CALL TO ORDER: Following due call and notice thereof, Mayor Morey called the meeting to order at 6:00 p.m. in the Council Room, City Hall.


CONSENT AGENDA: Following brief discussion, a motion was made by Mayor Morey, seconded by Member Standish, to approve the Consent Agenda Items, listed below. All members voted in favor and the motion was declared carried.

A. MINUTES OF PAST MEETINGS: To approve the minutes of the Regular Meeting held Monday, July 28, 2008, as presented.

B. CHARITABLE GAMBLING: To approve an Application for Exempt Permit submitted by the Church of St. Mary to conduct a Charitable Gambling event at St. Mary’s Catholic School, 308 East South Street, on November 2, 2008, to include a raffle and pull tabs, requesting also a waiver of the waiting period.

C. RECREATION COMMITTEE: To appoint Todd Meiners, Jason Wiebeke and Brian Bauer to the Recreation Board.

D. INSURANCE RENEWAL: To renew the Volunteer Insurance Coverage Program for the City at the quoted price of $431.

E. PRECOCIOUS PYROTECHNICS, INC.: To approve a fireworks display on City property between Warrior Avenue and the substation and Well #7. (The fireworks is being sponsored by Caledonia Haulers)

VISITORS AND COMMUNICATIONS

A. ZONING APPLICATION: Thomas Danielson and other Board Members of the Four Seasons Community Center petitioned to replace a sign, proposing that a new face would have dimensions of 8’ x 14’ and a flagpole would be installed approximately 12’ from the west property line. The request required an 18’ setback variance on the west property line. Mayor Morey opened a Public Hearing at 6:05 p.m. and continued the hearing until there was no further testimony. Upon returning to the Regular Meeting, the motion was made by Member Standish, seconded by Member Perry, to approve the Zoning Application and grant the 18’ setback variance. All members voted in favor and the motion was declared carried.

B. MICHAEL WERNER PRESENTATION: Mr. Werner informed the Council of the Chamber of Commerce activity particularly with regard to Barn Quilts and measures that were being taken to publicize and develop the idea of barn quilting within Houston County. He reported on action taken by Senator Sharon Ropes to have Legislative acknowledgement of Caledonia’s initiation of this art in the State of Minnesota. He expects a presentation to be made at the League Of Minnesota Cities Regional Meeting when Caledonia sponsors the meeting on October 30 at the Four Seasons Community Center.

C. ADMINISTRATIVE COORDINATOR TOPICS

1. WATER / SANITARY SEWER MAIN EXTENSIONS: Mr. Gerardy reviewed preliminary estimates for extending water main and sanitary sewer main to an area around County State Aid Highway #12 from West Main Street. An estimate to bring water main extension down the West side of Highway 44/76 was $110,195. That estimate, made in June 2006, only indicated a water main extension to a point of approximately Meyer Flower Gardens and the current intent would be to bring the extension further southward to approximately the property owned by Allen Farms. The intent of such extension would be to accommodate existing development along that route and encourage further development in the planned area for Highway Business District along County State Aid #12. Following discussion, a motion was made by Member Klug, seconded by Member Standish, to authorize an engineering study for water and sanitary sewer main extension from Main Street to County State Aid Highway
#12, requiring a personal presentation to the Council by the engineers. All members voted in favor and the motion was declared carried.

2. AUDITORIUM ROOF SPECIFICATIONS: Mr. Gerardy reported on contacts he made to acquire information and assistance with determining whether or not a shingled roof could be designed on top of the Auditorium. Information he received indicated that such construction may entirely change the characteristics of the building such that a sprinkler system along with other possible modifications maybe required. Thereafter, he discussed the roofing situation with Dave Holstrom, who had drafted architectural plans for other buildings in Caledonia. Mr. Gerardy recommended hiring Mr. Holstrom who would charge $100 per hour to draft plans for re-roofing the City Auditorium with the same type of roof of existing roof, but also to inspect the project while construction is in progress. Following discussion, a motion was made by Member Perry, seconded by Member Standish, to authorize the hire of David Holstrom to draw plans for a new auditorium roof and to inspect the construction process. All members voted in favor and the motion was declared carried.

