REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, July 9, 2007

CALL TO ORDER: Following due call and notice thereof, Mayor Morey called the meeting to order at 7:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Michael J. Morey; Council Members: Paul Fisch, Randi Vick, Gary Klug and Robert Standish. Members absent: None. Consultants and City staff present: Michael Gerardy and Robert L. Nelson. Visitors present: Neil Morey, Palmer Carlson, Ronald Carlson, David Olson, Norman Snodgrass and Charles Warner, Reporter.

CONSENT AGENDA: Following brief discussion, a motion was made by Member Fisch, seconded by Member Vick, to approve the Consent Agenda Items, described below. All members voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS: To approve the minutes of the Regular Meeting held Monday, June 25, 2007 and Special Meeting held Monday, July 2, 2007, as presented.

B. APPLICATION FOR EXEMPT PERMIT: To approve an Application for Exempt Permit for the Caledonia USBC, WBA, Inc. for an event to be conducted at the Starlight Bowling Center, 114 Bissen Street, on July 12, 2008, to conduct a raffle. Further, to waive the waiting period.

C. DONATION – GAMBLING FUNDS: To accept a $100 donation from the American Legion Post 191 to be designated for use in the Summer Athletic Ball Programs.

D. APPLICATION FOR EXEMPT PERMIT: To approve an Application for Exempt Permit, submitted by Founders Days, Inc., to conduct bingo at the Houston County Fair from August 16-19, 2007.

E. MEMBERSHIP FEES: To renew membership in the Minnesota Municipal Beverage Association for a fee of $395.

ZONING APPLICATION – PUBLIC HEARING
A. RONALD F. CARLSON ENTERPRISES, INC: Mr. Carlson described his intent to construct a 72' x 92' office building with a 30' x 40' detached garage at 805 North Highway #44/76. Mike Gerardy, Zoning Administrator, informed the Council that the application required a Conditional Use Permit to locate offices in a B-2 Highway Business District. Further, a 52' setback variance on the east (front) property line was required for the building along with a 10' setback variance on the northeast (side) property line. A 59' setback variance was required on the east (front) property line for sign installation. And a variance of 1' on the width and 7' on the length of parking stalls was also requested decreasing the stalls from the mandated 10' x 25' dimension to 9' x 18'. When there was no further discussion and all questions had been answered, Mayor Morey closed the public hearing and resumed the regular meeting. A motion was made by Member Standish, seconded by Member Fisch, to approve the Zoning Application and grant the stated variances and conditional use permit for offices in the Highway Business District. All members voted in favor and the motion was declared carried.

VISITORS AND COMMUNICATIONS
A. NUISANCE COMPLAINT: David Olson informed the Council that his neighbor to the east has a snow plow and blade parked along side his property line with about 14 vehicles on the entire parcel of property. Mayor Morey said he would contact the Chief of Police the next morning and have the site investigated, again.

B. ADMINISTRATIVE COORDINATOR TOPICS
1. FENCING QUOTE: Michael Gerardy, Administrative Coordinator, reported receiving a fencing quote for surrounding the waste water treatment plant pools and constructing three gates at the perimeter of those pools for an amount of $1,522 plus $75 per gate. Holes in the perimeter fence for the entire waste water, street department and electric department site would be corrected on a time and material basis. Following brief discussion, a motion was made by Mayor Morey, seconded by Member Vick, to approve the fencing to surround the sewer tanks and including gate installations as well as the proposal to patch holes in the perimeter fence on a time and materials basis. All members voted in favor and the motion was declared carried.

2. CONTRACTORS PARTIAL ESTIMATE: Mr. Gerardy informed the Council that Caledonia Lumber Company had submitted a partial payment request in the amount of $53,517.54. Following brief discussion, a motion was made by Mayor Morey, seconded by Member Fisch, to approve the payment request and authorize payment. All members voted in favor and the motion was declared carried.

C. PRELIMINARY ZONING INQUIRY: Norman Snodgrass held lengthy, detailed discussion with the Council on a new proposal for his mothers' parcel of land at 825 North Kingston Street. That land is reportedly being purchased from the owner by a Contract for Deed. Mr. Snodgrass proposed building a 28' x 36' two story home with side by side attached garages one being 24' x 28' and one being 20' x 26' in front of the existing mobile home situated upon the lot. Mr. Snodgrass said the first step would be to disassemble the old root beer stand then build the 2 garages with the house following a year or two after. He said his mother would still be interested in completing the easement to have the mobile home dry well, utility shed and drain field on the cities lot north of her lot. No action was taken by the Council.

