

REGULAR MEETING OF THE CALEDONIA CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
CALEDONIA, MINNESOTA
August 12, 2024

CALL TO ORDER: Following due call and notice thereof, Mayor DeWayne “Tank” Schroeder called the meeting to order at 6:00p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE: Mayor Schroeder led the Council, City staff, and visitors in stating the Pledge of Allegiance.

ROLL CALL: Council members present: Mayor Schroeder, Member Ryan Stenzel, Member Dave Fitzpatrick, Member Robert “Bob” Klug, and Member Amanda Ninneman. Staff present: Jake Dickson, City Clerk/Administrator, Stephanie Mann, Finance Officer. Visitors present: Charlene Corson Selbee, *Filmore County Journal*, Rose Korabek, *Caledonia Argus*, Tracey Knutson, Bryan Spier, Kathryn Lamb, Bob Burns, and Marla Burns.

APPROVAL OF MINUTES: Member Klug moved to approve the minutes from the July 22, 2024 regular City Council meeting. Motion seconded by Member Fitzpatrick, motion passed 4-0-1 with Member Ninneman abstaining, motion carried.

CONSENT AGENDA: Member Klug moved to approve the consent agenda. Member Ninneman seconded the motion. Five members voted in favor of the motion and the motion passed. The consent agenda comprised the following item:

- a. Approve Regular Payments and Disbursements
- b. Approve Temporary Custodian Hire
- c. Approve Zoning Permit Application – Caledonia Haulers
- d. Approve Pay Application #7 (Final) for work performed on the 2023 Street & Utility Improvement Project

PUBLIC COMMENT: None

PUBLIC WORKS/ZONING DIRECTOR: Public Works/Zoning Director Casey Klug updated the City Council on the pickleball courts, parks & recreation, pavement patching, new sidewalk, and the ongoing Lead & Copper Inventory project.

CITY CLERK/ADMINISTRATOR: City Clerk/Administrator Dickson updated the City Council on the upcoming election, candidacy filing, outstanding grant applications, and an upcoming visit from Representative Brad Finstad.

NEW BUSINESS:

- a. Parking Request: Bob and Marla Burns, on behalf of SEMCAC, requested a change to parking zones downtown, requesting either no parking on Marshall Street on the east side of SEMCAC or restricted parking on Thursday mornings to accommodate food deliveries. The City Council agreed to direct staff to estimate the cost of a no parking sign and to bring the request to the August 26th City Council meeting.

- b. Pay Application #30 in the Amount of \$280,579.96 for Work Performed on the Wastewater Treatment Plant: City Clerk/Administrator Dickson introduced Pay Application #30. Dickson noted that the Pay Application was late due to an error, and that the amount requested is not on track with the project completion date. Dickson will continue to work with the Engineer of Record and City's legal counsel. Motion made by Member Fitzpatrick to Approve Payment Application 30 with \$21,000 withheld in liquidated damages. Motion seconded by Member Ninneman. Motion passed unanimously, motion carried.
- c. Liquor Store Hire: City Clerk/Administrator Dickson informed the City Council that one of the recommended candidates for hire was no longer under consideration, and recommended Emily Babcock for the Liquor Store Clerk position at \$13.00/hour. Motion made by Member Klug, seconded by Member Stenzel. Motion passed unanimously, motion carried.
- d. Overtime Report Pay Period July 8th to 21st and July 22nd through August 4th: The City Council reviewed the overtime report and took no action.

OLD BUSINESS:

- a. None

ANNOUNCEMENTS:

- a. The next regular Council meeting was scheduled for Monday, August 26th at 6:00 p.m.
- b. The Primary Election will take place on August 13th in the Caledonia Auditorium

ADJOURNMENT: There being no further business before the Council, a motion to adjourn was made by Member Fitzpatrick, seconded by Member Ninneman. All members present voted in favor of the motion, and the motion was declared carried to adjourn at 6:30p.m.

DeWayne "Tank" Schroeder
Mayor

Jake Dickson
Clerk/Administrator