3. WEST WASHINGTON STREET PROPERTY: Mr. Gerardy reported their had been no improvements to the property on West Washington Street although over the past nearly two years a number of contacts had been made to the property owner verbally and in writing, including a letter from the City Attorney. Mr. Gerardy recommended that a nuisance citation be issued and reissued again in the future days if the property owner fails to clean-up the area and fill the basement, making it safe and aesthetically acceptable. Following discussion, a motion was made by Member Standish, seconded by Member Vick, to have the Police Department issue a citation and issue a new citation every day after a period of 10 days until the property owner actively started cleaning up the area and filling the basement. All members voted in favor and the motion was declared carried.

CLAIMS
A. PREPAID CLAIMS: Following review, discussion and deliberation, a motion was made by Mayor Morey, seconded by Member Klug, to approve the Prepaid Claims list for July 2008. All members voted in favor and the motion was declared carried.

| Business Financial Planning | Cafeteria Plan     | 544.98 |
| EDA Revolving Loan Fun      | Return Advance to General Fund | 40,000.00 |
| Griggs, Cooper & Co.        | Liquor / Wine       | 1,160.51 |
| Jack Neumann Trucking       | Liquor – Freight Expense | 35.00 |
| Kraus Oil Company Inc.      | Unleaded            | 1,695.75 |
| Minnesota NCPERS Life Ins. | NCPERS              | 64.00 |
| MN Benefit Association      | MBA                 | 157.27 |
| Northern Beverage Distribution | Beer               | 3,867.20 |
| Public Employee Retire. Assn. | PERA              | 5,350.66 |
| Alltel                      | Communication Expense | 62.21 |
| Augedahl, Deb               | Refund Swim Lesson – Eric | 35.00 |
| B & M Service Center        | 5 Gallon 80-90      | 56.06 |
| Bonanza Grain Inc           | Materials 4 Year Plan/Maintenance Mat. | 702.58 |
| Caledonia Community Band    | Music in the Park   | 250.00 |
| Caledonia Ready Mix, Inc.   | Storm Sewer/Materials/Storm Drainage | 225.26 |
| Caledonia True Value        | Marking Paint/Miscellaneous | 337.16 |
| Christian, Paul             | Music in the Park   | 350.00 |
| E O Johnson Company         | Copier Maintenance  | 84.00 |
| City of Hokah               | Registration Fee – Nelson & Klug | 40.00 |
| Hutton Partners, LLC        | Tax Abatement       | 1,173.15 |
| Kruse, Jessica              | Reimbursement for Envelopes | 12.10 |
| Minnesota UC Fund           | Unemployment        | 72.91 |
| Prindy Quik                 | Cashier Receipts    | 68.10 |
| RESCO                       | Inventory           | 24,111.62 |
| Schoeberl, Milton & Sharon  | Tax Abatement       | 130.50 |
| Schott Distributing Co, Inc.| Beer                | 6,713.55 |
| Sno Pac Foods, Inc.         | Tax Abatement       | 1,456.64 |
| SOS Technologies            | Defibrillator       | 1,546.55 |
| Spring Grove Soda Pop, Inc. | Beer & Soft Drinks  | 167.70 |
| Udayshri Hospitality LLC    | Tax Abatement       | 935.82 |
| Winona Controls, Inc.       | Tax Abatement       | 550.58 |
Witt Real Estate, LLC  Tax Abatement  677.39
Franciscan Skemp Healthcare  Ambulance CPR Cards  10.00
Hoskins, Dorothy & William  TIF Payment  1,055.69
Jack Neumann Trucking  Liquor – Freight Expense  156.00
Johnson Brothers Liquor Co.  Liquor / Wine  2,656.04
Kraus Oil Company, Inc.  Diesel  2,220.00
Mathy Construction Co.  Hot Mix  161.10
Paustis & Sons Wine Co.  Wine  220.00
Phillips Wine & Spirits Co.  Liquor / Wine  1,768.20
West Main Townhomes  TIF Payment  5,364.55
Baker & Taylor Books  Library Books  355.39
Bon Appetit  Library Subscriptions  27.97
Burns, Marla  Mileage Reimbursement  104.13
Caledonia Argus  1 Year Subscription  37.00
DEMCO  DVD Covers  61.49
Midwest Fire Equip. & Repair  2009 Tanker  145,000.00
Midwest Tape  Library DVD(s)  45.48
Northern Beverage Distribution  Beer  2,839.35
Schott Distributing Co, Inc.  Beer  1,398.47
SE MN Historic Bluff Country  Tourism  1,309.10
Spring Grove Soda Pop, Inc.  Beer & Soft Drinks  108.05
Affordable Technology Solution  Tech Services  42.50
Eastman, Nick  Instructor for 1st Responder Course  140.00
Edwards Investments  TIF Interest Payment  4,649.57
Griffith, George  TIF Payment  33,250.71
Griggs, Cooper & Co.  Liquor / Wine  2,337.12
Guillaume, Britney  Reimbursement – Tourney Concession  308.72
Hoscheit, Matt  Travel Expense – Fire  424.10
Ideker, Angie  Rec Park Mileage Reimbursement  229.14
Jack Neumann Trucking  Liquor – Freight Expense  38.00
USA Mobility Wireless Inc.  Communication Expense  57.37
Bank of the West  Federal/FICA/Medicare  10,687.54
Business Financial Planning  Cafeteria Plan  544.98
Commissioner of Revenue  State Withholding  1,842.84
Gavin, Charles  Inspect Fire Tanker  100.00
Gavin, Mike  Animal Control  75.00
Houston County Treasurer  Ho. Co. Collection Site  3,330.00
Orchard Trust Co, LLC  TSA  1,480.00
Principal Life  Life Insurance  609.05
Public Employee Ret. Assn.  PERA  5,328.55
U.S. Department of Education  Garnishment Order – Evans  169.34
United Parcel Service  UPS Fee  80.74
Bawek & City, Drew  Meter Deposit Refund  126.29
Blocker, Matt  Pick-Up New Fire Truck  100.00
Mahr & City, Cassie  Meter Deposit Refund  125.79
Milz & City, Rita  Meter Deposit Refund  129.92
MN Department of Revenue  Sales / Use Tax  15,591.00
Northern Beverage Distribution  Beer  1,373.80
Ranzenberger, Katie  Reimbursement – Pool Supplies  12.75
Richard’s Sanitation  Recycling Collections  6,011.60
Rud & City, Tony  Meter Deposit Refund  126.33
Schiltz, Stacy  Utility Bill Refund  36.75
Schott Distributing Co, Inc.  Beer  8,838.65
Snyder, Tim  Utility Bill Refund/Meter Deposit Refund  247.16
Spring Grove Soda Pop, Inc.  Beer & Soft Drinks  246.95
US Postal Service  Utility Billing July 2008  331.46
Williams & City, Jeremy  Meter Deposit Refund  131.79
Bank of the West  Federal/FICA/Medicare  1,202.87
Commissioner of Revenue  State Withholding  153.41
MN Dept. of Labor & Industry  Apprenticeship Enrollment  -30.00
Public Emp. Retirement Assn.  PERA  685.51
Caledonia Area Firefighters  Reimbursement for New Motor  981.00
Hoscheit, Matt  Travel w/Old Tanker  200.00
Jack Neumann Trucking  Liquor - Freight Expense  78.00
Johnson Brothers Liquor  Liquor / Wine  1,529.78
Phillips Wine & Spirits  Liquor / Wine  1,306.72
Ziebell’s Hiawatha Foods, Inc.  Liquor – Mix  98.42
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$ 443,248.87