CLAIMS

A. PREPAID CLAIMS: Following review, discussion and deliberation, a motion was made by Mayor Morey, seconded by Member Vick, to approve the Prepaid Claims list for June 2007. All members voted in favor and the motion was declared carried.

Blue Cross Blue Shied of MN	Health Insurance	22,648.00
Caledonia Oil Company	Diesel	1,224.00
CW Von Arx & The Highway 3	Music in the Park	75.00
Independent School District	City Share X-ing Guards	1,532.12
LaCrescent Youth Baseball	Registration Fee	120.00
League of MN Cities Ins. Trust	Work Compensation Insurance	35,116.00
Merchants Bank	C/I Principal & Interest	14,199.85
Sam's Club	Auditorium 8 foot table	70.01
Tri-State Ambulance Service	Intercept Fee	500.00
US Bank NA	GO Sewer Revenue Bonds 2002	13,602.50
Metro Sales, Inc.	PD Copier Agreement	76.00
Northern Beverage Distribution	Beer	979.50
Schott Distributing Co, Inc.	Beer	1,925.50
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	214.50
Staggemeyer Stave Co, Inc.	Park Areas – 1 scoop bark	35.00
Tri-County Electric Co-op	Electric Energy	125,947.29
Bank of the West	Federal/Fica/Medicare	9,356.17
City of Caledonia Emp. Assn.	Association Dues Month of June	80.00
Commissioner of Revenue	State Withholding	1,661.02
Minnesota NCPERS Life Ins.	NCPERS	64.00
MN Benefit Association	MBA	165.88
Orchard Trust Co, LLC	TSA	1,580.00
Public Emp. Retirement Assn.	PERA	4,989.51
Bauerly & City, Suzanne	Meter Deposit Refund	132.41
Bublitz & City, Shane	Meter Deposit Refund	129.06
Caledonia True Value	Pool, Floor Drain, Picnic Table, Misc	136.92
Calloway & City, Savanna	Meter Deposit Refund	131.76
Civic Systems, LLC	Semi-Annual Support	2,149.00
Jack Neumann Trucking	Liquor – Freight Expense	36.00
League of MN Cities Ins. Trust	STP Claim – Gordon	500.00
Moore & City, Rita	Meter Deposit Refund	131.43
Phillips Wine & Spirits	Liquor / Wine	1,341.69
Ranzenberger & City, Barb	Meter Deposit Refund	82.54
Rippe, Hammell & Murphy	Caledonia Lodging LLC Loan	55.00
Rud & City, Jenny	Meter Deposit Refund	86.25
Singing Journalist	Music in the Park	100.00
Stemper & City, Julie	Meter Deposit Refund	230.00
Thimmesch & City, Evan	Meter Deposit Refund	128.77
Tishhauser & City, Kevin	Meter Deposit Refund	230.00
Torgerson & City, Travis	Meter Deposit Refund	86.25
Tri-State Ambulance Service	ALS Intercept 07-6554	250.00
Welsh & City, James	Meter Deposit Refund	126.39
WWTP MPCA PFA Loan Fund	1993-96 PFA Loan Fund	3,500.00
Wynn & City, Jamie	Meter Deposit Refund	135.53
Midwest Wireless Comm.	Mobile Unit	133.79
MN Department of Revenue	Sales Tax	11,136.00

