase. Member Klug identified \$20,000 in the budget for trade, leaving the City responsible for an additional \$16,399, which can be pulled from the snow hauler line. Motion made by Member Klug, seconded by Member Fitzpatrick, to approve the Front-End Loader Purchase Proposal. Motion passed unanimously, motion carried.

- d. Overtime Report Pay Period June 24th through July 7th: The City Council reviewed the overtime report and took no action.

OLD BUSINESS:

- a. None

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, August 12th at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Fitzpatrick, seconded by Member Stenzel. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 6:35p.m.

DeWayne "Tank" Schroeder
Mayor

Jake Dickson
Clerk/Administrator