B. CLAIMS PAYABLE: Following review, discussion and deliberation, a motion was made by Member Klug, seconded by Member Vick, to approve and authorize payment of the Claims Payable list for July 2008. All members voted in favor and the motion was declared carried.
Schilling Supply Company  Tissue/Copy Paper  1,024.88
Schmitz Refrigeration  A/C Install  2,321.00
Schrott Distributing Co, Inc.  Beer  2,990.10
SE Libraries Cooperating  Auto Fees  592.42
Severson Oil Company  Shop Oil  776.12
Spring Grove Soda Pop, Inc.  Beer  132.75
T & R Service  PCB Analysis  210.00
Tri-County Electric Co-op  Electric Energy  171,301.75
Tri-Anim Health Service  Supplies  629.50
Uniforms Unlimited  Uniforms (Heiser)  276.65
Voight, Kevin  Rec Park Mileage Reimbursement  389.03
Weichert Motors  Acetylene  18.43
Winona Controls  Generator Building  42.20
WWTP MPCA PFA Loan Fund  Loan  3,500.00
Zep Manufacturing  Hand Soap/Weed Control  364.45

$ 208,598.26

OLD BUSINESS
A. NEW FIRE DEPARTMENT TANKER: Clerk Nelson reported a request from the Fire Department to purchase a number of accessory pieces, primarily adapters for the new fire department tanker to enable connecting it to other pieces of equipment and fire hydrants, and the like. The total estimated amount for these purchases was $938. During initial discussion, a reference was made to the next item on the Agenda for a portable pump and a decision was made by general consensus to table this issue until after a meeting with the fire department chiefs.