Moe Fencing, Inc.	Fence for Batting Cage	3,200.00
Northern Beverage Dist.	Beer	4,072.45
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	73.75
Caledonia Volunteer Fire Dept.	Relief Association 2nd Quarter	600.00
Colleran, Sarah	WSI Course Reimbursement	175.00
Connor, Kelsey	WSI Course Reimbursement	175.00
Cover-All Of Wisconsin	50% Salt Shed	12,997.50
Curt & Candy's Hardware Hank	Window Repair	51.13
Gavin, Mike	Animal Control – Rent/Misc. Expense	75.00
Houston County Recorder	Recording Fee	46.00
Houston County Treasurer	Collection Site – July 07	3,310.00
Jack Neumann Trucking	Liquor – Freight Expense	50.00
Jergenson, David	Pool – WSI Course Reimbursement	175.00
Johnson Brothers Liquor Co.	Liquor / Wine	2,176.16
Kinneberg, Sandy	WSI Course Reimbursement	175.00
Knutson, Blake	WSI Course Reimbursement	100.00
Kruse, Kelsey	WSI Course Reimbursement	175.00
Schmitz, Kaleb	WSI Course Reimbursement	100.00
SE MN Historic Bluff Country	Tourism	1,349.05
Southeast Consultants, Inc.	EDA Services 3rd Quarter	8,073.00
Stars of Tomorrow, Inc.	Registration Fee	300.00
Trempealeau Youth Sports Club	Registration Fee	90.00
Ziebell's Hiawatha Foods, Inc.	Mix	69.13
Bank of the West	Federal/Fica/Medicare	355.63
Bonanza Grain, Inc.	Storage Yard - Rock	6,669.69
Commissioner of Revenue	State Withholding	25.60
Feine, Jeff	Sidewalk Replacement	246.63
La Crescent Youth Softball	Registration Fee	-240.00
Public Emp. Retirement Assn.	PERA	239.26
Rogich, Mike	Tree Removal	1,100.00
Vonderohe, Daryl	Baseball Equipment – Reimbursement	456.51
Schmitz Refrigeration, Htg & A	Replaced Thermostat – PD	151.22
Stemper Construction LLC	New Counter @ Liquor Store	2,032.39
United Parcel Service	UPS Fee	68.00
VISA	Summer Reading Program, Batting Cage	930.00
Arch Wireless	Mobile Unit	53.09
Eitzen State Bank	GO Tax Increment Bonds 99	568.75
Logan, James	2007 Uniform Allowance	144.82
MN Department of Revenue	Sales Tax – June 2007	3,247.00
MN Pollution Control Agency	NPDES Permit Fee	350.00
Northern Beverage Distribution	Beer	930.90
Richard's Sanitation	Recycling – Collections June	5,742.00
Scholze, Alex	Mileage Reimbursement	11.57
Scholze, Gregory	Mileage Reimbursement	23.14
Schott Distributing Co, Inc.	Beer	3,959.80
Spring Grove Soda Pop, Inc.	Beer & Soft Drinks	391.75
US Postal Service	Utility Billing June 2007	328.39
Ace Link Telecommunications	Communication Expense	1,032.28
Bank of the West	Federal/Fica/Medicare	10,455.39
Caledonia Police Association	PD Association Dues – July 2007	120.00
Commissioner of Revenue	State Withholding	1,777.38
Griggs, Cooper & Company	Liquor / Wine	1,557.22
Jack Neumann Trucking	Liquor – Freight Expense	40.00
Merchants Bank	ACH Fee July 2007	20.36
Morey, Michael	Reimbursement LMC Conference Expense	624.50
Orchard Trust Co, LLC	TSA	1,580.00
Principal Life	Life/Ad&d/Std	604.02
Public Emp. Retirement Assn.	PERA	5,389.49
Rose, Chance	Liquor – Cleaning Supplies	69.95
Trempealeau Youth Sports Club	Registration Fee	90.00
Tunnelvision	Music in the Park	450.00
Ziebell's Hiawatha Foods, Inc.	Liquor – Mix	43.69
		$ 349,135.74

B. CLAIMS PAYABLE: Following review, discussion and deliberation, a motion was made by Member Klug, seconded by Member Vick, to approve and authorize payment of the Claims Payable List for June 2007. All members voted in favor and the motion was declared carried.

Affordable Technology Solution	Office Supplies/Tech Services	422.48
Airgas North Central	Oxygen / Acetylene	64.22
Artic Glacier Inc.	Ice	416.35
B & B Tree Service, LLC	Stump Removal	180.00
Baker & Taylor Books	Library Books	878.99
Better Homes & Gardens Books	Library Book	25.96
Border States Electric Supply	Inventory (4 year plan)	86.58
Braun Pump & Controls, Inc.	East Grant Lift Station	1,529.38
Caledonia Haulers, Inc.	FD-Parts	12.89
Caledonia Implement Co.	Miscellaneous Items	61.37
Caledonia Lumber Co.	Ball Park – Concrete Mix, Pool Door	215.24
Caledonia Oil Company	Tire Repair	66.33
Caledonia Ready Mix, Inc.	Catch Basin Repair – East Grove Street	87.76
Caledonia Veterinary Service	Animal Control – Supplies	80.00
Carquest Auto Parts	Street – Miscellaneous	20.15
Clarey's Safety Equipment Inc.	Miscellaneous Items	624.82
Collins Brothers, Inc.	Liquor Store – Misc Merchandise	292.10
Communications Service Inc.	Pager Batteries	55.17
Crystal Canyon Inc./Ecowater	Drinking Water	70.11
Curt & Candy's Hardware Hank	Miscellaneous Items	131.29
D S Electric Supply Inc.	Inventory	192.95
Davy Laboratories	3 Total Coliforms	1,703.20
ECM Publishers Inc.	Advertisements	562.51
Ellingson Motors	Car Wash Tickets	100.00
Emergency Apparatus Main Inc.	Fire Department Repairs	5,410.31
Emergency Medical Products	Miscellaneous Supplies	432.25
First Supply	Water – VLV Box Top/Cover	215.35
Flexible Pipe Tool Company	Manhole Cover Extractor	186.38
Franciscan Skemp Healthcare	9 Students for CPR Cards	9.00
Green Power Equipment	Tractor Parts & Equipment Parts	927.10
Hawkins, Inc.	Chemicals	442.94
High Voltage Testing & Safety	Safety Glasses	119.35
Hoskins Electric Co.	Wire A/C in Council Room, Switch Repairs	885.29
Houston County Highway Dept.	Concrete/Materials/Maps for resale	703.42
Ken's Small Engine	Trimmer, Sidewalk Blower	362.08
La Crosse Athletics	Ball Equipment	75.50
Midwest Tape	Library Books	24.14
Minnesota Dept. of Commerce	1st Quarter Fiscal Year	199.93
Mississippi Welders Supply Co.	Oxygen	99.04
MN Municipal Beverage Assn.	Annual Association Dues	395.00
Momentos Gifts & Laser Engr.	PD ID Tags	25.47
National Fire Protection Assn.	Resource Manual	51.00
Nodine Culbert Sales	Lot West of STP	2,041.32
P & H Services	Equipment Parts & Repairs	142.00
PowerPlus Engineering, LLC	4 Year Plan, Mapping Project	1,202.02
Printy Quik	Bottle Tickets – Liquor Store	46.03
PT Welding & Driveshaft	New Shop Floor Drain	1,796.05
Public Safety Center, Inc.	Personal Rescue Tool	94.53
Reliance Business Forms, LLC	Window Envelopes	172.77
RESCO	Inventory & Tools	4,989.41
Richard's Sanitation	Refuse Disposal & Salt Shed	560.25
Rippe, Hammell & Murphy	General Matters & Prosecution Matters	3,922.90
River Valley Newspaper Group	Ad Share with Chamber	190.00
Road Rescue Emerg. Vehicles	Ambulance Bulbs	72.60
Ronco Engineering Sales, Inc.	Batting Cage Materials	107.53
Schilling Supply Company	Bags, Towels, Copy Paper	403.81
Schulze Plumbing & Heating	Heater Repairs	61.00
SE Libraries Cooperating	Auto Fees	419.33
St. Mary Auto Body Shop	2 Tow's	85.20
Taste of Home Cookbooks	Library Books	23.98
United Auto Supply, Inc.	Miscellaneous Items	175.17
United Laboratories	Cleaning Supplies	725.44
Wiebke Tire Co.	2 Tires/Install	172.30
WWTP MPCA PFA Loan Fund	1993-96 PFA Loan	3,500.00
Zep Manufacturing Company	Chemicals/Trash Bags	204.64
Tri-County Electric	Electric Energy	137,587.95
		$ 177,048.63

OLD BUSINESS

A. AMBULANCE INTERCEPT AGREEMENT: Following review of the Ambulance Intercept Agreement stipulating the terms for Tri-State Ambulance Service to give treatment to patients initially transported on a Caledonia ambulance vehicle, a motion was made by Member Klug, seconded by Mayor Morey, to approve and enter into the agreement with Tri-State Ambulance Service. All members voted in favor and the motion was declared carried.