B. FIRE DEPARTMENT PORTABLE PUMP: Clerk Nelson reported the Fire Department requested authorized to purchase a portable pump, costing approximately $1,100, with contributions from the Caledonia Area Firefighters Support, Inc. and from the Relief Association Gambling Account, each in the amount of $550. The Council agreed by general consensus to table this item until after a meeting with the fire department chiefs.

C. RESERVE POLICE BADGES: Discussion was held on a request from the Reserve Police Force for the Council to purchase 10 badges at a cost of $25.99 each and a $19.99 shipping expense for a total of $279.89. Discussion included the need for these changes being that the State of Minnesota is re-organizing the numbering system of various police departments such that the Caledonia Police Department is changing from a 400 series to a 100 series of numbers. The proposed new badges will be numbered with a two digit number to avoid the need for having to purchase all new badges in the future if the State ever decides to restructure the numbering system again. Following discussion, a motion was made by Mayor Morey, seconded by Member Vick, to approve the request and authorize the purchase of ten badges for a total cost of $279.89. All members voted in favor and the motion was declared carried.

D. SANITARY SEWER BACKUP: Clerk Nelson reviewed the issue of the sanitary sewer backup into three homes as of August 2007. Reminding the Council that the City had paid claims for two of those home owners, he asked if the Council resolution for reimbursement of its expense would be to submit a letter to the two property owners wherein the manhole infiltration took place, requesting reimbursement be made to the City. If the property owners denied the City’s request for reimbursement, the City would still have the option of taking legal action through small claims court or a higher court. Following discussion, a motion was made by Member Vick, seconded by Mayor Morey, to send letters to the two property owners requesting reimbursement. All members voted in favor and the motion was declared carried.

CLERK’S REPORT
A. EMPLOYEE TIME RECORD: Enclosed with the Agenda was the Employee Time record for pay period July 14-27, 2008.

B. SCHEDULE FOR LUMP SUM PENSION PLAN: Enclosed with the Agenda was the Fire Department Relief Association’s schedule for lump sum payment showing on line E of page 4 the $2,400 contributed by the City of Caledonia and Rural Fire District ($1,200 each)

C. WATER CONSERVATION RATES: Clerk Nelson informed the Council that 2008 laws now require municipalities which distribute public water to create a rate system which rewards water conservation. The City of Caledonia will have until January 1, 2013 to familiarize itself with the various systems and implement one of those which will be acceptable to the State.

D. POLICE DEPARTMENT: Enclosed with the Agenda were the Police Officer Activity List and Activity Summary for July 2008.
E. DISCHARGE MONITORING REPORT: Enclosed with the Agenda was the Discharge Monitoring Report for July 2008 showing a Monthly Average Total Nitrogen Level of 4.66 mg/l.

CLOSED SESSION: At this time the Council Committee for wage consideration (Vick and Klug) requested to meet with the Council in a Closed Session for negotiation strategy regarding the negotiations for the Police Association Labor Agreement. A motion was made by Member Vick, seconded by Member Klug, to conduct a Closed Session immediately when there was no further business at this Regular Meeting and enter discussions for strategy to conclude negotiations on the next labor agreement with the Caledonia Police Association. All members voted in favor and the motion was declared carried. Persons included at the Closed Session were the five Council Members and Clerk Administrator Nelson.

ADJOURNMENT: Following the end of the Closed Session, Mayor Morey resumed the meeting. There being no further business before the Council, a motion to adjourn was made by Member Klug and seconded by Mayor Morey. All members voted in favor, the motion was declared carried and the meeting then adjourned at 8:14 p.m. The next Regular Meeting of the City Council is scheduled for 6:00 p.m., Monday, August 25, 2008, in the Council Room, City Hall.

Michael J. Morey, Mayor

Robert L. Nelson
City Clerk - Administrator