B. STANDBY POLICY: The Council reviewed and considered special standby pay for certain holidays of the year at a suggested rate of $4.00 per hour as opposed to the normal $2.00 per hour. Ambulance Director Mike Tornstrom recommended these standby rates be paid on January 1 and either a full 24 hour period or partial periods of May 26, 27 and 28 for the Memorial holiday weekend, June 15 and 16, for Founder's Days Events, July 3 and 4 for Independence Day Celebration, August 17, 18, and 19 for the Houston County Fair, November 22 for Thanksgiving Day, December 25 for Christmas Day and December 31 for New Years Eve. Following discussion, the public safety committee (Morey and Fisch) said they would meet with Mr. Tornstrom to review his recommendation.

C. PAY EQUITY REPORT: Clerk Nelson informed the Council no response had been received from the Pay Equity Coordinator after submittal of the second report.

NEW BUSINESS

A. INSURANCE RENEWAL: Enclosed with the Agenda was a summary of changes for the next insurance year, July 1, 2007 through June 30, 2008, as outlined by Tom Danielson, Agent. Clerk Nelson informed the Council that the list of premium costs shown on page 5 for calendar year 2007 totaling $106,902 had already been paid since it was simply a normal renewal with no anticipated major changes to be made on the policies. The Council had no questions of the summary presented by Mr. Danielson. Following brief discussion, a motion was by Mayor Morey, seconded by Member Fisch, to authorize the renewal of all insurances at the stipulated rates and terms described in the summary packet and ratify the payment of premium. All members voted in favor and the motion was declared carried.

B. EMPLOYEE HEALTH INSURANCE RENEWAL: Clerk Nelson informed the Council that the Employee Group Health Insurance Plan is scheduled for renewal September 1, 2007. Insurance rules have changed such that the City would be eligible to have a second plan for some employees which maybe less expensive than the primary plan, this maybe of interest to employees who now must contribute toward the cost of family coverage. Member Fisch inquired whether or not the change of plan or new plan can be instituted any time of year or merely upon the renewal date. No action was taken at this time.

C. WILD TURKEY TIMES AD: Following review of a sample from last year, a motion was made by Mayor Morey, seconded by Member Klug, to approve an advertisement for the City of Caledonia in the Wild Turkey Times for an amount of $550 for a full page ad. All members voted in favor and the motion was declared carried.

CLERK'S REPORT

A. FINANCIAL REPORT: Clerk Nelson distributed copies of the financial report for calendar year 2006. Following brief discussion, the Council requested by general consensus that a review of the financial report be made at the second meeting of August with a summary of variations of the adopted budget versus the actual revenues and expenditures for the year.

B. DISCHARGE MONITORING REPORT: Enclosed with the Agenda was the Discharge Monitoring Report for June 2007 showing a Monthly Average Total Nitrogen Level of 3.18 mg/l.

C. POLICE DEPARTMENT REPORTS: Enclosed with the Agenda were the Office Activity List and Officer Activity Summary for June 2007.

D. EMPLOYEE TIME RECORD: Enclosed with the Agenda was the Employee Time Record for pay period June 18-July 1, 2007.

E. REMINDER: Clerk Nelson reminded the Council of the EDA Meeting at 12 o'clock noon on July 11, and the Special Council meeting scheduled for 6:30 p.m. on July 11 to be held on the gymnasium floor level of the City Auditorium.

F. SESQUICENTENNIAL QUILT DISPLAY: Mr. Gerardy said the Sesquicentennial Committee had a quilt which was in intended to be donated to the City for display, asking if the

Council would authorize hanging the quilt in City Hall. The Council accepted, saying it could be hung in the Council Room or in the entry way of City Hall.

ADJOURNMENT: There being no further business before the Council, a motion to adjourn to adjourn was made by Member Standish and seconded by Member Vick. All members voted in favor, the motion was declared carried and the meeting then adjourned at 8:59 p.m. The next Regular Meeting of the City Council is scheduled for 7:00 p.m., Monday, July 23, 2007, in the Council Room, City Hall.

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Michael J. Morey, Mayor

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Robert L. Nelson
City Clerk – Administrator